

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																	Total quantity for the year	Price Catalogue	Total amount for the year	
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov				Dec
36		Walls, wpc	sq	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	2,520.00
37		Carbon fiber, long 180 sheets per pack, interwoven fiber carbon, 36 x 18 inches x 15mm	pack	3	3	3	9	3.00	3	3	3	3	3.00	3	3	3	3	3	3	3	3.00	36	65.22	2,347.92
38		Card, index, wpc, 11 1/2" x 11 1/2", color - cream, 500	pc	33	33	33	99	33.00	33	33	33	99	33.00	33	33	33	99	33.00	33	33	33	99	33.00	3,960.00
39		Card, index, wpc, 11 1/2" x 11 1/2", color - cream, 500	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
40		Card, index, wpc, 11 1/2" x 11 1/2", color - cream, 500	pc	204	204	204	612	204.00	204	204	204	612	204.00	204	204	204	612	204.00	204	204	204	612	204.00	1,940.28
41		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
42		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
43		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
44		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
45		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
46		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
47		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
48		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
49		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
50		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
51		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
52		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
53		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
54		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
55		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
56		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
57		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
58		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
59		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
60		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
61		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
62		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
63		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
64		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
65		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
66		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
67		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
68		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
69		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
70		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
71		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
72		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
73		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
74		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
75		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
76		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
77		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
78		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
79		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
80		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
81		Card, index, wpc	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
82		Card, index, wpc	pc	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	138	138	138	414	138.00	20,790.24
83		Card, index, index of payment to employees	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00

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				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov				Dec	Q4	Q4 amount
120		Paper, Specialty, 120 gm, sheet, 10 sheets/pack, 8000 lines computer	pack	10	10	10	30	1,117.00	70	70	70	210	1,117.00	70	70	70	210	1,117.00	70	70	70	210	1,117.00	840	94.75	79,680.00
121		Paper, White, 400g, size 210 x 330 length	sheet	2	2	2	6	5,751.00	2	2	2	6	5,751.00	2	2	2	6	5,751.00	2	2	2	6	5,751.00	24	241.25	6,180.00
123		Paper, Thermal, 210mm x 30 mm	roll	0	0	1	1	61.00	0	0	1	1	61.00	0	0	1	1	61.00	0	0	1	1	61.00	4	61.00	253.00
124		Paper, backing paper, 7" x 96 yards 2" core 8000 gm	roll	0	1	1	1	2,667.00	0	1	1	2	2,667.00	0	1	1	2	2,667.00	0	1	1	2	2,667.00	6	1,233.00	15,000.00
125		Paper, backing paper, 7" x 96 yards x 17" x 30 yards	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
126		Pen, Ballpoint, 48-490, permanent black	ballpoint	1	1	1	3	807.75	1	1	1	3	807.75	1	1	1	3	807.75	1	1	1	3	807.75	12	96.75	1,164.00
126		Pen, Ballpoint, 48-490, permanent blue	ballpoint	2	2	2	6	398.20	2	2	2	6	398.20	2	2	2	6	398.20	2	2	2	6	398.20	24	96.75	2,364.00
127		Pen, Ballpoint, 48-490, permanent red	ballpoint	0	0	0	0	807.75	0	0	0	0	807.75	0	0	0	0	807.75	0	0	0	0	807.75	0	96.75	0.00
128		Ballpoint 48-490 for 700, 700mm, blue, 30 ml	ballpoint	2	0	0	0	807.75	4	0	0	0	807.75	0	0	0	0	807.75	0	0	0	0	807.75	0	96.75	0.00
128		Ballpoint 48-490 for 700, 700mm, black, 30 ml	ballpoint	0	0	0	0	1,793.50	0	0	0	0	1,793.50	0	0	0	0	1,793.50	0	0	0	0	1,793.50	0	96.75	0.00
129		Ballpoint 48-490 for 700, 700mm, red, 30 ml	ballpoint	0	0	0	0	1,231.00	0	0	0	0	1,231.00	0	0	0	0	1,231.00	0	0	0	0	1,231.00	0	96.75	0.00
141		Pencil, # 2 with black lead Color: Black, 1/2 per pack medium	pc	333	333	333	999	6,180.00	333	333	333	999	6,180.00	333	333	333	999	6,180.00	333	333	333	999	6,180.00	3000	9.00	27,000.00
142		Pencil, Hard Lead (HB) Body No. 1		87	87	87	261	4,730.61	87	87	87	261	4,730.61	87	87	87	261	4,730.61	87	87	87	261	4,730.61	243	62.25	15,000.00
143		Pencil, mechanical, 0.5mm	pc	17	17	17	51	2,543.00	17	17	17	51	2,543.00	17	17	17	51	2,543.00	17	17	17	51	2,543.00	153	48.00	7,350.00
144		PII, magnetic, magnetic medium, 4 per pack	pc	0	0	0	0	642.24	0	0	0	0	642.24	0	0	0	0	642.24	0	0	0	0	642.24	0	75.00	0.00
145		PII labeled	pc	1	1	1	3	376.00	1	1	1	3	376.00	1	1	1	3	376.00	1	1	1	3	376.00	12	18.00	216.00
146		Paper	pc	1	1	1	3	36.75	1	1	1	3	36.75	1	1	1	3	36.75	1	1	1	3	36.75	12	9.00	108.00
147		Pencil, color, long, ballpoint, with eraser	pc	60	60	60	180	30,000.00	60	60	60	180	30,000.00	60	60	60	180	30,000.00	60	60	60	180	30,000.00	540	55.56	30,000.00
148		Eraser, superior	pc	0	0	0	0	653.11	0	0	0	0	653.11	0	0	0	0	653.11	0	0	0	0	653.11	0	34.00	0.00
149		Folder, plastic, 17", transparent	pc	20	20	20	60	409.20	20	20	20	60	409.20	20	20	20	60	409.20	20	20	20	60	409.20	180	12.22	2,200.00
150		Folder, plastic, 17"	pc	7	7	7	21	377.43	7	7	7	21	377.43	7	7	7	21	377.43	7	7	7	21	377.43	63	6.00	378.00
151		Folder, 3 rings, plastic (19-19.50 or plastic roller to suit year for archival uses)	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
152		Folder with covers		1	1	1	3	1,829.22	1	1	1	3	1,829.22	1	1	1	3	1,829.22	1	1	1	3	1,829.22	12	608.01	7,296.12
153		Eraser, gel, 1.5mm, Universal, Impact, black	pc	101	101	101	303	33,353.34	101	101	101	303	33,353.34	101	101	101	303	33,353.34	101	101	101	303	33,353.34	1012	77.50	80,000.00
154		Eraser, pink, 100 sheets, with detergent base	pc	2	2	2	6	3,087.00	2	2	2	6	3,087.00	2	2	2	6	3,087.00	2	2	2	6	3,087.00	24	581.25	13,950.00
155		Stick on notes, plastic free binder (3.5mm, 30 sheets/pack)	pack	30	30	30	90	11,473.04	30	30	30	90	11,473.04	30	30	30	90	11,473.04	30	30	30	90	11,473.04	270	42.11	11,350.00
156		Tags, self-adhesive	roll	2	2	2	6	3,006.84	2	2	2	6	3,006.84	2	2	2	6	3,006.84	2	2	2	6	3,006.84	18	166.50	3,000.00
157		Tags, binding, 17"	roll	60	60	60	180	2,144.64	60	60	60	180	2,144.64	60	60	60	180	2,144.64	60	60	60	180	2,144.64	540	39.72	21,474.00
158		Tags, Cartridge, black on white (3mm thickness), 150mmx10	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	803.50	0.00
159		Tags, laminated, 1.5mm, black on white for binding	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13.75	0.00
160		Tags, laminated, 1.5mm, black on white for paper	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.75	0.00
161		Tags, CUTTER, 3 inches	roll	12	12	12	36	6,894.00	12	12	12	36	6,894.00	12	12	12	36	6,894.00	12	12	12	36	6,894.00	144	100.00	14,400.00
162		Tags, binding, 17"	roll	87	87	87	261	18,110.00	87	87	87	261	18,110.00	87	87	87	261	18,110.00	87	87	87	261	18,110.00	243	66.60	16,000.00
163		Tags, high 17"	roll	11	11	11	33	6,256.37	11	11	11	33	6,256.37	11	11	11	33	6,256.37	11	11	11	33	6,256.37	99	63.00	6,250.00
164		Tags, back, 4000, 30	roll	16	16	16	48	525.00	16	16	16	48	525.00	16	16	16	48	525.00	16	16	16	48	525.00	144	11.67	1,680.00
165		Tags, paper, 2 1/2 x 12 (self-stick, high grade, white, good quality, color enhanced design, 800 cpi)	pack	619	619	619	1857	39,371.00	619	619	619	1857	39,371.00	619	619	619	1857	39,371.00	619	619	619	1857	39,371.00	5562	70.00	3,893.00
166		Tags, sheet, 0.7" x 17", 80 sheets/roll	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,500.00	0.00
167		Ultra film, 0.1 mm, with invisible ink, blue	pc	24	24	24	72	6,261.26	24	24	24	72	6,261.26	24	24	24	72	6,261.26	24	24	24	72	6,261.26	216	83.00	18,000.00
168		Ultra film, 0.1 mm, with invisible ink, green	pc	20	20	20	60	7,444.71	20	20	20	60	7,444.71	20	20	20	60	7,444.71	20	20	20	60	7,444.71	180	83.00	15,000.00
169		Ultra film, 0.1 mm, with invisible ink, black	pc	22	22	22	66	4,299.36	22	22	22	66	4,299.36	22	22	22	66	4,299.36	22	22	22	66	4,299.36	204	83.00	16,932.00
170		Ultra film, 0.1 mm, with invisible ink, red	pc	2	2	2	6	1,296.22	2	2	2	6	1,296.22	2	2	2	6	1,296.22	2	2	2	6	1,296.22	18	63.67	1,146.00
171		INK Cartridge, ribbon for matrix (10 x 8 heads)	cartr	1	1	1	3	2,677.20	1	1	1	3	2,677.20	1	1	1	3	2,677.20	1	1	1	3	2,677.20	12	893.00	10,716.00
172		INK cartridge, Canon 02-801	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,207.75	0.00
172		INK cartridge, Canon 02-14306	cartr	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,207.75	13,296.00
174		INK cartridge, Canon 02-14307	cartr	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,207.75	13,296.00
175		INK cartridge, Canon 02-14307	cartr	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,207.75	13,296.00
176		INK cartridge, Canon 02-14307	cartr	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	1	1	1	3	3,364.20	12	1,207.75	13,296.00

