



# PURCHASE ORDER

Benguet Provincial Government  
Capitol, La Trinidad

Supplier: **XWORKS SALES AND SERVICES, INC.**

PO No.: **2022-06-0802**

Address: #602 NATIONAL LIFE BLDG., SESSION RD, BAGUIO CITY

Date: June 01, 2022

Mode of Procurement: **DIRECT CONTRACTING**

TIN: 006-220-822-000

PR No./s: 22-05-0934

Gentlemen:

Please furnish this office the following articles subject to the items and conditions contained herein:

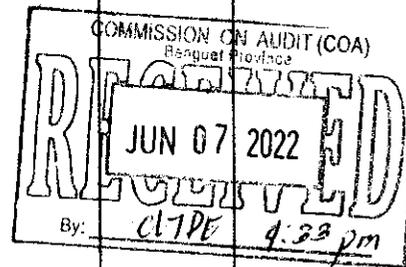
Place of Delivery: Provincial General Services Office, Capitol, La Trinidad, Benguet

Delivery Term: 30 Calendar Days

Date of Delivery: Kindly inform PGSO your actual delivery 2-3 days before said date. (Tel/fax - 074-422-5753)

Payment Term:

Item No.	Stock No.	Unit	Description	Qty	Unit Cost	Amount
1		pc	Drum cartridge, DocuCentre S2520	1	10,500.00	10,500.00
	X-X-X-X-X		<b>OFFICE OF THE PROVINCIAL AUDITOR (COA)</b> For repair of the photocopying machine - Auditor's Office	X-X-X-X-X		



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Total (Amount in words)

TEN THOUSAND FIVE HUNDRED PESOS ONLY

10,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Very truly yours,

**XWORKS**  
**XWORKS SALES & SERVICES INC**  
 (Signature and printed name)  
 602 National Life Bldg  
 Session Road Baguio City  
 Tel No 442-6695  
 6/7/22  
 (Date)

JENNETTE MARIE G. BANGAO  
 MELCHORD D. DILLAS, M.D.  
 Provincial Governor