



PROVINCE OF BENGUET  
La Trinidad  
**BIDS AND AWARDS COMMITTEE**  
(INFRASTRUCTURE PROJECTS)

Project Number GF 20052

October 14, 2020

Date

MEMORANDUM TO:

Mr. / Ms.: BAC SUPPORT STAFF  
(Canvasser)

Please furnish each of the following dealer/ establishment a copy of the solicitation "bid" tender for the project

**IMPROVEMENT OF THE CAPITOL OPEN GYMNASIUM**

for use of LA TRINIDAD to be opened on October 20, 2020 ABC: 1,000,000.00

	NAME OF CONSTRUCTION FIRM	ADDRESS	RECEIVED	DATE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

  
**ATTY. SUNNY G. SACLA**  
BAC - INFRA Chairperson

**CERTIFICATION**

I/We the undersigned, hereby jointly and severally certify to have given each of the above contractor/establishments a copy of the solicitation bid papers and that only those indicated above shall submit their quotations before the time of opening of the same.

CANVASSER/S:

\_\_\_\_\_  
Signature over printed name/s



Republic of the Philippines  
 PROVINCE OF BENGUET  
 La Trinidad  
**Local Disaster Risk and Reduction Management Office**

Project Number DF 20052

Source of Fund: GENERAL FUND

Name of the Project: IMPROVEMENT OF THE CAPITOL OPEN GYMNASIUM

No. of Calendar Days: 49

Location of the Project: LA TRINIDAD

ABC: Php 1,000,000.00

**REQUEST FOR QUOTATION  
 (SMALL VALUE PROCUREMENT)**

**Sir/Madam:**

In pursuance to RA 9184, the Province of Benguet through its Bids and Awards Committee (BAC), invites you to bid for the following which falls under Small Value Procurement.

Please quote your lowest price on the project listed below. . Please Submit your Quotation duly assigned by you to the Bids and Awards Committee not later than **8:30 am** on **October 20, 2020** c/o BAC Support, 2nd Floor, BAC Office, Capitol La Trinidad.

Thank you very much.

**ATTY. SUNNY SACLA**  
 BAC-Infra Chairperson

**INSTRUCTIONS:**

**"PLEASE SEAL YOUR QUOTATIONS"**

- All Entries must be typewritten or handwritten (please write legibly & do not use pencil)
- To quote for this Contract, a Contractor must meet the following major criteria: (a) Filipino Citizen or 75% Filipino-owned partnership, corporation, cooperative, or joint venture, with PCAB License applicable to the type and cost of this contract.
- All particulars relative to the Evaluation of quotation, Post-Qualification and award of contract shall be governed by the pertinent provision of revised R.A. 9184 and its implementing rules and regulations.
- Documentary requirements to be submitted with this RFQ:
  - Detailed Estimates;
  - Mayor's/Business Permit;
  - PhilGEPS Registration Number; \_\_\_\_\_ (Kindly indicate)
  - PCAB License;
  - Latest income/Business Tax Returns for ABC above P500,000.00;
  - Omnibus Sworn Statement for ABC above P50,000.00; and
  - Provincial Permit

*"in lieu of 'b' and 'c', certified true copy of PhilGEPS Platinum membership may be submitted.*
- The only authorized person to secure and drop quotations (RFQs) and documents is the contractor himself/herself or his/her representative through a Special Power of Attorney (SPA), particularly stating therein the title of the project/s which the principal (contractor) is granting authority for his/her agent with the power to secure, drop and sign in behalf of the principal any documents required in the procurement proceedings (R.A. 9184).
- Detailed estimate for Construction Health and Safety Requirement shall be itemized (not lumpsum)
- Detailed Estimates for reinforcing steel bars shall be itemized according to its size.
- To submit the following additional documentary requirements within three (3) days from Notice of the BAC:
  - Construction Schedule and S-Curve;
  - Cash Flow;
  - Manpower Utilization Schedule;
  - Equipment Utilization Schedule;
  - Construction Method; and
  - Construction Safety and Health Program.
- All Erasures shall be countersigned
- Non-compliance to the foregoing instructions shall be a ground for disqualification.

NO.	PROJECT TITLE	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>IMPROVEMENT OF THE CAPITOL OPEN GYMNASIUM</b>				
	<b>SCOPE OF WORK</b>				
	SPL. A	Project Billboard	whole	whole	
	SPL. B	Construction Health and Safety Requirements	whole	whole	
	101	Removal of Structures and Obstructions	whole	whole	
	SPL. C	Repair of Gym Bleachers	whole	whole	
	SPL. D	Installation of Corrugated G.I. Sheet (siding)	102.50	sq.m.	
	SPL. E	Painting Works	429.64	sq.m.	
	SPL. F	Electrical Works	whole	whole	
	SPL. G	Forms, Scaffoldings and Stagings	1.00	lot	
	<b>MINIMUM EQUIPMENT REQUIRED</b>		<b>IN FIGURES:</b>		
	4	Safety Belt			
	1	Speed Cutter			
	1	Electric Grinder			
2	Welding Machine				
1	Six Wheeler Truck				
1	Steel Forms and Scaffolding (rental)				
1	Mini Cargo Truck				
1	Crimptools				
1	Electric Hand Drill				

**BID AMOUNT IN FIGURES:**

**BID AMOUNT IN WORDS:**

CANVASSER/S:

**CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bids and Awards Committee on Infrastructure.

**BAC SUPPORT STAFF**

PRINTED NAME & SIGNATURE OF AUTHORIZED CANVASSER

After having carefully read and accepted your general conditions. I/We quote you on the project noted above.

\_\_\_\_\_  
**Name of Construction Firm(As indicated in PCAB Lisence) & Address**

\_\_\_\_\_  
**Name of Owner**  
 (Signature over printed name)

\_\_\_\_\_  
**Telephone / Cellphone Number**  
**e-mail Address**

\_\_\_\_\_  
 Date: