



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8806451
Procuring Entity PROVINCE OF BENGUET
Title PURCHASE OF ONE (1) SET DIGITAL MULTIFUNCTION COPIER BY DMDH
Area of Delivery Benguet

Solicitation Number:	SV-1079-22	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment		
Approved Budget for the Contract:	PHP 200,000.00	Document Request List	7
Delivery Period:	30 Day/s		
Client Agency:		Date Published	05/07/2022
Contact Person:	JULIE P. TABCAO BAC -GOODS SEC CHAIRPERSON Benguet Province, La Trinidad Benguet Philippines 2601 63-74-4222609 Ext.135 pgobacgoods@benguet.gov.ph	Last Updated / Time	05/07/2022 00:00 AM
		Closing Date / Time	12/07/2022 08:30 AM

Description

PURCHASE OF ONE (1) SET DIGITAL MULTIFUNCTION COPIER

Please refer to attached Request for Quotation

Other Information

Download the attached RFQ and Memorandum to Canvassers by clicking the figure opposite the Associated Components on this page then submit both documents at BAC Office, 2nd floor, Capitol Building, La Trinidad or through e-mail at pgobacgoods@benguet.gov.ph

Created by Marie Claire Salbino Baldos

Date Created 04/07/2022

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Republic of the Philippines
PROVINCE OF BENGUET
 La Trinidad
BIDS AND AWARDS COMMITTEE
(GOODS AND SERVICES)

Quotation No.: SV-1079-22 June 27, 2022
 Purchase Request No.: 2022-06-1129 Date

MEMORANDUM TO:

Mr./Ms.: CLARENCE A. TAYNAN/DURHAM DE AUSEN
 (Canvasser)

Kindly provide appropriate dealers/ establishments copy of the attached request for quotation and/or solicitation to Bid for the One (1) set Digital Multifunction Copier with an ABC of 200,000.00 to be used by DMDH Their quotation /Bids shall be opened on July 12, 2022

NAME OF ESTABLISHMENT	ADDRESS	RECEIVED		
		Name	Signature	Date
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

MIRIAM V. TONGAN, DVM
 Chairperson

<p style="text-align: center;">CERTIFICATION</p> <p>I/We the undersigned, hereby jointly and severally certify to have given each of the above dealers/establishments a copy of the solicitation bid papers and submit their quotations before the time of opening of the same.</p> <p>CANVASSER/S:</p> <p style="text-align: center;">CLARENCE A. TAYNAN/DURHAM DE AUSEN <i>Signature over printed name/s</i></p> <p>AJ</p>	<p style="text-align: center;">CERTIFICATION</p> <p>This is to certify that the RPQ received is a download copy and submitted through email / courier.</p> <p style="text-align: center;">NOLI U. GUIAD <i>Administrative Officer V</i></p>
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Republic of the Philippines
PROVINCE OF BENGUET
 La Trinidad
BIDS AND AWARDS COMMITTEE
(GOODS AND SERVICES)

Purchase Request Number: 2022-06-11221 Date: June 27, 2022
 Name of the Project: One (1) set Digital Multifunction Copier Quotation No.: SV-1079-22
 Location of the Project: DMDH CAFOA No.: _____
 Account Code: _____ Appropriation No.: 22-02-935

REQUEST FOR QUOTATION

Sir/Madam:

Kindly indicate your price quotation/s for the item/s listed below taking into consideration the specifications; submit this document duly signed by you or your authorized representative, to this office not later than 8:30 am on TUESDAY July 12, 2022 at the **BAC Goods and Services Office, 2nd Floor, Capitol Building, La Trinidad, Benguet.**

Indicate also the shortest delivery period should you opt to. You may fax your quotations through Telefax No. 074-422-2004 or thru e-mail at pgobacgoods@benguet.gov.ph or bacgoodsbenguet@gmail.com

Should your quotation/s be found reasonable, procurement shall ensue. The Provincial Government however, reserves the right to accept or reject your offer or quotation/s if found not in order.

Thank you very much.

M. T. TAYNAN, DVM
Chairperson

REQUIREMENTS:

1. This Request Form must be duly accomplished; all entries must be Typewritten or handwritten legibly and in pen.
2. Delivery period shall be within 30 calendar days.
3. Warranty shall be for a period of **three (3) months** for supplies and materials and **one (1) year** for equipment reckoned from the date of acceptance by the provincial government, through the Provincial General Services Office.
4. Price validity shall be for a period of **120 calendar days.**
5. Documentary requirements **to be submitted with this RFO:**
 - a. Mayor's/ Business Permit (proof of renewal if expired)
 - b. BIR Certificate of Registration
 - c. PhilGEPS Registration No. _____ (kindly indicate)
 - d. Latest Income/ Business Tax Return (if the ABC is above Php 500,000.00)
** In lieu of a and c above, certified true copy of PhilGEPS Platinum membership may be submitted*
6. Submit original copy of complete (paragraphs 1 to 10) Omnibus Sworn Statement within **three (3) days** from Notice of this Body **if the aggregate total ABC of the items quoted exceeds Php 500,000.00**
7. The procuring entity reserves the right to waive any defects in the tender or offer as well as the right to accept the bid most advantageous to the provincial government.

NOTE:

- a. All erasures to be countersigned.
- b. Kindly seal this document upon submission to the BAC Goods and Services Office

Item No.	QTY	UNIT	ITEM & DESCRIPTION (SPECIFICATIONS)	BRAND/ OFFER/ COMPLIANCE TO SPECS.	UNIT PRICE	TOTAL	Approved Budget for the Contract (ABC)
1	1	set	DIGITAL MULTIFUNCTION COPIER with Document Feeder <i>Specifications:</i> - Printing and copying speed: max. 36ppm (A4), max. 18ppm(A3) - Laser print system with 256 gradation. - Paper feeder: 1,100 sheets Printer resolution: 1,800 x 600 dpi - Scan and copy resolution : 600 x 600dpi - Scanning speed: max 45 opm (color/black and white) - A6-A3, customized paper sizes - Dimensions (WxDxH) 585 x 660 x 735mm (without options) - Weight Approx. 56.5kg (without options) - Memory: 2GB RAM - Print paper weight: 60-220gsm - Interface: USB 2.0 - Mobile printing: AirPrint (IOS); Mopria (Android), IneoPrint (IOS & Android); PageScope Mobile; NFC Authentication and Pairing - Warm Up time: Approx 20 seconds - At least One (1) year warranty on parts and labor and Lifetime Preventive Maintenance Service - with service center in Baguio City DMDH				200,000.00

PURPOSE: For DMDH use 200,000.00

DEALER'S OFFER (IF APPLICABLE)

Brand and Model: _____ Warranty period for supplies & materials: _____
 Delivery Period: _____ Price Validity Period: _____

CANVASSERS:

CERTIFICATION

I hereby certify that I have personally conducted this canvass and that the price/s quoted is/are true and correct and the signature of the Representative of the establishment who submitted the quotation/s is/are genuine.

After having carefully read and accepted your terms and conditions, I hereby submit the above quotations for your appropriate action.

 (Name of Establishment per O.R. & address)

 (Signature over Printed Name of Owner/Representative)

 (Telephone/Cellphone Number or e-mail address)

CLARENCE A. TAYNAN/DURHAM DE AUSEN
 PRINTED NAME & SIGNATURE OF AUTHORIZED CANVASSEER

Date