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				Q1					Q2					Q3					Q4							
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov	Dec	Q4	Q4 average			
177		04 Cartridge, Canon G3-420	unit	0	0	0	0	3,964.20	1	1	1	3	3,964.20	1	1	1	3	3,964.20	1	1	1	3	3,964.20	12	1,225.40	12,304.80
178		04 Cartridge, Canon G3-420C	unit	0	0	0	0	3,964.20	1	1	1	3	3,964.20	1	1	1	3	3,964.20	1	1	1	3	3,964.20	12	1,225.40	12,304.80
179		04 Cartridge, Canon G3-420M	unit	0	0	0	0	3,964.20	1	1	1	3	3,964.20	1	1	1	3	3,964.20	1	1	1	3	3,964.20	12	1,225.40	12,304.80
180		04 Cartridge, Canon G3-427	unit	0	0	0	0	3,964.20	1	1	1	3	3,964.20	1	1	1	3	3,964.20	1	1	1	3	3,964.20	12	1,225.40	12,304.80
181		04 Cartridge, Canon F0 - 000	unit	0	0	0	0	3,003.00	1	1	1	3	3,003.00	1	1	1	3	3,003.00	1	1	1	3	3,003.00	12	1,201.20	12,014.40
182		04 Cartridge, F00, YELLOW, Cyan	unit	0	0	0	0	3,436.50	1	1	1	3	3,436.50	1	1	1	3	3,436.50	1	1	1	3	3,436.50	12	1,294.20	12,734.40
183		04 Cartridge, F00, BLACK, Cyan	unit	0	0	0	0	3,223.50	1	1	1	3	3,223.50	1	1	1	3	3,223.50	1	1	1	3	3,223.50	12	1,271.00	12,852.00
184		04 Cartridge, F00, CYAN, Cyan	unit	0	0	0	0	3,436.50	1	1	1	3	3,436.50	1	1	1	3	3,436.50	1	1	1	3	3,436.50	12	1,294.20	12,734.40
185		04 Cartridge, F00, MAGENTA, Cyan	unit	0	0	0	0	3,436.50	1	1	1	3	3,436.50	1	1	1	3	3,436.50	1	1	1	3	3,436.50	12	1,294.20	12,734.40
186		04 ROLL, 001, Black, for Canon L120, L120, L120, L120	roll	77	77	77	231	63,946.66	77	77	77	231	63,946.66	77	77	77	231	63,946.66	77	77	77	231	63,946.66	408	261.14	105,798.00
187		04 ROLL, 003, Magenta, for Canon L120, L120, L120, L120	roll	42	42	42	126	40,194.00	42	42	42	126	40,194.00	42	42	42	126	40,194.00	42	42	42	126	40,194.00	210	132.00	39,798.00
188		04 ROLL, 003, Cyan, for Canon L120, L120, L120, L120	roll	40	40	40	120	38,200.00	40	40	40	120	38,200.00	40	40	40	120	38,200.00	40	40	40	120	38,200.00	200	119.00	37,600.00
189		04 ROLL, 001, Yellow, for Canon L120, L120, L120, L120	roll	40	40	40	120	38,200.00	40	40	40	120	38,200.00	40	40	40	120	38,200.00	40	40	40	120	38,200.00	200	119.00	37,600.00
190		04 ROLL, 001, Black, for Canon L120, L120, L120, L120	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
191		04 ROLL, 010000, Black, Brother, 100 Sheet	roll	0	0	0	0	853.00	0	0	0	0	853.00	0	0	0	0	853.00	0	0	0	0	853.00	0	0.00	0.00
192		04 ROLL, 010000, Cyan, Brother, 100 Sheet	roll	0	0	0	0	426.50	0	0	0	0	426.50	0	0	0	0	426.50	0	0	0	0	426.50	0	0.00	0.00
193		04 ROLL, 010000, Magenta, Brother, 100 Sheet	roll	0	0	0	0	426.50	0	0	0	0	426.50	0	0	0	0	426.50	0	0	0	0	426.50	0	0.00	0.00
194		04 ROLL, 010000, Yellow, Brother, 100 Sheet	roll	0	0	0	0	426.50	0	0	0	0	426.50	0	0	0	0	426.50	0	0	0	0	426.50	0	0.00	0.00
195		04 ROLL, Canon G3 F00, Black	roll	0	0	0	0	1,203.75	1	1	1	3	1,203.75	1	1	1	3	1,203.75	1	1	1	3	1,203.75	12	481.50	5,778.00
196		04 ROLL, Canon G3 F00, Cyan	roll	0	0	0	0	1,203.75	1	1	1	3	1,203.75	1	1	1	3	1,203.75	1	1	1	3	1,203.75	12	481.50	5,778.00
197		04 ROLL, Canon G3 F00, Magenta	roll	0	0	0	0	1,203.75	1	1	1	3	1,203.75	1	1	1	3	1,203.75	1	1	1	3	1,203.75	12	481.50	5,778.00
198		04 ROLL, Canon G3 F00, Yellow	roll	0	0	0	0	1,203.75	1	1	1	3	1,203.75	1	1	1	3	1,203.75	1	1	1	3	1,203.75	12	481.50	5,778.00
199		04 ROLL, Canon G3, Black, 120x180, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	12	12	12	36	40,133.00	12	12	12	36	40,133.00	12	12	12	36	40,133.00	12	12	12	36	40,133.00	144	561.24	7,295.04
200		04 ROLL, Canon G3, Cyan, 120x180, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	10	10	10	30	3,803.00	10	10	10	30	3,803.00	10	10	10	30	3,803.00	10	10	10	30	3,803.00	120	476.40	5,716.80
201		04 ROLL, Canon G3, Magenta, 120x180, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	10	10	10	30	3,803.00	10	10	10	30	3,803.00	10	10	10	30	3,803.00	10	10	10	30	3,803.00	120	476.40	5,716.80
202		04 ROLL, Canon G3, Yellow, 120x180, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	10	10	10	30	3,803.00	10	10	10	30	3,803.00	10	10	10	30	3,803.00	10	10	10	30	3,803.00	120	476.40	5,716.80
203		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	3,537.00	0	0	0	0	3,537.00	0	0	0	0	3,537.00	0	0	0	0	3,537.00	0	0.00	0.00
204		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
205		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
206		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
207		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
208		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
209		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
210		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
211		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
212		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
213		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
214		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
215		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
216		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
217		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
218		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
219		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
220		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
221		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
222		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
223		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00
224		04 ROLL, Canon G3, 100 Sheets, 100 Sheets, 100 Sheets, 100 Sheets	roll	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0	0	0	1,768.50	0	0.00	0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Q1					Q2					Q3					Q4						
				Jan	Feb	Mar	Q1	Q1 actual	April	May	June	Q2	Q2 actual	July	Aug	Sept	Q3	Q3 actual	Oct	Nov				Dec	Q4
324	04, Paper, 33, Green	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	17,285.50	1	17,285.50	17,285.50
325	04, Paper, 33, Green	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	17,285.50	1	17,285.50	17,285.50
326	04, Paper, 33, Green	roll	1	1	1	1	2,304.41	1	1	1	1	2,304.41	1	1	1	1	2,304.41	1	1	1	1	2,304.41	17	6,917.87	16,219.37
327	04, Paper, 33, Green	roll	1	1	1	1	14,307.00	1	1	1	1	14,307.00	1	1	1	1	14,307.00	1	1	1	1	14,307.00	17	11,530.00	17,037.00
328	04, Paper, 33, Green	roll	1	1	1	1	14,307.00	1	1	1	1	14,307.00	1	1	1	1	14,307.00	1	1	1	1	14,307.00	17	11,530.00	17,037.00
329	04, Paper, 33, Green	roll	1	1	1	1	14,307.00	1	1	1	1	14,307.00	1	1	1	1	14,307.00	1	1	1	1	14,307.00	17	11,530.00	17,037.00
330	04, Paper, 33, Green	roll	1	1	1	1	14,307.00	1	1	1	1	14,307.00	1	1	1	1	14,307.00	1	1	1	1	14,307.00	17	11,530.00	17,037.00
331	04, Paper, 33, Green	roll	0	0	1	1	4,723.00	0	0	1	1	4,723.00	0	0	1	1	4,723.00	0	0	1	1	4,723.00	9	4,723.00	16,900.00
332	04, Paper, 33, Green	roll	0	0	1	1	4,723.00	0	0	1	1	4,723.00	0	0	1	1	4,723.00	0	0	1	1	4,723.00	9	4,723.00	16,900.00
333	04, Paper, 33, Green	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	4,723.00	0	0	1	1	4,723.00	4	4,723.00	11,176.00
334	07, 33 Paper, 415	roll	18	18	18	18	11,130.00	18	18	18	18	11,130.00	18	18	18	18	11,130.00	18	18	18	18	11,130.00	201	2,200.00	80,880.00
335	07, 33 Paper, 415	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	108	2,200.00	21,200.00
336	07, 33 Paper, 415	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	108	2,200.00	21,200.00
337	07, 33 Paper, 415	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	108	2,200.00	21,200.00
338	Printer roll, 300, 300	roll	0	0	1	1	4,723.00	0	0	1	1	4,723.00	0	0	1	1	4,723.00	0	0	1	1	4,723.00	4	4,723.00	16,900.00
339	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
340	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
341	04, Paper, 33, Green	roll	1	1	1	1	4,214.23	1	1	1	1	4,214.23	1	1	1	1	4,214.23	1	1	1	1	4,214.23	12	1,494.71	16,219.37
342	Printer roll, 300, 300	roll	1	1	1	1	14,207.41	1	1	1	1	14,207.41	1	1	1	1	14,207.41	1	1	1	1	14,207.41	17	4,723.00	17,285.50
343	04, Paper, 33, Green	roll	1	1	1	1	4,214.23	1	1	1	1	4,214.23	1	1	1	1	4,214.23	1	1	1	1	4,214.23	12	1,494.71	16,219.37
344	04, Paper, 33, Green	roll	1	1	1	1	4,214.23	1	1	1	1	4,214.23	1	1	1	1	4,214.23	1	1	1	1	4,214.23	12	1,494.71	16,219.37
345	04, Paper, 33, Green	roll	1	1	1	1	4,214.23	1	1	1	1	4,214.23	1	1	1	1	4,214.23	1	1	1	1	4,214.23	12	1,494.71	16,219.37
346	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
347	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
348	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
349	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
350	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
351	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
352	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
353	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
354	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
355	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
356	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
357	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
358	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
359	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
360	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
361	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
362	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
363	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
364	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
365	Printer roll, 300, 300	roll	1	1	1	1	14,207.41	1	1	1	1	14,207.41	1	1	1	1	14,207.41	1	1	1	1	14,207.41	17	4,723.00	17,285.50
366	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
367	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
368	Printer roll, 300, 300	roll	1	1	1	1	4,723.00	1	1	1	1	4,723.00	1	1	1	1	4,723.00	1	1	1	1	4,723.00	17	11,530.00	17,037.00
369	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
370	Printer roll, 300, 300	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

