



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8648623  
**Procuring Entity** PROVINCE OF BENGUET  
**Title** PURCHASE OF THIRTY (30) UNITS PRINTER BY PGSO  
**Area of Delivery** Benguet

<b>Solicitation Number:</b>	SV-0838-22	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Office Equipment		
<b>Approved Budget for the Contract:</b>	PHP 447,000.00	<b>Document Request List</b>	2
<b>Delivery Period:</b>	90 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	06/05/2022
<b>Contact Person:</b>	JULIE P. TABCAO BAC -GOODS SEC CHAIRPERSON Benguet Province, La Trinidad Benguet Philippines 2601 63-74-4222609 Ext.135  pgobacgoods@benguet.gov.ph	<b>Last Updated / Time</b>	06/05/2022 00:00 AM
		<b>Closing Date / Time</b>	24/05/2022 08:30 AM
<b>Description</b>			
PURCHASE OF THIRTY (30) UNITS PRINTER			
Please refer to attached Request for Quotation *****			
<b>Other Information</b>			
Download the attached RFQ and Memorandum to Canvassers by clicking the figure opposite the Associated Components on this page then submit both documents at BAC Office, 2nd floor, Capitol Building, La Trinidad or through e-mail at pgobacgoods@benguet.gov.ph			

**Created by** Marie Claire Salbino Baldos  
**Date Created** 05/05/2022

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Republic of the Philippines  
**PROVINCE OF BENGUET**  
 La Trinidad  
**BIDS AND AWARDS COMMITTEE**  
**(GOODS AND SERVICES)**

Quotation No.: SV-0838-22 May 5, 2022  
 Purchase Request No.: 2022-04-0718 Date

**MEMORANDUM TO:**

Mr./Ms.: MARKLOUIE POGO-EN/LESLIE MAE JAIME  
 (Canvasser)

Kindly provide appropriate dealers/ establishments copy of the attached request for quotation and/or solicitation to Bid for the 50 Units Printer with an ABC of 447,000.00  
 to be used by PGSO-WH Their quotation /Bids shall be opened on May 24, 2022

NAME OF ESTABLISHMENT	ADDRESS	RECEIVED		
		Name	Signature	Date
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

MIRAN V. TONGAN, DVM  
 Chairperson

<p align="center"><b>CERTIFICATION</b></p> <p>I/We the undersigned, hereby jointly and severally certify to have given each of the above dealers/establishments a copy of the solicitation bid papers and submit their quotations before the time of opening of the same.</p> <p>CANVASSER/S:</p> <p align="center"><b>MARKLOUIE POGO-EN/LESLIE MAE JAIME</b>  <i>Signature over printed name/s</i></p>	<p align="center"><b>CERTIFICATION</b></p> <p>This is to certify that the RFQ received is a download copy and submitted through email / courier.</p> <p align="center"><b>NOLI U. GUIAD</b>  <i>Administrative Officer V</i></p>
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Republic of the Philippines  
 PROVINCE OF BENGUET  
 La Trinidad  
**BIDS AND AWARDS COMMITTEE**  
**(GOODS AND SERVICES)**

Purchase Request Number: **2022-04-0718**  
 Name of the Project: **30 Units Printer**  
 Location of the Project: **PGSO-WH**  
 Account Code: **5-02-03-010**

Date: **May 5, 2022**  
 Quotation No.: **SV-0838-22**  
 CAFOA No.: **100220403713**  
 Appropriation No.: **22-04-004132**

## REQUEST FOR QUOTATION

Sir/Madam:

Kindly indicate your price quotation/s for the item/s listed below taking into consideration the specifications; submit this document duly signed by you or your authorized representative, to this office not later than **8:30 AM** on **TUESDAY** **May 24, 2022** at the BAC Goods and Services Office, 2nd Floor, Capitol Building, La Trinidad, Benguet.

Indicate also the shortest delivery period should you opt to. You may fax your quotations through Telefax No. 074-422-2004 or thru e-mail at [pgbacgoods@benguet.gov.ph](mailto:pgbacgoods@benguet.gov.ph) or [bacgoodsbenguet@gmail.com](mailto:bacgoodsbenguet@gmail.com)

Should your quotation/s be found reasonable, procurement shall ensue. The Provincial Government however, reserves the right to accept or reject your offer or quotation/s if found not in order.

Thank you very much.

**MIRIAM V. TONGAN, DVM**  
 Chairperson

**REQUIREMENTS:**

1. This Request Form must be duly accomplished; all entries must be Typewritten or handwritten legibly and in pen.
2. Delivery period shall be within 90 calendar days.
3. Warranty shall be for a period of **three (3) months** for supplies and materials and **one (1) year** for equipment reckoned from the date of acceptance by the provincial government, through the Provincial General Services Office.
4. Price validity shall be for a period of **120 calendar days**.
5. Documentary requirements to be submitted with this RFO:
  - a. Mayor's/ Business Permit (proof of renewal if expired)
  - b. BIR Certificate of Registration
  - c. PhilGEPS Registration No. \_\_\_\_\_ (kindly indicate)
  - d. Lates Income/ Business Tax Return (If the ABC is above Php 500,000.00)  
 \* In lieu of a and c above, certified true copy of PhilGEPS Platinum membership may be submitted
6. Submit original copy of complete (paragraphs 1 to 10) Omnibus Sworn Statement within **three (3) days** from Notice of this Body if the aggregate total ABC of the items quoted exceeds **Php 500,000.00**
7. The procuring entity reserves the right to waive any defects in the tender or offer as well as the right to accept the bid most advantageous to the provincial government.

