



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8804634  
**Procuring Entity** PROVINCE OF BENGUET  
**Title** PURCHASE OF TEN (10) PCS. EXTERNAL DRIVE, ETC. BY PHO  
**Area of Delivery** Benguet

<b>Solicitation Number:</b>	SV-1083-22	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Information Technology Parts & Accessories & Perip		
<b>Approved Budget for the Contract:</b>	PHP 237,500.00	<b>Document Request List</b>	8
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	05/07/2022
<b>Contact Person:</b>	JULIE P. TABCAO BAC -GOODS SEC CHAIRPERSON Benguet Province, La Trinidad Benguet Philippines 2601 63-74-4222609 Ext.135  pgobacgoods@benguet.gov.ph	<b>Last Updated / Time</b>	05/07/2022 00:00 AM
		<b>Closing Date / Time</b>	19/07/2022 08:30 AM

**Description**

PURCHASE OF TEN (10) PCS. EXTERNAL DRIVE, ETC.

Please refer to attached Request for Quotation  
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**Other Information**  
 Download the attached RFQ and Memorandum to Canvassers by clicking the figure opposite the Associated Components on this page then submit both documents at BAC Office, 2nd floor, Capitol Building, La Trinidad or through e-mail at pgobacgoods@benguet.gov.ph

**Created by** Marie Claire Salbino Baldos  
**Date Created** 04/07/2022

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Republic of the Philippines  
**PROVINCE OF BENGUET**  
 La Trinidad  
**BIDS AND AWARDS COMMITTEE**  
**(GOODS AND SERVICES)**

Quotation No.: SV-1083-22 June 29, 2022  
 Purchase Request No.: 22-06-1133 Date

**MEMORANDUM TO:**

Mr./Ms.: SALINIA L. CARBONEL  
 (Canvasser)

Kindly provide appropriate dealers/ establishments copy of the attached request for quotation and/or solicitation to Bid for the 10 pcs External Drive, etc... with an ABC of 237,500.00 to be used by PHO Their quotation /Bids shall be opened on July 19, 2022

NAME OF ESTABLISHMENT	ADDRESS	RECEIVED		
		Name	Signature	Date
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

M. R. M. TONGAN, DVM  
 Chairperson

<p align="center"><b>CERTIFICATION</b></p> <p>I/We the undersigned, hereby jointly and severally certify to have given each of the above dealers/establishments a copy of the solicitation bid papers and submit their quotations before the time of opening of the same.</p> <p>CANVASSER/S:</p> <p align="center"><b>SALINIA L. CARBONEL</b>  <i>Signature over printed name/s</i></p>	<p align="center"><b>CERTIFICATION</b></p> <p>This is to certify that the RFQ received is a download copy and submitted through email / courier.</p> <p align="center"><b>NOLI U. GUIAD</b>  <i>Administrative Officer V</i></p>
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Republic of the Philippines  
**PROVINCE OF BENGUET**  
 La Trinidad  
**BIDS AND AWARDS COMMITTEE**  
**(GOODS AND SERVICES)**

Purchase Request Number: **22-06-1133**  
 Name of the Project: **10 pcs External Drive, etc...**  
 Location of the Project: **PHO**  
 Account Code: **50202010**

Date: **June 29, 2022**  
 Quotation No.: **SV-1083-22**  
 CAFOA No.: **Trust Fund**  
 Appropriation No.: **22-06-0743**

## REQUEST FOR QUOTATION

Sir/Madam:

Kindly indicate your price quotation/s for the item/s listed below taking into consideration the specifications; submit this document duly signed by you or your authorized representative, to this office not later than **8:30 am** on **TUESDAY July 19, 2022** at the **BAC Goods and Services Office, 2nd Floor, Capitol Building, La Trinidad, Benguet.**

Indicate also the shortest delivery period should you opt to. You may fax your quotations through Telefax No. 074-422-2004 or thru e-mail at [pgobacgoods@benguet.gov.ph](mailto:pgobacgoods@benguet.gov.ph) or [bacgoodsbenguet@gmail.com](mailto:bacgoodsbenguet@gmail.com)

Should your quotation/s be found reasonable, procurement shall ensue. The Provincial Government however, reserves the right to accept or reject your offer or quotation/s if found not in order.

Thank you very much.

MARI M. OGAN, DVM  
 (Chairperson)

**REQUIREMENTS:**

1. This Request Form must be duly accomplished; all entries must be Typewritten or handwritten legibly and in pen.
2. Delivery period shall be within **30** calendar days.
3. Warranty shall be for a period of **three (3) months** for supplies and materials and **one (1) year** for equipment reckoned from the date of acceptance by the provincial government, through the Provincial General Services Office.
4. Price validity shall be for a period of **120 calendar days.**
5. Documentary requirements **to be submitted with this RFO:**
  - a. Mayor's/ Business Permit (proof of renewal if expired)
  - b. BIR Certificate of Registration
  - c. PhilGEPS Registration No. \_\_\_\_\_ (kindly indicate)
  - d. Latest Income/ Business Tax Return (If the ABC is above **Php 500,000.00**)  
*\* In lieu of a and c above, certified true copy of PhilGEPS Platinum membership may be submitted*
6. Submit original copy of complete (paragraphs 1 to 10) Omnibus Sworn Statement within **three (3) days** from Notice of this Body if the aggregate total ABC of the items quoted exceeds **Php 500, 000.00**
7. The procuring entity reserves the right to waive any defects in the tender or offer as well as the right to accept the bid most advantageous to the provincial government.