No.	NRSPEC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov				Dec	Q4	Q4 average
272		Toner Cartridge, Lexmark, CP934, HP 801A, Yellow	unit	0	0	1	1	4,012.00	0	0	0	1	4,012.00	0	0	1	0	4,012.00	0	0	1	1	4,012.00	4	4,012.00	16,048.00
273		Toner Cartridge, Lexmark, CP934, HP 801A, Magenta	unit	0	0	1	1	4,012.00	0	0	0	1	4,012.00	0	0	1	0	4,012.00	0	0	1	1	4,012.00	4	4,012.00	16,048.00
274		Toner Cartridge, Lexmark, PE 61000A (MSRP: \$14.99)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
275		Toner Cartridge, Lexmark, PE 61000B (MSRP: \$14.99)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
276		Toner, HP 801A, Yellow	unit	0	0	1	1	1,288.00	0	0	0	1	1,288.00	0	0	1	0	1,288.00	0	0	1	1	1,288.00	4	1,288.00	5,152.00
277		Toner, Developer, TN 2800, HP 801A	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	4,491.00	1	4,491.00	4,491.00
278		Toner, Drum/Carrier, CM910/2200/4500, CP934	unit	0	0	1	1	5,001.00	0	0	1	1	5,001.00	0	0	1	1	5,001.00	0	0	1	1	5,001.00	4	5,001.00	20,004.00
279		Toner, Drum/Carrier, CM910/2200/4500, CP934	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
280		Toner, Drum/Carrier, CM910/2200/4500, CP934	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
281		Toner, Drum/Carrier, CM910/2200/4500, CP934	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
282		Toner, Drum/Carrier, CM910/2200/4500, CP934	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
283		Toner, Drum/Carrier, CM910/2200/4500, CP934	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
284		Toner, Drum/Carrier, CM910/2200/4500, CP934	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
285		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
286		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
287		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
288		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
289		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
290		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
291		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
292		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
293		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
294		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
295		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
296		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
297		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
298		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
299		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
300		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
301		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
302		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
303		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
304		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
305		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
306		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
307		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
308		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
309		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
310		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
311		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
312		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
313		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
314		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
315		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
316		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00
317		Toner, TN 116, for HP 116	unit	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	1	1	1,889.00	0	0	0	0	1,889.00	4	1,889.00	7,556.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov				Dec	Q4	Q4 average
310		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	26	26	26	78	26.33	26	26	26	78	26.33	26	26	26	78	26.33	26	26	26	78	26.33	26	198.12	12,028.38
311		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	11	11	11	33	11.00	11	11	11	33	11.00	11	11	11	33	11.00	11	11	11	33	11.00	11	126.42	9,602.58
320		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	25	25	25	75	25.00	25	25	25	75	25.00	25	25	25	75	25.00	25	25	25	75	25.00	25	198.12	15,671.25
321		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	33	33	33	99	33.00	33	33	33	99	33.00	33	33	33	99	33.00	33	33	33	99	33.00	33	198.12	15,671.25
322		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	7	7	7	21	7.00	7	7	7	21	7.00	7	7	7	21	7.00	7	7	7	21	7.00	7	42.06	3,280.26
323		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	60	60	60	180	60.00	60	60	60	180	60.00	60	60	60	180	60.00	60	60	60	180	60.00	60	126.42	9,602.58
324		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	43	43	43	129	43.00	43	43	43	129	43.00	43	43	43	129	43.00	43	43	43	129	43.00	43	42.06	3,280.26
325		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	30	30	30	90	30.00	30	30	30	90	30.00	30	30	30	90	30.00	30	30	30	90	30.00	30	42.06	3,280.26
326		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	3	3	3	9	3.00	3	3	3	9	3.00	3	3	3	9	3.00	3	3	3	9	3.00	3	42.06	3,280.26
327		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	3	3	3	9	3.00	3	3	3	9	3.00	3	3	3	9	3.00	3	3	3	9	3.00	3	42.06	3,280.26
328		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	25	25	25	75	25.00	25	25	25	75	25.00	25	25	25	75	25.00	25	25	25	75	25.00	25	126.42	9,602.58
329		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	7	7	7	21	7.00	7	7	7	21	7.00	7	7	7	21	7.00	7	7	7	21	7.00	7	42.06	3,280.26
330		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	5	5	5	15	5.00	5	5	5	15	5.00	5	5	5	15	5.00	5	5	5	15	5.00	5	42.06	3,280.26
331		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	8	8	8	24	8.00	8	8	8	24	8.00	8	8	8	24	8.00	8	8	8	24	8.00	8	42.06	3,280.26
332		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	23	23	23	69	23.00	23	23	23	69	23.00	23	23	23	69	23.00	23	23	23	69	23.00	23	126.42	9,602.58
333		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	26	26	26	78	26.00	26	26	26	78	26.00	26	26	26	78	26.00	26	26	26	78	26.00	26	126.42	9,602.58
334		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	16	16	16	48	16.00	16	16	16	48	16.00	16	16	16	48	16.00	16	16	16	48	16.00	16	42.06	3,280.26
335		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	103	103	103	309	103.00	103	103	103	309	103.00	103	103	103	309	103.00	103	103	103	309	103.00	103	42.06	3,280.26
336		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	17	17	17	51	17.00	17	17	17	51	17.00	17	17	17	51	17.00	17	17	17	51	17.00	17	42.06	3,280.26
337		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	5	5	5	15	5.00	5	5	5	15	5.00	5	5	5	15	5.00	5	5	5	15	5.00	5	42.06	3,280.26
338		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
339		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	23	23	23	69	23.00	23	23	23	69	23.00	23	23	23	69	23.00	23	23	23	69	23.00	23	42.06	3,280.26
340		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	118	118	118	354	118.00	118	118	118	354	118.00	118	118	118	354	118.00	118	118	118	354	118.00	118	42.06	3,280.26
341		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	3	3	3	9	3.00	3	3	3	9	3.00	3	3	3	9	3.00	3	3	3	9	3.00	3	42.06	3,280.26
342		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	43	43	43	129	43.00	43	43	43	129	43.00	43	43	43	129	43.00	43	43	43	129	43.00	43	42.06	3,280.26
343		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	18	18	18	54	18.00	18	18	18	54	18.00	18	18	18	54	18.00	18	18	18	54	18.00	18	42.06	3,280.26
344		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	46	46	46	138	46.00	46	46	46	138	46.00	46	46	46	138	46.00	46	46	46	138	46.00	46	42.06	3,280.26
345		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	37	37	37	111	37.00	37	37	37	111	37.00	37	37	37	111	37.00	37	37	37	111	37.00	37	42.06	3,280.26
346		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	33	33	33	99	33.00	33	33	33	99	33.00	33	33	33	99	33.00	33	33	33	99	33.00	33	42.06	3,280.26
347		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	13	13	13	39	13.00	13	13	13	39	13.00	13	13	13	39	13.00	13	13	13	39	13.00	13	42.06	3,280.26
348		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
349		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	4	4	4	12	4.00	4	4	4	12	4.00	4	4	4	12	4.00	4	4	4	12	4.00	4	42.06	3,280.26
350		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
351		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	5	5	5	15	5.00	5	5	5	15	5.00	5	5	5	15	5.00	5	5	5	15	5.00	5	42.06	3,280.26
352		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
353		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
354		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
355		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
356		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
357		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
358		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	1	1	1	3	1.00	1	1	1	3	1.00	1	1	1	3	1.00	1	1	1	3	1.00	1	42.06	3,280.26
359		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	1	1	1	3	1.00	1	1	1	3	1.00	1	1	1	3	1.00	1	1	1	3	1.00	1	42.06	3,280.26
360		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
361		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
362		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
363		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	9	9	27	9.00	9	42.06	3,280.26
364		Chiselhead Spill Sifts 90.5% of wire and (sieves), 1 item/gallon	gallon	1	1	1	3	1.00	1	1	1	3	1.00	1	1	1	3	1.00	1	1	1	3	1.00			

