



PURCHASE ORDER

Benguet Provincial Government
Capitol, La Trinidad

Supplier: **COPYLANDIA OFFICE SYSTEMS CORPORATION**

PO No.: **2022-03-0259**

Address: UNITS GF-22 and LGS-08 MEGATOWER RESIDENCES, 1 SANDICO COR. TECSON STREETS, SALUD MITRA
446-5358 / 446-5357 / 446-5306

Date: **March 29, 2022**

Mode of Procurement: **DIRECT CONTRACTING**

TIN:

PR No./s: **22-03-0604**

Gentlemen:

Please furnish this office the following articles subject to the items and conditions contained herein:

Place of Delivery: Provincial General Services Office, Capitol, La Trinidad, Benguet

Delivery Term: **14 Calendar Days**

Date of Delivery: Kindly inform PGSO your actual delivery 2-3 days before said date. (Tel/fax - 074-422-5753)

Payment Term:

Item No.	Stock No.	Unit	Description	Qty	Unit Cost	Amount
1		unit	<p><i>Drum DR215K for Ineo+226</i></p> <p>X-X-X-X-X PEO X-X-X-X-X <i>For the immediate repair of 1 unit photocopier</i></p> <div data-bbox="526 1079 922 1318" data-label="Image"></div>	1	18,000.00	18,000.00

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Total (Amount in words)

EIGHTEEN THOUSAND PESOS ONLY

18,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Very truly yours,

(Signature over printed name)

MELCHOR D. DICLAS, M.D.
Provincial Governor

4-1-22

(Date)