**NOTE:**

- a. All erasures to be countersigned.
- b. Kindly seal this document upon submission to the BAC Goods and Services Office

Item No.	QTY	UNIT	ITEM & DESCRIPTION (SPECIFICATIONS)	BRAND/ OFFER/ COMPLIANCE TO SPECS.	UNIT PRICE	TOTAL	Approved Budget for the Contract (ABC)
1	10	pc	<b>External Drive</b> Specifications: Capacity: 1 TB Hard Disk Interface: USB 3.0 Form Factor: Portable With Carrying case/pouch				39,000.00
2	5	pc	<b>Webcam with microphone</b> Specifications: Resolution: atleast Full HD 1080P, 1920 * 1080 Pixels Lens Type: Full HD AF Glass Lens Viewing Angle: 75 Wide Degrees or higher Focus Type: Auto Focus Focus Range: 10cm and Beyond Built-in Mic: Single Digital Mic. Output Format: MJPEG Frame Rate: 30fps or higher USB: USB 2.0				12,500.00
3	5	pc	<b>Wireless Headphones</b> Specifications: With Bluetooth technology Built-in mic for hands-free call Atleast up to 30 hours of battery life Multi-point connection support Made from lightweight material Padded Headband and Ear Cushions Foldable design for easy storage Warranty: at least 1 year on parts and service				10,000.00



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 Name of the Project: **10 pcs External Drive, etc...**  
 Location of the Project: **PHO**  
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Date: **June 29, 2022**  
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 CAFOA No.: **Trust Fund**  
 Appropriation No.: **22-06-0743**

4	2	unit	<b>Multifunction Printer</b> Specifications: Printer Type: Print, Scan, Copy, Fax with ADF Scanner Type: Flatbed colour image scanner Sensor Type: CIS Optical Resolution: 1200 X 2400 dpi Maximum Scan Area: 216 x 297 mm (8.5 x 11.7") Support Paper Thickness: 64-95 g/m2 Paper Capacity : 30 pages (A4), 10 pages (legal) Type of Fax: Walk-up black-and-white and colour fax capability Number of Paper Trays: 1 Printing Technology: On demand inkjet Nozzle Configuration: 180 nozzles black, 59 nozzles per colour (Cyan, Magenta, Yellow) Maximum Print Resolution: 5760 x 1440 dpi Minimum Ink Droplet Size: 3 pl LCD Screen: 1.44" Colour LCD Supported OS: Windows XP/Vista/7/8/8.1/10 Warranty: atleast 1 year on parts and service (on-site)			<b>30,000.00</b>
5	6	unit	<b>Multifunction Printer</b> Specifications: Printer Type: Print, Scan, Copy Printing Technology: On demand inkjet Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per colour (Cyan, Magenta, Yellow) Minimum Ink Droplet Size: 3 pl Scanner Type: Flatbed colour image scanner Sensor Type: CIS Optical Resolution: 600x 1200 dpi Copy Quality: Colour/ Black-and-White; Draft/Standard Maximum Copy Size: A4, Letter Number of Paper Trays: 1			<b>78,000.00</b>
6	2	unit	<b>Router</b> Specifications: Dual Band Wifi Router Wireless Standard: IEEE 802.11ax/ac/n/a 5 GHz; IEEE 802.11n/b/g 2.4 GHz Wifi Speeds: 5 GHz: 1201 Mbps (802.11ax); 2.4 GHz: 300 Mbps (802.11n) Wifi Range: 4 x Fixed High-Performance Antennas Processor: 1.5 GHz Triple-Core CPU Ethernet Ports: 1 x Gigabit WAN Port; 4 x Gigabit LAN Ports Warranty: atleast 1 year on parts and service (on-site)			<b>8,000.00</b>
7	10	unit	<b>UNINTERRUPTED POWER SUPPLY (UPS)</b> Specifications: 1000VA/600watts or higher, 230V atleast 4 universal sockets, detachable power cord Warranty: atleast 1 year on parts and service (on-site)			<b>60,000.00</b>
			<b>PHO</b>			

**PURPOSE:** For use of PHO Personnel **237,600.00**

**DEALER'S OFFER (IF APPLICABLE)**

Brand and Model: \_\_\_\_\_ Warranty period for supplies & materials: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_ Price Validity Period: \_\_\_\_\_

**CANVASSERS:**

**CERTIFICATION**

I hereby certify that I have personally conducted this canvass and that the price/s quoted is/are true and correct and the signature of the Representative of the establishment who submitted the quotation/s is/are genuine.

**SALINIA L. CARBONEL**  
 PRINTED NAME & SIGNATURE OF AUTHORIZED CANVASSER

After having carefully read and accepted your terms and conditions, I hereby submit the above quotations for your appropriate action.  
  
 \_\_\_\_\_  
 (Name of Establishment per O.R. & address)  
  
 \_\_\_\_\_  
 (Signature over Printed Name of Owner/Representative)  
  
 \_\_\_\_\_  
 (Telephone/Cellphone Number or e-mail address)