No.	URS/FSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																Total Quantity For the year	Price Catalogue	Total Amount For the year				
				Jan	Feb	Mar	Q1	Q1-avg	April	May	June	Q2	Q2-avg	July	Aug	Sept	Q3	Q3-avg	Oct				Nov	Dec	Q4	Q4-avg
363		Dispenser, tape, for 17, transparent tape	pc	3	2	2	9	31.00	3	3	3	9	33.00	3	3	2	9	33.00	3	3	2	9	33.00	34	99.00	3,366.00
364		Envelope, A4	pc	0	0	1	1	11.00	0	0	1	1	11.00	0	0	1	1	11.00	0	0	1	1	11.00	4	44.00	1,200.00
365		File box, magazine rack	pc	0	1	1	2	200.25	1	1	1	3	200.25	1	1	1	3	200.25	1	1	1	3	200.25	17	340.43	1,117.00
366		Glue stick, fast glue (white)	pc	0	0	0	0	0.00	0	0	1	1	0.00	0	0	0	0	0.00	0	0	1	1	0.00	7	0.00	0.00
369		Glue sticks, heavy duty	pc	0	0	1	1	1,200.00	0	1	1	2	1,200.00	0	1	1	2	1,200.00	0	1	1	2	1,200.00	7	1,200.00	23,100.00
370		Glue sticks, 7 extra-stick heavy duty	pc	0	0	2	1	1.00	0	1	1	2	7.00	0	1	1	2	7.00	0	0	1	1	7.00	6	42.00	21.00
371		Hard Disk Drive, External, 3.5, 1.5, portable	pc	0	0	0	0	45,144.00	2	2	2	6	45,144.00	2	2	2	6	45,144.00	2	2	2	6	45,144.00	11	7,024.80	180,176.00
372		Hard Disk Drive, external, USB, 1 TB, portable storage, back up media only	pc	0	0	1	1	16,703.82	1	1	1	3	16,703.82	1	1	1	3	16,703.82	1	1	1	3	16,703.82	13	1,267.34	42,813.30
373		Hard Disk Drive, external, USB, 2 TB, portable storage, back up media	pc	0	1	1	2	15,361.36	1	1	1	3	15,361.36	1	1	1	3	15,361.36	1	1	1	3	15,361.36	13	1,173.10	41,575.20
374		Folder, zip with stand, double-vented folder with adjustable clip, metal	pc	2	2	2	6	1,079.30	0	2	2	6	1,079.30	2	2	2	6	1,079.30	0	2	2	6	1,079.30	11	117.25	4,120.00
375		File, cutting, 30 x 30 cm	pc	0	1	1	2	4,093.00	1	1	1	3	4,093.00	1	1	1	3	4,093.00	1	1	1	3	4,093.00	13	1,263.90	16,209.00
376		Fluorescent, T2 G2	pc	0	1	1	2	1,440.00	1	1	1	3	1,440.00	1	1	1	3	1,440.00	1	1	1	3	1,440.00	13	189.60	5,760.00
377		File, zip with stand, 500 pages	pc	4	4	4	12	13,360.00	4	4	4	12	13,360.00	4	4	4	12	13,360.00	4	4	4	12	13,360.00	16	1,228.80	19,776.00
378		File, for left folder, 300 pages, with stand	pc	0	1	1	2	1,600.11	1	1	1	3	1,600.11	1	1	1	3	1,600.11	1	1	1	3	1,600.11	13	1,280.07	22,034.40
379		Rock Machine, 16 dials, 4 volumes, about 14 to 13 inches	pc	0	0	0	0	10,203.00	2	2	2	6	10,203.00	2	2	2	6	10,203.00	2	2	2	6	10,203.00	11	1,715.30	41,260.00
380		Scanner, temperature	unit	0	0	0	0	2,004.75	0	0	0	0	0.00	0	0	0	0	2,004.75	0	0	0	0	0.00	2	1,204.75	2,004.75
381		Dispenser for alcohol	pc	0	1	1	2	1,080.81	1	1	1	3	1,080.81	1	1	1	3	1,080.81	1	1	1	3	1,080.81	13	638.01	7,547.40
382		Shavers, foil	unit	0	0	1	1	313.00	0	1	1	2	1,252.00	0	0	1	1	1,252.00	0	1	1	2	1,252.00	4	313.00	1,210.00
383		Shaver, foil	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
384		Secure Digital (SD) Card, 2GB	pc	0	0	0	0	0.00	0	0	1	1	1,100.00	0	0	0	0	0.00	0	0	1	1	1,100.00	2	2,200.00	4,300.00
385		Shed dry seal	pc	0	1	1	2	1,000.00	0	1	1	2	1,000.00	0	1	1	2	1,000.00	1	1	1	2	1,000.00	9	1,000.00	10,000.00
386		Self-heating heating pad, machine for, 100	pc	0	1	1	2	10,100.00	1	1	1	3	10,100.00	1	1	1	3	10,100.00	1	1	1	3	10,100.00	17	1,010.00	42,170.00
387		Self-heating therapy, Automatic Heating Machine, 17 (light)	pc	0	0	1	1	1,100.00	0	1	1	2	1,100.00	0	1	1	2	1,100.00	0	0	1	1	1,100.00	6	1,100.00	6,270.00
388		Dispenser, pens, heavy duty	pc	4	4	4	12	4,410.00	4	4	4	12	4,410.00	4	4	4	12	4,410.00	4	4	4	12	4,410.00	48	311.20	17,808.00
389		Shaver, foiling machine, 17 dials	pc	1	1	1	3	1,000.00	1	1	1	3	1,000.00	1	1	1	3	1,000.00	1	1	1	3	1,000.00	13	1,000.00	6,000.00
390		Shaver, foiling machine, 4 dials	pc	0	0	0	0	0.00	0	0	1	1	100.00	0	0	0	0	0.00	0	0	1	1	100.00	2	200.00	400.00
391		Shaver, self-heating, 10, 10, 10	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
392		Shaver, self-heating, 10, 10, 10	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
393		Shaver, self-heating, 10, 10, 10	pc	2	2	2	6	2,110.18	2	2	2	6	2,110.18	2	2	2	6	2,110.18	2	2	2	6	2,110.18	18	379.84	13,984.44
394		Shaver, self-heating, 10, 10, 10	pc	1	1	1	3	1,200.00	1	1	1	3	1,200.00	1	1	1	3	1,200.00	1	1	1	3	1,200.00	13	1,200.00	5,193.00
395		Shaver, self-heating, 10, 10, 10	pc	2	2	2	6	2,064.70	2	2	2	6	2,064.70	2	2	2	6	2,064.70	2	2	2	6	2,064.70	18	371.64	13,200.00
396		Shaver, self-heating, 10, 10, 10	pc	0	0	1	1	433.40	0	1	1	2	1,240.00	0	1	1	2	1,240.00	0	1	1	2	1,240.00	7	671.60	5,361.00
397		Shaver, electric	pc	0	0	0	0	0.00	0	0	1	1	107.30	0	0	0	0	0.00	0	0	1	1	107.30	1	107.30	1,073.00
398		Shaver, heavy duty, electric with sensor	pc	0	0	0	0	1,241.75	0	0	0	0	1,241.75	0	0	0	0	1,241.75	0	0	0	0	1,241.75	16	1,986.80	12,170.00
399		File, No. 2 paper, 400 sheets, 100 pages, document paper 100	pc	0	0	1	1	200.25	0	1	1	2	200.25	0	1	1	2	200.25	0	1	1	2	200.25	6	360.15	1,200.70
400		File, No. 2 paper, 400 sheets, 100 pages, standard	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
401		Wireless computer printer	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	2,700.00	1	2,700.00	2,700.00
402		Bag, wax, 200 x 200	pc	200	200	200	700	10,125.00	200	200	200	700	10,125.00	200	200	200	700	10,125.00	200	200	200	700	10,125.00	800	13.50	40,500.00
403		Battery for Canon lens cylinder 100, W300	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	300.00	1	300.00	300.00
404		Battery, rechargeable ENF-COP AA 1.2 V 1500 mAh for reception	pc	2	2	2	6	4,000.00	2	2	2	6	4,000.00	2	2	2	6	4,000.00	2	2	2	6	4,000.00	11	1,200.00	4,400.00
405		Bin, 100 x 100 cm, 100 liter, 100 liter	pc	0	0	1	1	0.00	0	0	1	1	0.00	0	0	1	1	0.00	0	0	1	1	0.00	1	0.00	0.00
406		Certificate of Birth (Form)	unit	1	1	1	3	1,300.00	1	1	1	3	1,300.00	1	1	1	3	1,300.00	1	1	1	3	1,300.00	12	300.00	4,000.00
407		Certificate of Death (Form)	unit	4	4	4	12	4,000.00	4	4	4	12	4,000.00	4	4	4	12	4,000.00	4	4	4	12	4,000.00	48	300.00	14,400.00
408		Controlled paper, 100 x 100 mm, 100	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
409		Frame Certificate, 100 x 100 mm, 100	pc	20	20	20	60	7,300.00	20	20	20	60	7,300.00	20	20	20	60	7,300.00	20	20	20	60	7,300.00	182	1,300.00	19,740.00
410		Folder, F16, expanding, 13 pockets with 12 tabs, metal wire	pc	0	0	1	1	570.00	1	1	1	3	570.00	1	1	1	3	570.00	1	1	1	3	570.00	13	1,800.00	7,410.00
411		Hard Disk Drive, external, USB, 1 TB, portable storage, back up media only	pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

