

Philippine Bidding Documents

(As Harmonized with Development Partners)

Procurement of INFRASTRUCTURE PROJECTS

Government of the Republic of the Philippines

Sixth Edition

July 2020

PROPOSAL OF: _____

ADDRESS: _____

To be received until **8:30 AM** on **November 19, 2021** at the 2nd floor BAC Office, Capitol Building, Poblacion, La Trinidad, Benguet.

BID OPENING: 9:00 AM @ Ben Palispis Hall, Capitol Building, Poblacion, La Trinidad, Benguet


ATTY. SUNNY G. SACLA

Provincial Legal Officer

BAC-Infrastructure Chairperson

O.R. No: _____

Issued by: _____

Date: _____

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Section I. Invitation to Bid



Republic of the Philippines
PROVINCE OF BENGUET
LA TRINIDAD
BIDS AND AWARDS COMMITTEE
(Infrastructure)

INVITATION TO BID FOR THE PROJECT:

CONSTRUCTION OF OPEN GYM AT TAPSAN ELEMENTARY SCHOOL, AMPUCAO, ITOGON, BENGUET

1. The **Provincial Government of Benguet**, through the **SB-01 GF CY 2021** apply the sum of **P5,500,000.00** being the Approved Budget for the Contract (ABC) to payments under the contract for the project: **CONSTRUCTION OF OPEN GYM AT TAPSAN ELEMENTARY SCHOOL, AMPUCAO, ITOGON, BENGUET** with PIN **SB1-2021-37**. Bids received in excess of the ABC shall be automatically rejected at the bidding.
2. The **Provincial Government of Benguet** now invites bids for the above Procurement Project. Completion of the Work required **182 C.D.** Bidders should have completed a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184.
4. Interested bidders may obtain further information from the **Provincial Government of Benguet** and inspect the Bidding Documents at the address given below from **8:00 o'clock in the morning to 5:00 o'clock in the afternoon**. The date of posting in the PhilGEPS, Benguet Website, Provincial Engineer's Office, BAC Bulletin Board and Provincial Capitol Lobby is from **October 27, 2021 to November 3, 2021**.

BAC-Infrastructure Office 2nd Floor, Capitol Building, La Trinidad, Benguet, Philippines.

5. A complete set of Bidding Documents in a hard and soft copy (CD)¹ may be acquired by interested bidders on **October 27, 2021 to November 18, 2021** from the given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php10,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees presented in person.

6. The **PRE-PROCUREMENT CONFERENCE** for this project was conducted on **October 26, 2021 at 9:00 o'clock** in the morning at the Ben Palispis Hall, 3rd Floor Capitol, La Trinidad, Benguet.
7. The Provincial Government of Benguet will hold a **PRE-BID CONFERENCE** on **November 5, 2021 at 9:00 o'clock** in the morning at the **BEN PALISPIS Hall, 3rd Floor, Capitol Building, La Trinidad, Benguet** which shall be open to all prospective bidders.
8. Bids must be duly received by the BAC Secretariat through **manual submission** at the office address as indicated below on or before **November 19, 2021 at 8:30 a.m** at the BAC-Infrastructure Office 2nd Floor, Capitol Building, La Trinidad, Benguet, Philippines. Late bids shall not be accepted.
9. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 15.
10. **BID OPENING** shall be on **November 19, 2021 at 9:00 a.m** at the **Ben Palispis Hall, 3rd Floor, Capitol Building, La Trinidad, Benguet**. Bids will be opened in the presence of the bidder or his/her representative/s who choose to attend the activity.
11. The only authorized person to buy and drop bid documents is the bidder himself or his/her representative through a Special Power of Attorney (SPA), particularly stating therein the title of the project/s which the Principal (bidder) is granting authority for his/her agent with the power to buy, drop and sign in behalf of the principal any documents required in procurement proceedings (R.A 9184).
12. Bidding is restricted to Filipino Citizens/Sole proprietorships, or organizations with at least **Seventy-Five Percent (75%)** interests or outstanding capital stock belonging to citizens of the Philippines.
13. Detailed estimate for all Items of Work shall be itemized (Not Lump Sum) unless specified on plans.
14. The **Minimum License Required and Classification** for this project is **SMALL B-General Engineering**.
15. In view of the travel restrictions imposed by concerned national and local government agencies as a mitigating measure to arrest the spread of the COVID 19 virus and to facilitate the dispatching of communications/correspondence emanating from the BAC, bidders with business address located outside La Trinidad, Benguet and Baguio City, **SHALL** provide and/or indicate an address within La Trinidad, Benguet within which communications/correspondence will be sent.
16. The Provincial Government of Benguet reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award




in accordance with Sections 35.6 and 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

FERDINAND P. CATORES
Head, BAC Secretariat
CP No. 09108175538
Website: www.benguet.gov.ph
Email Address: bac.infra@benguet.gov.ph

October 26, 2021.