**NOTE:**

- a. All erasures to be countersigned.
- b. Kindly seal this document upon submission to the BAC Goods and Services Office

Item No.	QTY	UNIT	ITEM & DESCRIPTION (SPECIFICATIONS)	BRAND/ OFFER/ COMPLIANCE TO SPECS.	UNIT PRICE	TOTAL	Approved Budget for the Contract (ABC)
1	30	Unit	Printer Specifications Print Type: Print, Scan, Copy, Fax with ADF Printing Printing Technology: Piezoelectric Printhead Nozzle configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Color (Cyan, Magenta, Yellow) Print direction: Bi-directional printing Max. resolution: 5760 x 1440 dpi Min. ink droplet volume: 3.0 pi Print Speed Draft text-Memo, A4 (Black/Color): Up to 33.0ppm/15.0ppm ISO 24734, A4 (Black/Color): Up to 10.0 ipm/5.0 ipm Photo Default-10 x 15cm/4x6" Print Language: ESC/P-R, ESC/P Raster Copying Max. copies from standalone: 99 copies, Reduction/Enlargement: 25-400% Max. copy resolution: 600 x 800 dpi, Max. copy size: Legal Scanning Scanner type: Flatbed color image scanner, Sensor type: CIS Optical Resolution: 1200 x 2400 dpi, Max. scan area: 216 x 297 mm Scanner Bit Depth Color: 48-bit input, 24-bit output, Grayscale: 16-bit input, 8-bit output Black & White: 16-bit input, 1-bit output, Scan speed (Flatbed/ADF (Simplerx)) Monochrome 200dpi: Flatbed: TBA sec ADF: TBA ipm, Color 200dpi: Flatbed: TBA sec ADF: TBA ipm <b>FAX FUNCTION</b> Fax Speed (Data Transfer Rate): Up to 33.6 kbps, approx. 3 sec/page Fax Resolution: Up to 200x 200 dpi, Transmission Paper size				447,000.00



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 Name of the Project: **30 Units Printer**  
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 Appropriation No.: **22-04-004132**

	Flatbed: Letter A4, ADF: A4, LTR, 8.5 x 13", Legal, Oficio 9, Mexico-Oficio, Indian-Legal Receiving paper size: Letter, A4, Legal Fax Features: PC Fax (Transmission/Receive), Automatic Redial, Address book, Broadcast Fax (Mono Only), Transmit Reservation, Polling Reception ADF Function Support Paper thickness: 64-95 g/m <sup>2</sup> Paper Capacity: 30 sheets (A4 Paper), 10 sheets (Legal) Paper Handling Paper Feed Method: Friction Feed Number of Paper Trays: 1 Paper Hold Capacity Input Capacity: Up to 100 sheets of Plain Paper (80g/m <sup>2</sup> ) Up to 20 sheets of Premium Glossy photo Paper Output Capacity: Up to 30 sheets sheets of Plain Paper (80g/m <sup>2</sup> ) Up to 20 sheets of Premium Glossy photo Paper Paper size: Legal, Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270mm), B5,A5,B6,A6,Hagaki (100 x148 mm), 5x7", 5 x 8", 4x6", Envelopes:#10,DL,C6 Maximum Paper Size: 215.9 x 1200mm  Interface USB: USB 2.0 Network: Ethernet, Wi-Fi IEEE 802, 11b/g/n, Wi-F- direct, Network Protocol: TCP/IPv4, TCP/Pv6 Control Panel LCD Screen: 1.44" Color LCD Screen  Electrical Specification Rated Voltage: AC 220-240 V Rated Frequency: 50-60 Hz  <b>PGSO-WH</b>		
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**PURPOSE:** To be used by different Offices. **447,000.00**

**DEALER'S OFFER (IF APPLICABLE)**

Brand and Model: \_\_\_\_\_ Warranty period for supplies & materials: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_ Price Validity Period: \_\_\_\_\_

**CANVASSERS:**

**CERTIFICATION**

I hereby certify that I have personally conducted this canvass  
 and that the price/s quoted is/are true and correct and the signature  
 of the Representative of the establishment who submitted the  
 quotation/s is/are genuine.

After having carefully read and accepted your terms  
 and conditions, I hereby submit the above quotations  
 for your appropriate action.

\_\_\_\_\_ (Name of Establishment per O.R. & address)

\_\_\_\_\_ (Signature over Printed Name of Owner/Representative)

\_\_\_\_\_ (Telephone/Cellphone Number or e-mail address)

**MARKLOUIE POGO-EN/LESLIE MAE JAIME**  
**PRINTED NAME & SIGNATURE OF AUTHORIZED CANVASSER**

Date