No.	UBEPIC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov				Dec	Q4	Q4 average
412		8x10, 100, WF-C796, Black	shp	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
413		8x10, 100, WF-C796, Cyan	shp	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
414		8x10, 100, WF-C796, Magenta	shp	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
415		8x10, 100, WF-C796, Yellow	shp	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
416		Heavy Card, 100lb	sh	0	0	1	1	1,000.00	0	0	0	0	0.00	0	0	1	1	1,000.00	0	0	0	0	0.00	1	1,000.00	1,000.00
417		Wang copy paper 20 lb 5000, Certified photocopy - 100 lb, certified photocopy - original presented	sh	0	0	0	0	0.00	0	0	1	1	800.00	0	0	1	1	800.00	0	0	1	1	800.00	1	800.00	1,600.00
418		Form, 3x5 201 201	shp	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	1,500.00	1	1,500.00	1,500.00
419		Form, Cartridge, INFO 101	shp	0	1	1	2	30,000.00	0	1	1	2	21,000.00	0	1	1	0	21,000.00	0	0	1	1	31,000.00	0	11,000.00	46,000.00
420		Form, Cartridge, INFO 101	shp	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
421		Form, Cartridge, INFO 201	shp	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
422		Form, 8 1/2 x 11, 20 lb, 400 sheets (original, document paper 100)	sh	0	0	1	1	700.00	0	0	1	1	700.00	0	0	1	1	700.00	0	1	1	1	1,400.00	3	700.00	1,700.00
423		Folder 1", white color	shp	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	1	400.00	14	140.00	1,200.00
424		Folder 2", white color	shp	1	1	1	3	100.00	1	1	1	3	100.00	1	1	1	3	100.00	1	1	1	1	100.00	14	140.00	1,100.00
425		Folder 3 1/2", white color	shp	1	1	1	3	100.00	1	1	1	3	100.00	1	1	1	3	100.00	1	1	1	1	100.00	14	140.00	1,100.00
426		Folder 4", white color	shp	1	1	1	3	200.00	1	1	1	3	200.00	1	1	1	3	200.00	1	1	1	1	200.00	14	140.00	1,100.00
427		Folder 5 1/2", white color	shp	0	0	1	1	1,200.00	0	0	1	1	1,200.00	0	0	1	1	1,200.00	0	0	1	1	1,200.00	4	1,200.00	1,200.00
428		Removable paper, 400, 11 x 17 x 4 1/4, 100	shp	1	1	1	3	100.00	1	1	1	3	100.00	1	1	1	3	100.00	1	1	1	1	100.00	14	140.00	1,100.00
429		Ball Point Pen (BPP)	sh	0	0	1	1	1,000.00	0	1	1	2	2,000.00	0	0	0	1	1,000.00	0	0	1	1	1,000.00	5	1,000.00	15,000.00
430		Blue Ink 1/2 pen, with ballpoint 1/2, 100	sh	0	1	1	1	100.00	1	1	1	1	100.00	1	1	1	1	100.00	1	1	1	1	100.00	14	140.00	1,100.00
A. TOTAL																									24,714,181.87	
B. ADDITIONAL PROVISION FOR INFLATION (30% of TOTAL)																										7,414,255.95
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																										-
D. GRAND TOTAL (A + B + C)																										24,714,181.87
E. APPROVED BUDGET BY THE AGENCY HEAD <i>(In Figures and Words)</i>																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Elizabeth C. Thomas
ELIZABETH C. THOMAS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

Yan
YAN
Accountant / Budget Officer

Approved by:

Belinda D. Bucas
BELOREN D. BUCAS, MD
Head of Office/Agency

Date Prepared: August 23, 2023

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 29 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hu58E>.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcas.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Provincial Government of Benguet
Region: Cordillera Administrative Region
Address: Capitol, Palanan, La Trinidad, Benguet

Agency Code/UNSC: _____
Organization Type: Local Government Unit

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Contact Person: Esperanza L. Saba
Position: BAC Secretariat/Chairperson
E-mail: esabap@ps-philgeps.gov.ph
Telephone/Mobile No.: (014) 422-2929

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Budget	April	May	June	Q2	Q2 Budget	July	Aug				Sept	Q3	Q3 Budget	Oct	Nov	Dec	Q4	Q4 Budget	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	1218001-AL-804	ALCOHOL, Ethyl, 500 mL	bottle	622	622	622	1875	91,950.00	622	622	622	1875	91,950.00	622	622	622	1875	91,950.00	622	622	622	1875	91,950.00	7500	30.96	232,200.00
2	1218001-AL-803	ALCOHOL, Ethyl, 1 Gallon	gallon	36	36	36	108	46,740.00	36	36	36	108	46,740.00	36	36	36	108	46,740.00	36	36	36	108	46,740.00	432	431.36	187,440.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	6012403-CE-901	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.36	0.00
4	6012403-CE-902	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.40	0.00
5	6012504-ER-901	ERASER, plastic/rubber	piece	124	124	124	342	3,201.12	124	124	124	342	3,201.12	124	124	124	342	3,201.12	124	124	124	342	3,201.12	1308	8.36	11,804.40
6	6012504-SP-001	SIGN PEN, Extra Fine Tip, Black	piece	142	142	142	426	11,076.00	142	142	142	426	11,076.00	142	142	142	426	11,076.00	142	142	142	426	11,076.00	1704	28.00	47,904.00
7	6012504-SP-004	SIGN PEN, Fine Tip, Black	piece	88	88	88	264	11,808.00	88	88	88	264	11,808.00	88	88	88	264	11,808.00	88	88	88	264	11,808.00	1056	44.72	47,220.00
8	6012504-SP-007	SIGN PEN, Medium Tip, Black	piece	85	85	85	255	11,134.00	85	85	85	255	11,134.00	85	85	85	255	11,134.00	85	85	85	255	11,134.00	1020	37.20	44,844.00
9	6012504-SP-002	SIGN PEN, Extra Fine Tip, Blue	piece	149	149	149	447	11,622.00	149	149	149	447	11,622.00	149	149	149	447	11,622.00	149	149	149	447	11,622.00	1788	26.90	48,480.00
10	6012504-SP-008	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	6012504-SP-008	SIGN PEN, Medium Tip, Blue	piece	117	117	117	351	20,077.20	117	117	117	351	20,077.20	117	117	117	351	20,077.20	117	117	117	351	20,077.20	1404	37.20	52,308.00
12	6012504-SP-020	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00
13	6012504-SP-026	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	6012504-SP-028	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.30	0.00
15	6012504-WR-901	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	234.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	46120017-00-023	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,336.36	0.00
17	4612000-99-901	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	2611702-87-401	BATTERY, dry cell, size AA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.84	0.00
19	2611702-87-402	BATTERY, dry cell, size AAA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.76	0.00
20	2611702-87-403	BATTERY, dry cell, size C	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.36	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
21	4712603-4F-901	AIR FRESHENER	can	47	47	47	141	12,317.76	47	47	47	141	12,317.76	47	47	47	141	12,317.76	47	47	47	141	12,317.76	364	67.88	24,814.44