ATTY. SUNNY G. SACLA
Chairman, BAC on Infrastructure

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, ***PROVINCIAL GOVERNMENT OF BENGUET*** invites Bids for the ***Construction of Open Gym at Tapsan Elementary School, Ampucao, Itogon, Benguet***, with Project Identification Number ***SBI-2021-37***.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for ***SB-01 GF CY 2021*** in the amount of ***Php 5,500,000.00***.

2.2. The source of funding is:

a. LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- a. Subcontracting is not allowed

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address as indicated in the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.

10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.

10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. *Payment of the contract price shall be made in:*

- a. Philippine Pesos.

15. Bid Security

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid for a period of 120 days from date of opening of bids. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time at its physical address as indicated in of the **IB**.

18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the

lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

ITB Clause																												
5.2	<p>For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work.</p> <p>The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.</p>																											
7.1	Subcontracting is NOT allowed.																											
10.3	<p>A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project.</p> <p>-Joint Venture Agreement (JVA), if applicable (if not applicable submit/attach a paper indicating that it is "NOT APPLICABLE" – as per supplemental Bid Bulletin No. 033-2018)</p> <p>-Special PCAB license and Registration, in case of JV (if not applicable submit/attach a paper indicating that it is "NOT APPLICABLE" – as per supplemental Bid Bulletin No. 033-2018)</p>																											
10.4	<p>The Contractor shall employ the following Key Personnel:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 50%;"><i>Project Engineer</i></td> <td style="width: 50%;"><i>Mason</i></td> <td style="text-align: right;">✓</td> </tr> <tr> <td><i>Project Foreman</i></td> <td><i>Steelman</i></td> <td style="text-align: right;">✓</td> </tr> <tr> <td><i>Part time Safety Practitioner</i></td> <td><i>Skilled Laborer</i></td> <td style="text-align: right;">✓</td> </tr> <tr> <td><i>First Aider</i></td> <td><i>Welder</i></td> <td style="text-align: right;">✓</td> </tr> <tr> <td><i>Laborer</i></td> <td><i>Painter</i></td> <td style="text-align: right;">✓</td> </tr> <tr> <td><i>Carpenter</i></td> <td><i>Tinsmith</i></td> <td style="text-align: right;">✓</td> </tr> </tbody> </table> <p>The key personnel must meet the required minimum years of experience set below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Key Personnel</th> <th style="width: 35%;">General Experience</th> <th style="width: 40%;">Relevant Experience</th> </tr> </thead> <tbody> <tr> <td>Project Engineer</td> <td>Min. of 2 Years</td> <td>At least 2 Projects that are similar in nature</td> </tr> <tr> <td>Project Foreman</td> <td>Min. of 2 Years</td> <td>At least 2 Projects that are similar in nature</td> </tr> </tbody> </table> <p><u>NB. Use SF-INFR-46 and SF-INFR-47 for Project Engineer and Project Foreman</u></p> <p><u>FAILURE TO COMPLY SHALL BE GROUND FOR DISQUALIFICATION</u></p> <p><i>-PRC License of Engineers pledged to the Contract must be valid. A photocopy of said PRC license shall be attached as part of the bidding documents.</i></p>	<i>Project Engineer</i>	<i>Mason</i>	✓	<i>Project Foreman</i>	<i>Steelman</i>	✓	<i>Part time Safety Practitioner</i>	<i>Skilled Laborer</i>	✓	<i>First Aider</i>	<i>Welder</i>	✓	<i>Laborer</i>	<i>Painter</i>	✓	<i>Carpenter</i>	<i>Tinsmith</i>	✓	Key Personnel	General Experience	Relevant Experience	Project Engineer	Min. of 2 Years	At least 2 Projects that are similar in nature	Project Foreman	Min. of 2 Years	At least 2 Projects that are similar in nature
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10.5	<p>The minimum equipment are the following:</p> <table border="1" data-bbox="349 142 1356 714"> <thead> <tr> <th data-bbox="349 142 1234 184">Equipment</th> <th data-bbox="1234 142 1356 184">Capacity</th> <th data-bbox="1356 142 1451 184">Number of Units</th> </tr> </thead> <tbody> <tr> <td data-bbox="349 184 1234 226">Cargo Truck</td> <td data-bbox="1234 184 1356 226"></td> <td data-bbox="1356 184 1451 226">1</td> </tr> <tr> <td data-bbox="349 226 1234 268">Boom Truck</td> <td data-bbox="1234 226 1356 268"></td> <td data-bbox="1356 226 1451 268">1</td> </tr> <tr> <td data-bbox="349 268 1234 310">Scaffolding GI Pipe (rental)</td> <td data-bbox="1234 268 1356 310"></td> <td data-bbox="1356 268 1451 310">1 Lot</td> </tr> <tr> <td data-bbox="349 310 1234 352">Heavy Duty Bar Cutter</td> <td data-bbox="1234 310 1356 352"></td> <td data-bbox="1356 310 1451 352">1</td> </tr> <tr> <td data-bbox="349 352 1234 394">Cutting Outfit</td> <td data-bbox="1234 352 1356 394"></td> <td data-bbox="1356 352 1451 394">2</td> </tr> <tr> <td data-bbox="349 394 1234 436">One Bagger Concrete Mixer</td> <td data-bbox="1234 394 1356 436"></td> <td data-bbox="1356 394 1451 436">1</td> </tr> <tr> <td data-bbox="349 436 1234 478">Electric Jack Hammer</td> <td data-bbox="1234 436 1356 478"></td> <td data-bbox="1356 436 1451 478">1</td> </tr> <tr> <td data-bbox="349 478 1234 520">Heavy Duty Bar Bender</td> <td data-bbox="1234 478 1356 520"></td> <td data-bbox="1356 478 1451 520">1</td> </tr> <tr> <td data-bbox="349 520 1234 562">Grinder</td> <td data-bbox="1234 520 1356 562"></td> <td data-bbox="1356 520 1451 562">2</td> </tr> <tr> <td data-bbox="349 562 1234 604">Cut off Machine/ Bar Cutter</td> <td data-bbox="1234 562 1356 604"></td> <td data-bbox="1356 562 1451 604">1</td> </tr> <tr> <td data-bbox="349 604 1234 646">Electric Hand Drill</td> <td data-bbox="1234 604 1356 646"></td> <td data-bbox="1356 604 1451 646">2</td> </tr> <tr> <td data-bbox="349 646 1234 714">Welding Machine (300 Amp)</td> <td data-bbox="1234 646 1356 714"></td> <td data-bbox="1356 646 1451 714">2</td> </tr> </tbody> </table> <p data-bbox="349 714 1451 882">The list of contractor's equipment units pledged to the contract which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project.</p> <p data-bbox="349 924 1451 1056">The Certificate of Registration (CR) and Official Receipts (OR) of Utility Vehicles/Cargo Trucks/Dump Trucks to be pledged to the contract shall be valid/current, non-compliance thereof shall be ground for disqualification.</p>	Equipment	Capacity	Number of Units	Cargo Truck		1	Boom Truck		1	Scaffolding GI Pipe (rental)		1 Lot	Heavy Duty Bar Cutter		1	Cutting Outfit		2	One Bagger Concrete Mixer		1	Electric Jack Hammer		1	Heavy Duty Bar Bender		1	Grinder		2	Cut off Machine/ Bar Cutter		1	Electric Hand Drill		2	Welding Machine (300 Amp)		2
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Welding Machine (300 Amp)		2																																						
12	No further instructions.																																							
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <ol data-bbox="365 1186 1451 1402" style="list-style-type: none"> The amount of not less than Php 110, 000.00 (2%) of 5,500,000.00, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; The amount of not less than Php 275,000.00 (5%) of 5,500,000.00, if bid security is in Surety Bond. 																																							
19.2	Partial bids are NOT allowed.																																							
20	<p>The Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS). Within five (5) Calendar Days from receipt notice from the BAC.</p> <p>NOTE: The latest income and business tax returns are those within the last six months preceding the date of bid submission.</p>																																							
21	<p>ADDITIONAL REQUIREMENTS (for POST QUALIFICATION). To be submitted within five (5) Calendar Days from notice.</p> <ul style="list-style-type: none"> -Latest Income & Business Tax Returns -Provincial Permit -Printed copy of the Invitation to Bid @PhilGeps -Construction Schedule and S-curve,; -Manpower Schedule; 																																							