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE					
22	47L1804-BR-501	BROOM (Wale Tambo)	piece	40	40	40	120	13,300.40	40	40	40	120	13,300.40	40	40	40	120	13,300.40	40	40	40	120	13,300.40	480	127.92	61,491.40	
23	47L1804-BR-701	BROOM (Wale Ting-ting)	piece	30	30	30	120	2,583.36	30	30	30	120	2,583.36	30	30	30	120	2,583.36	30	30	30	120	2,583.36	420	23.97	10,232.94	
24	47L1809-TB-001	CLEANER, Toilet Bowl and Urinal	bottle	300	300	300	900	46,918.80	300	300	300	900	46,918.80	300	300	300	900	46,918.80	300	300	300	900	46,918.80	3600	46.72	168,675.20	
25	47L1803-CL-001	CLEANER, Scouring Powder	can	10	10	10	40	1,728.00	10	10	10	40	1,728.00	10	10	10	40	1,728.00	10	10	10	40	1,728.00	160	36.00	5,812.00	
26	47L1801-DE-802	DETERGENT BAR	bar	20	20	20	120	1,488.24	20	20	20	120	1,488.24	20	20	20	120	1,488.24	20	20	20	120	1,488.24	240	5.88	1,412.96	
27	47L1801-DE-002	DETERGENT POWDER, all purpose	pack	180	180	180	540	49,062.00	180	180	180	540	49,062.00	180	180	180	540	49,062.00	180	180	180	540	49,062.00	2160	86.40	186,240.00	
28	47L1803-DS-401	DISINFECTANT SPRAY	can	40	40	40	140	22,587.60	40	40	40	140	22,587.60	40	40	40	140	22,587.60	40	40	40	140	22,587.60	380	130.20	86,679.40	
29	47L1801-DU-002	DUST FAN	piece	10	10	10	40	2,296.40	10	10	10	40	2,296.40	10	10	10	40	2,296.40	10	10	10	40	2,296.40	160	46.90	7,504.00	
30	47L1802-FW-003	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	133.20	0.00	
31	47L1800-FC-401	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	236.70	0.00	
32	7201801-05-001	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.85	0.00	
33	47L1804-HP-801	HOP BUCKET	unit	2	2	2	6	11,728.00	2	2	2	6	11,728.00	2	2	2	6	11,728.00	2	2	2	6	11,728.00	24	2,398.00	57,552.00	
34	47L1802-HP-002	HOPHANDLE, heavy duty	piece	1	1	1	3	402.48	1	1	1	3	402.48	1	1	1	3	402.48	1	1	1	3	402.48	12	124.16	1,489.92	
35	47L1803-HP-001	HOPHEAD, made of rayon	piece	20	20	20	60	6,842.40	20	20	20	60	6,842.40	20	20	20	60	6,842.40	20	20	20	60	6,842.40	240	219.09	77,380.80	
36	47L1801-RO-001	HAZE	box	10	10	10	30	3,862.80	10	10	10	30	3,862.80	10	10	10	30	3,862.80	10	10	10	30	3,862.80	120	57.20	6,864.00	
37	47L1802-SC-001	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44	0.00	
38	47L1801-TB-004	TRASHBAG, XXL size	pack/unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00	
39	47L1801-TB-003	TRASHBAG, Large size	pack/unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.20	0.00	
40	47L1801-TB-002	TRASHBAG, 3L size	pack/unit	4025	4025	4025	12075	1,117,662.00	4025	4025	4025	12075	1,117,662.00	4025	4025	4025	12075	1,117,662.00	4025	4025	4025	12075	1,117,662.00	48300	92.98	4,475,648.00	
41	47L1802-WB-001	WASTEBAGKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.82	0.00	
COLOR COMPOUNDS AND DISPERSIONS																											
42	1217303-SD-001	INK, for stamp pad	bottle	0	0	0	0	480.00	0	0	0	0	480.00	0	0	0	0	480.00	0	0	0	0	480.00	0	51.20	1,872.00	
CONSUMER ELECTRONICS																											
43	5218123-DV-001	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,801.76	0.00	
FACE MASK																											
44	4211123-SM-008	FACE MASK	can	190	190	190	570	26,796.00	190	190	190	570	26,796.00	190	190	190	570	26,796.00	190	190	190	570	26,796.00	2280	53.90	122,880.00	
FILMS																											
45	1311103-AC-001	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00	
46	1311101-CF-001	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	201.88	0.00	
FIRE FIGHTING EQUIPMENT																											
47	4619001-PE-001	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,396.80	0.00	
48	4612001-PE-001	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,613.20	0.00	
FLAG OR ACCESSORIES																											
49	3512001-PH-001	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																											
50	3610104-CH-001	HONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	373.44	0.00	
51	3610104-CH-001	HONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	373.11	0.00	
52	3610104-TM-001	HONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.80	0.00	
53	3610104-TM-002	HONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.80	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	4010804-EF-001	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.00	0.00	
55	4010804-EF-001	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.80	0.00	
56	4010804-EF-001	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.70	0.00	
57	4010804-EF-001	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	504.16	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	4321107-DK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4				Q4 AVERAGE		
59	4321107-DSK04	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,000.00	0.00	
60	4320017-HD-002	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,028.00	0.00	
61	4320010-FD-004	FLASH DRIVE	piece	7	7	7	21	4,717.94	7	7	7	21	4,717.94	7	7	7	21	4,717.94	7	7	7	21	4,717.94	84	324.64	18,888.76	
62	4321103-LAP04	LAPTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,000.00	0.00	
63	4321103-LAP03	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
64	4321106-HD-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.51	0.00	
65	4321103-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,315.94	0.00	
66	4321103-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00	
67	4321103-PR-101	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,003.04	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	3815028-L8-L01	LIGHT-EMITTING DIODE (LED) LIGHT BALL, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00	
69	3815028-L7-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	303.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	3120101-01-101	GLUE, all-purpose	jar	128	128	128	384	27,368.64	128	128	128	384	27,368.64	128	128	128	384	27,368.64	128	128	128	384	27,368.64	1344	70.72	106,474.56	
71	3110004-03-101	STAPLE WIRE, heavy duty (binder type), 23/13	box	1	1	1	3	67.65	1	1	1	3	67.65	1	1	1	3	67.65	1	1	1	3	67.65	12	22.55	270.60	
72	3110004-03-001	STAPLE WIRE, standard	box	124	124	124	372	8,836.72	124	124	124	372	8,836.72	124	124	124	372	8,836.72	124	124	124	372	8,836.72	1488	23.76	35,334.88	
73	3120103-7A-001	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18.42	0.00	
74	3120103-7A-H01	TAPE, masking, 24mm	roll	86	86	86	258	13,961.04	86	86	86	258	13,961.04	86	86	86	258	13,961.04	86	86	86	258	13,961.04	1051	81.86	86,098.10	
75	3120103-7A-H02	TAPE, masking, 48 mm	roll	32	32	32	96	11,894.84	32	32	32	96	11,894.84	32	32	32	96	11,894.84	32	32	32	96	11,894.84	384	121.16	47,079.36	
76	3120117-7A-H01	TAPE, packaging, 48 mm	roll	60	60	60	180	5,428.80	60	60	60	180	5,428.80	60	60	60	180	5,428.80	60	60	60	180	5,428.80	720	30.16	21,712.32	
77	3120112-7A-T01	TAPE, transparent, 24mm	roll	178	178	178	534	6,108.96	178	178	178	534	6,108.96	178	178	178	534	6,108.96	178	178	178	534	6,108.96	2136	11.44	24,428.64	
78	3120112-7A-T02	TAPE, transparent, 48 mm	roll	82	82	82	246	3,731.52	82	82	82	246	3,731.52	82	82	82	246	3,731.52	82	82	82	246	3,731.52	824	23.82	19,638.08	
79	3120107-7W-001	TWINE, plastic	roll	15	15	15	45	3,182.40	15	15	15	45	3,182.40	15	15	15	45	3,182.40	15	15	15	45	3,182.40	180	70.72	12,730.80	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	44111004-01-102	BLADE, flexible, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.00	0.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	4411002-01-H01	BLADE, for general purpose cutter/utility knife	tube	9	9	9	27	492.00	9	9	9	27	492.00	9	9	9	27	492.00	9	9	9	27	492.00	108	14.00	1,512.00	
82	4421002-01-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,104.84	0.00	
83	4421007-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	287.24	0.00	
84	4421170-CH-W01	CHALK, white enamel	box	4	4	4	12	385.44	4	4	4	12	385.44	4	4	4	12	385.44	4	4	4	12	385.44	48	22.57	1,082.56	
85	4422303-01-C01	CLIP, backbit, 25mm	box	132	132	132	396	1,706.56	132	132	132	396	1,706.56	132	132	132	396	1,706.56	132	132	132	396	1,706.56	1584	9.36	14,828.24	
86	4422303-01-C02	CLIP, backbit, 25mm	box	5	5	5	15	234.00	5	5	5	15	234.00	5	5	5	15	234.00	5	5	5	15	234.00	60	13.00	780.00	
87	4422303-01-C03	CLIP, backbit, 51mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00	
88	4422303-01-C04	CLIP, backbit, 50mm	box	160	160	160	480	28,853.60	160	160	160	480	28,853.60	160	160	160	480	28,853.60	160	160	160	480	28,853.60	1920	89.32	171,811.40	
89	4412001-CY-001	CORRECTION TAPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.53	0.00	
90	4412002-CU-001	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00	
91	4411101-01-001	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00	
92	4412001-01-001	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	88.64	0.00	
93	4412002-01-001	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	400.70	0.00	
94	4412006-01-001	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	240.52	0.00	
95	4412006-01-002	ENVELOPE, Documentary, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,076.46	0.00	
96	4412006-01-003	ENVELOPE, Expanding, 1/2ft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,174.88	0.00	
97	4412006-01-002	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.46	0.00	
98	4412006-01-002	ENVELOPE, Expanding, Metal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.96	0.00	
99	4412006-01-002	ENVELOPE, Metal, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	538.22	0.00	
100	4411012-ER-001	ERASER, felt, for Notebook/noteboard	piece	17	17	17	51	628.83	17	17	17	51	628.83	17	17	17	51	628.83	17	17	17	51	628.83	204	12.21	2,491.32	

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov	Dec	Q4	Q4 average					
181	4412018-FA-001	FASTENER	box	101	101	101	303	28,675.92	101	101	101	303	28,675.92	101	101	101	303	28,675.92	101	101	101	303	28,675.92	1212	94.69	114,702.08	
182	4411013-PD-001	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.20	0.00	
183	4412018-PT-001	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.00	0.00	
184	4412018-PT-002	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
185	4412011-PD-001	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	301.20	0.00	
186	4412011-PD-002	FOLDER, Fancy with slide, legal	bundle	86	86	86	258	79,081.04	86	86	86	258	79,081.04	86	86	86	258	79,081.04	86	86	86	258	79,081.04	1032	300.96	308,769.12	
187	4412011-PD-003	FOLDER, I-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.94	0.00	
188	4412011-PD-002	FOLDER, I-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
189	4412017-PD-001	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	322.84	0.00	
190	4412011-PD-003	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	288.86	0.00	
191	4412011-PD-004	FOLDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	0.00	
192	4412000-TT-001	INDEX TAB	box	3	3	3	9	946.65	3	3	3	9	946.65	3	3	3	9	946.65	3	3	3	9	946.65	30	63.11	3,796.60	
193	4411303-HP-001	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.88	0.00	
194	4412170-MA-001	MARKER, Fluorescent	set	143	143	143	429	18,292.36	143	143	143	429	18,292.36	143	143	143	429	18,292.36	143	143	143	429	18,292.36	1716	42.04	71,776.29	
195	4412170-HP-001	MARKER, Permanent, Black	piece	151	151	151	453	7,096.80	151	151	151	453	7,096.80	151	151	151	453	7,096.80	151	151	151	453	7,096.80	1812	15.99	28,967.50	
196	4412170-HP-002	MARKER, Permanent, Blue	piece	127	127	127	381	5,943.60	127	127	127	381	5,943.60	127	127	127	381	5,943.60	127	127	127	381	5,943.60	1524	15.69	23,794.40	
197	4412170-HP-003	MARKER, Permanent, Red	piece	39	39	39	117	1,825.20	39	39	39	117	1,825.20	39	39	39	117	1,825.20	39	39	39	117	1,825.20	468	15.69	7,338.80	
198	4412170-HW-001	MARKER, Whiteboard, Black	piece	111	111	111	333	3,463.20	111	111	111	333	3,463.20	111	111	111	333	3,463.20	111	111	111	333	3,463.20	1332	10.40	13,852.80	
199	4412170-HW-002	MARKER, Whiteboard, Blue	piece	84	84	84	252	2,620.80	84	84	84	252	2,620.80	84	84	84	252	2,620.80	84	84	84	252	2,620.80	1008	10.40	10,483.20	
200	4412170-HW-003	MARKER, Whiteboard, Red	piece	38	38	38	114	1,809.60	38	38	38	114	1,809.60	38	38	38	114	1,809.60	38	38	38	114	1,809.60	456	10.40	4,738.40	
201	4412204-PC-001	PAPER CLIP, vinyl/plastic coated, 25mm	box	4	4	4	12	112.32	4	4	4	12	112.32	4	4	4	12	112.32	4	4	4	12	112.32	48	9.36	448.28	
202	4412204-PC-002	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	109	109	109	327	7,821.84	109	109	109	327	7,821.84	109	109	109	327	7,821.84	109	109	109	327	7,821.84	1308	23.91	31,367.36	
203	4401003-PS-001	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,889.20	0.00	
204	4401003-PT-001	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,287.60	0.00	
205	4412170-PE-001	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.80	0.00	
206	4412010-PE-001	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	212.20	0.00	
207	4401003-PU-001	PUNCHER, paper, heavy duty	piece	4	4	4	12	1,946.88	4	4	4	12	1,946.88	4	4	4	12	1,946.88	4	4	4	12	1,946.88	48	182.39	7,767.52	
208	4412017-RB-001	RIBBONS RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.20	0.00	
209	4412010-RU-001	RUBBER BAND No. 18	box	3	3	3	9	2,480.40	3	3	3	9	2,480.40	3	3	3	9	2,480.40	3	3	3	9	2,480.40	48	183.86	7,442.88	
210	4412005-SF-001	STAMP PAD, felt	piece	6	6	6	18	767.52	6	6	6	18	767.52	6	6	6	18	767.52	6	6	6	18	767.52	72	42.84	3,079.68	
211	4412010-SI-001	SCISSORS, symmetrical/asymmetrical	pair	10	10	10	30	1,248.00	10	10	10	30	1,248.00	10	10	10	30	1,248.00	10	10	10	30	1,248.00	120	41.60	4,992.00	
212	4412015-ST-001	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	149.00	0.00	
213	4412015-ST-002	STAPLER, heavy duty (jumbo)	unit	6	6	6	18	17,184.96	6	6	6	18	17,184.96	6	6	6	18	17,184.96	6	6	6	18	17,184.96	72	994.72	69,729.40	
214	4412015-SR-001	STAPLE REMOVER, pier-type	piece	3	3	3	9	717.60	3	3	3	9	717.60	3	3	3	9	717.60	3	3	3	9	717.60	36	47.89	2,070.40	
215	4412005-TD-001	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	79.00	0.00	
PAPER MATERIALS AND PRODUCTS																											
216	2411102-CA-001	CARTOLINA, assorted colors	box	83	83	83	249	25,243.62	83	83	83	249	25,243.62	83	83	83	249	25,243.62	83	83	83	249	25,243.62	1128	90.46	102,075.68	
217	2411106-CF-L1	COMPUTER CONTINUOUS FORM, 1 ply, 260mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	927.88	0.00	
218	2411106-CF-L2	COMPUTER CONTINUOUS FORM, 1 ply, 260mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,280.98	0.00	
219	2411106-CF-L3	COMPUTER CONTINUOUS FORM, 2 ply, 260mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,692.96	0.00	
220	2411106-CF-L4	COMPUTER CONTINUOUS FORM, 2 ply, 260mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,198.94	0.00	
221	2411106-CF-L5	COMPUTER CONTINUOUS FORM, 3 ply, 260mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.84	0.00	
222	2411106-CF-L6	COMPUTER CONTINUOUS FORM, 3 ply, 260mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00	
223	2411009-LJ-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
224	2411114-HP-002	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.52	0.00	
225	2411114-HP-004	NOTEPAD, stick-on, 85mm x 100mm	pad	176	176	176	528	33,496.32	176	176	176	528	33,496.32	176	176	176	528	33,496.32	176	176	176	528	33,496.32	2112	63.44	133,880.28	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Oct	Nov	Dec	Q4	Q4							
146	1461104-HP-001	NOTEPAD, stock/en, 30mm x 75mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00		
147	1461104-HP-002	STENO NOTEBOOK	piece	1	1	1	1	75.76	1	1	1	1	75.76	1	1	1	1	75.76	1	1	1	1	75.76	11	23.92	262.94			
148	1461107-PP-001	PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	179.62	0.00			
149	1461107-PP-002	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	211.12	0.00			
150	1461107-PP-003	PAPER, MULTIPURPOSE A4	ream	118	118	118	348	36,821.44	118	118	118	348	36,821.44	118	118	118	348	36,821.44	118	118	118	348	36,821.44	1382	161.38	227,261.76			
151	1461107-PP-002	PAPER, MULTIPURPOSE LEGAL	ream	638	638	638	1914	294,219.88	638	638	638	1914	294,219.88	638	638	638	1914	294,219.88	638	638	638	1914	294,219.88	7638	181.12	1,417,276.72			
152	1461150-PP-001	PRD PAPER, ruled	pad	42	42	42	126	4,455.36	42	42	42	126	4,455.36	42	42	42	126	4,455.36	42	42	42	126	4,455.36	304	55.96	17,011.44			
153	1461150-PP-001	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	188.28	0.00			
154	1461150-RB-001	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00			
155	1461150-RB-002	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	101.04	0.00			
156	1461154-TT-004	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.12	0.00			
157	1461154-TT-002	COSET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.88	0.00			
PERFUMES OR COLOGNES OR FRAGRANCES																													
158	1581102-PS-001	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00			
PESTICIDES OR PEST REPELLENTS																													
159	1591104-PS-A01	INSECTICIDE	can	80	80	80	240	28,800.00	80	80	80	240	28,800.00	80	80	80	240	28,800.00	80	80	80	240	28,800.00	900	27.02	154,710.00			
PRINTED PUBLICATIONS																													
160	1601104-PA-001	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9194)	book	2	2	2	6	273.36	2	2	2	6	273.36	2	2	2	6	273.36	2	2	2	6	273.36	24	57.21	685.44			
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																													
1	4023105-BB-004	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,247.20	0.00			
2	4023105-CA-004	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,136.32	0.00			
3	4023105-CA-002	INK CARTRIDGE, CANON CL-821, Colored	cart	4	4	4	12	14,128.84	4	4	4	12	14,128.84	4	4	4	12	14,128.84	4	4	4	12	14,128.84	48	1,176.32	56,598.72			
4	4023105-CA-004	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00			
5	4023105-CA-002	INK CARTRIDGE, CANON PG-830, Black	cart	4	4	4	12	10,707.84	4	4	4	12	10,707.84	4	4	4	12	10,707.84	4	4	4	12	10,707.84	48	861.32	42,893.76			
6	4023105-EP-017	INK CARTRIDGE, EPSON C13T864100 (T8641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.90	0.00			
7	4023105-EP-017	INK CARTRIDGE, EPSON C13T864200 (T8642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00			
8	4023105-EP-017	INK CARTRIDGE, EPSON C13T864300 (T8643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00			
9	4023105-EP-017	INK CARTRIDGE, EPSON C13T864400 (T8644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00			
10	4023105-HP-040	INK CARTRIDGE, HP C2P04AA (HP2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	822.00	0.00			
11	4023105-HP-140	INK CARTRIDGE, HP C2P04AA (HP2), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,548.32	0.00			
12	4023105-HP-809	INK CARTRIDGE, HP C8155AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00			
13	4023105-HP-110	INK CARTRIDGE, HP C8152AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,693.52	0.00			
14	4023105-HP-017	INK CARTRIDGE, HP C0447AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00			
15	4023105-HP-117	INK CARTRIDGE, HP C0447AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00			
16	4023105-HP-040	INK CARTRIDGE, HP C0973AA (HP9000), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	822.00	0.00			
17	4023105-HP-040	INK CARTRIDGE, HP C0973AA (HP9000), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	822.00	0.00			
18	4023105-HP-040	INK CARTRIDGE, HP C0973AA (HP9000), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	822.00	0.00			
19	4023105-HP-040	INK CARTRIDGE, HP C0975AA (HP9000), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00			
20	4023105-HP-020	INK CARTRIDGE, HP C1963AA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.28	0.00			
21	4023105-HP-120	INK CARTRIDGE, HP C1962AA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,586.00	0.00			
22	4023105-HP-040	INK CARTRIDGE, HP C1963AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	825.00	0.00			
23	4023105-HP-040	INK CARTRIDGE, HP C1966AA (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00			
24	4023105-HP-041	INK CARTRIDGE, HP C1965AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,870.80	0.00			
25	4023105-HP-041	INK CARTRIDGE, HP C1966AA (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
26	4023105-HP-042	INK CARTRIDGE, HP C1967AA (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			
27	4023105-HP-143	INK CARTRIDGE, HP C1968AA (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00			

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 (YTD)	April	May	June	Q2	Q2 (YTD)	July	Aug	Sept	Q3	Q3 (YTD)	Oct	Nov	Dec	Q4	Q4 (YTD)				
28	4102020-HP-836	INK CARTRIDGE, HP CM836AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.22	0.00
29	4102020-HP-736	INK CARTRIDGE, HP CM833AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.22	0.00
30	4102020-HP-822	INK CARTRIDGE, HP CZ107AA (HP670), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	4102020-HP-733	INK CARTRIDGE, HP CZ108AA (HP670), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	4102020-HP-840	INK CARTRIDGE, HP CZ121A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	4102020-HP-C10	INK CARTRIDGE, HP CZ122A (HP85A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	330.96	0.00
34	4102020-HP-912	INK CARTRIDGE, HP CZ123A (HP85A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	330.96	0.00
35	4102020-HP-133	INK CARTRIDGE, HP CZ124A (HP85A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.88	0.00
36	4102020-HP-740	INK CARTRIDGE, HP RV054AA (HP600), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.22	0.00
37	4102020-HP-843	INK CARTRIDGE, HP NV278A (HP600), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.22	0.00
38	4102020-HP-C30	INK CARTRIDGE, HP U0531AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	862.80	0.00
39	4102020-HP-930	INK CARTRIDGE, HP U0534AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	862.80	0.00
40	4102020-HP-130	INK CARTRIDGE, HP U0537AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	862.80	0.00
41	4102020-HP-830	INK CARTRIDGE, HP U0600AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	4102020-HP-C40	INK CARTRIDGE, HP U0603AA (HP955L), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.32	0.00
43	4102020-HP-140	INK CARTRIDGE, HP U0606AA (HP955L), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.32	0.00
44	4102020-HP-148	INK CARTRIDGE, HP U0609AA (HP955L), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.32	0.00
45	4102020-HP-846	INK CARTRIDGE, HP U0732AA (HP955L), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.32	0.00
46	4102020-HP-C50	INK CARTRIDGE, HP 76181AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	668.00	0.00
47	4102020-HP-950	INK CARTRIDGE, HP 76193AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	668.00	0.00
48	4102020-HP-150	INK CARTRIDGE, HP 76197AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	668.00	0.00
49	4102020-HP-850	INK CARTRIDGE, HP 76401AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	4102020-EP-905	RIBBON CARTRIDGE, EPSON C13010330 (R6700), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.40	0.00
51	4102020-EP-910	RIBBON CARTRIDGE, EPSON C13010332, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	4102020-EP-907	RIBBON CARTRIDGE, EPSON C13010331 (S01096)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	808.48	0.00
53	4102020-BR-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,760.00	0.00
54	4102020-BR-309	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,887.20	0.00
55	4102020-BR-811	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,802.40	0.00
56	4102020-BR-813	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,375.44	0.00
57	4102020-BR-824	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,884.36	0.00
58	4102020-BR-C50	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	4102020-BR-902	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	4102020-BR-102	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	4102020-CN-600	TONER CARTRIDGE, CANON CRG-504 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12,386.36	0.00
62	4102020-HP-811	TONER CARTRIDGE, HP C8435A, Black	cart	1	1	1	3	9,297.66	1	1	1	3	9,297.66	1	1	1	3	9,297.66	1	1	1	3	9,297.66	12	3,089.20	37,280.40
63	4102020-HP-814	TONER CARTRIDGE, HP C8540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,802.40	0.00
64	4102020-HP-810	TONER CARTRIDGE, HP CE235A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,892.80	0.00
65	4102020-HP-820	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,794.80	0.00
66	4102020-HP-822	TONER CARTRIDGE, HP CE285A (HP95A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,392.72	0.00
67	4102020-HP-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,308.40	0.00
68	4102020-HP-C20	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	4102020-HP-120	TONER CARTRIDGE, HP CE321A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	4102020-HP-910	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	4102020-HP-824	TONER CARTRIDGE, HP CE300A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,132.80	0.00
72	4102020-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,002.80	0.00
73	4102020-HP-124	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,002.80	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 MONTH	April	May	June	Q2	Q2 MONTH	July	Aug	Sept	Q3	Q3 MONTH	Oct	Nov	Dec	Q4	Q4 MONTH							
74	4423103-HP-624	TONER CARTRIDGE, HP CE323A, Magenta	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,283.83	0.00	
75	4423103-HP-625	TONER CARTRIDGE, HP CE300A, Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,872.80	0.00	
76	4423103-HP-626	TONER CARTRIDGE, HP CE400A, Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	4,786.00	0.00	
77	4423103-HP-C26	TONER CARTRIDGE, HP CE413A, Cyan	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	10,103.00	0.00	
78	4423103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	10,103.04	0.00	
79	4423103-HP-N26	TONER CARTRIDGE, HP CE403A, Magenta	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	10,103.00	0.00	
80	4423103-HP-627	TONER CARTRIDGE, HP CE410A, (HP905), Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,837.40	0.00	
81	4423103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP905), Cyan	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,460.00	0.00	
82	4423103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP905), Yellow	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,460.00	0.00	
83	4423103-HP-627	TONER CARTRIDGE, HP CE413A, (HP905), Magenta	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	8,211.00	0.00	
84	4423103-HP-628	TONER CARTRIDGE, HP CE905A, Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	4,200.00	0.00	
85	4423103-HP-628	TONER CARTRIDGE, HP CE905C, Black, high cap	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,332.00	0.00	
86	4423103-HP-632	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,076.72	0.00	
87	4423103-HP-633	TONER CARTRIDGE, HP CF236A (HP26A), Black LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,746.40	0.00	
88	4423103-HP-633	TONER CARTRIDGE, HP CF280A, LaserJet Pro HP91/HP25	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	9,600.40	0.00	
89	4423103-HP-631	TONER CARTRIDGE, HP CF280C	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	9,336.32	0.00	
90	4423103-HP-636	TONER CARTRIDGE, HP CF281A (HP21A), Black LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,000.00	0.00	
91	4423103-HP-637	TONER CARTRIDGE, HP CF283A (HP23A), LaserJet Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,034.72	0.00	
92	4423103-HP-632	TONER CARTRIDGE, HP CF283C (HP23C), Black CoreFuser	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,706.00	0.00	
93	4423103-HP-638	TONER CARTRIDGE, HP CF287A (HP27), Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	9,826.00	0.00	
94	4423103-HP-632	TONER CARTRIDGE, HP CF287C (HP25C), Black LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	13,728.00	0.00	
95	4423103-HP-640	TONER CARTRIDGE, HP CF300A, Black LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,174.00	0.00	
96	4423103-HP-C30	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,852.00	0.00	
97	4423103-HP-650	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,852.00	0.00	
98	4423103-HP-650	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	2,852.00	0.00	
99	4423103-HP-661	TONER CARTRIDGE, HP CF380A (HP38A), Black LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	7,330.40	0.00	
100	4423103-HP-C31	TONER CARTRIDGE, HP CF381A (HP38A), Cyan LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00	
101	4423103-HP-661	TONER CARTRIDGE, HP CF382A (HP38A), Yellow LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00	
102	4423103-HP-661	TONER CARTRIDGE, HP CF383A (HP38A), Magenta LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00	
103	4423103-HP-662	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,099.20	0.00	
104	4423103-HP-C32	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,000.00	0.00	
105	4423103-HP-662	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,000.00	0.00	
106	4423103-HP-662	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,000.00	0.00	
107	4423103-HP-663	TONER CARTRIDGE, HP CF410A (HP410A), Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,900.00	0.00	
108	4423103-HP-664	TONER CARTRIDGE, HP CF410C (HP410C), Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	4,940.40	0.00	
109	4423103-HP-C33	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,038.80	0.00	
110	4423103-HP-C34	TONER CARTRIDGE, HP CF412C (HP410C), Cyan	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	8,522.00	0.00	
111	4423103-HP-663	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,038.80	0.00	
112	4423103-HP-664	TONER CARTRIDGE, HP CF420C (HP410C), Yellow	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	8,522.00	0.00	
113	4423103-HP-663	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,038.80	0.00	
114	4423103-HP-654	TONER CARTRIDGE, HP CF430C (HP410C), Magenta	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	8,522.00	0.00	
115	4423103-HP-634	TONER CARTRIDGE, HP Q2612A, Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	3,744.00	0.00	
116	4423103-HP-646	TONER CARTRIDGE, HP Q7953A, Black	cartr	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																													
1	43271513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	
2	43271502-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE				
3	4322004 SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	4322007 SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	4322008 SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	4322009 SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	4322010 SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	4322011 SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	4322012 SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	4322013 SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	4322014 SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	4322015 SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	4322016 SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	4322017 SFT-014	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	4322018 SFT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	4322019 SFT-016	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	80141001-TS-001	BALPEN	piece	1304	1304	1304	4012	96,489.60	1304	1304	1304	4012	96,489.60	1304	1304	1304	4012	96,489.60	1304	1304	1304	4012	96,489.60	18048	22.00	397,094.40
2	80141001-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141001-TS-003	LIMITING FLUX	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141001-TS-004	STICKER PAPER	pack	47	47	47	141	3,181.75	47	47	47	141	3,181.75	47	47	47	141	3,181.75	47	47	47	141	3,181.75	384	38.75	20,720.00
5	80141001-TS-009	DOUBLE SIDED TAPE	roll	86	86	86	258	4,876.20	86	86	86	258	4,876.20	86	86	86	258	4,876.20	86	86	86	258	4,876.20	1032	18.00	18,504.00
6	80141001-TS-006	PHOTO PAPER	pack	59	59	59	177	12,286.10	59	59	59	177	12,286.10	59	59	59	177	12,286.10	59	59	59	177	12,286.10	709	69.30	49,084.49
7	80141001-TS-007	BLEACHING SOLUTION	bottle	46	46	46	137	6,736.46	46	46	46	137	6,736.46	46	46	46	137	6,736.46	46	46	46	137	6,736.46	388	45.84	26,933.62
8	80141001-TS-008	CERTIFICATE FRAME	piece	73	73	73	219	24,431.84	73	73	73	219	24,431.84	73	73	73	219	24,431.84	73	73	73	219	24,431.84	876	111.66	97,736.36
9	80141001-TS-008	CERTIFICATE HOLDER	piece	114	114	114	342	14,812.02	114	114	114	342	14,812.02	114	114	114	342	14,812.02	114	114	114	342	14,812.02	1368	43.31	59,246.88
10	80141001-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141001-TS-011	HR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141001-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141001-TS-013	WHITE BOARD	piece	1	1	1	3	18,074.45	1	1	1	3	18,074.45	1	1	1	3	18,074.45	1	1	1	3	18,074.45	12	1,508.15	64,200.00
14	80141001-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141001-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141001-TS-016	DEMAKING LIQUID	bottle	231	231	231	693	31,254.30	231	231	231	693	31,254.30	231	231	231	693	31,254.30	231	231	231	693	31,254.30	2700	46.61	125,017.80
17	80141001-TS-017	PLASTIC FASTENERS	box	101	101	101	303	8,744.46	101	101	101	303	8,744.46	101	101	101	303	8,744.46	101	101	101	303	8,744.46	1212	22.16	30,877.60
18	80141001-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141001-TS-019	YELLOW BOARD PAPER	pack	80	80	80	240	10,773.00	80	80	80	240	10,773.00	80	80	80	240	10,773.00	80	80	80	240	10,773.00	1140	37.00	42,080.00
20	80141001-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141001-TS-021	RENT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141001-TS-022	COLORED PAPER	pack	12	12	12	36	812.88	12	12	12	36	812.88	12	12	12	36	812.88	12	12	12	36	812.88	144	22.50	3,231.52
23	80141001-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141001-TS-024	FLUX PEN	pack	30	30	30	90	3,118.50	30	30	30	90	3,118.50	30	30	30	90	3,118.50	30	30	30	90	3,118.50	360	34.65	12,474.00
25	80141001-TS-025	DOOR MAT	piece	114	114	114	342	10,773.00	114	114	114	342	10,773.00	114	114	114	342	10,773.00	114	114	114	342	10,773.00	1368	21.90	45,980.00
26	80141001-TS-026	GLUE STICK (FAST)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141001-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141001-TS-028	DEODORANT CANE	piece	110	110	110	330	12,318.90	110	110	110	330	12,318.90	110	110	110	330	12,318.90	110	110	110	330	12,318.90	1320	37.33	61,274.40
29	80141001-TS-029	DISPOSABLE GLOVES	box	5	5	5	15	215.00	5	5	5	15	215.00	5	5	5	15	215.00	5	5	5	15	215.00	60	21.00	1,260.00
30	80141001-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141001-TS-031	MANGA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 APRIL	April	May	June	Q2	Q2 JULY	July	Aug	Sept	Q3	Q3 OCT	Oct	Nov	Dec	Q4	Q4 NOV			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Christina
CHRISTINA C. THOMPSON
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

Y/aw
TOMAS J. YAW
Accounting Budget Officer

Approved by:

Melchor D. Diclas
MELCHOR D. DICLAS, MD
Head of Office/Agency

Date Prepared: 23-Aug-23