	<ul style="list-style-type: none">-Construction Methods;-Equipment Utilization Schedule,-Construction Safety and Health Program, and other acceptable tools of project scheduling.-PERT-CPM <p>NB. May be submitted in advance.</p>
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Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

- 4.1. The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.
- 4.2. If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Day works rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the **SCC**.

15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Section V. Special Conditions of Contract

GCC Clause	
2	The Intended Completion Date is <u>One Hundred Eighty Two (182) calendar days from receipt of Notice to Proceed/start of project.</u>
4.1	The Site is located at Barangay <u>Ampucao</u> , Municipality of <u>Itogon</u> , in the Province of <u>Benguet</u> and is defined in (refer to plan) of <u>Section VII of the Bid Documents.</u>
6	The site investigation reports are: <i>refer to General Notes and Specifications and Drawings.</i>
7.2	<i>[In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications). such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerages systems, power plants, transmission and communication towers, railway system, and other similar permanent structures:] Fifteen (15) years</i>
10	Day works are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within thirty (30) days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is 0.10% of the Contract Amount.
13	The amount of the advance payment is fifteen percent (15%) of the contract amount. Advance payment shall be made within seven (7) working days after receipt of the request from the contractor.
14	Materials and equipment delivered on the site but not completely put in place shall be included for payment.
15.1	The date by which "as built" drawings are required is within fifteen (15) calendar days from completion of the project.
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is 0.10% of the Contract Amount.

Section VI. Specifications

- *Please refer to the General Notes in the Plans/ Drawings*

Section VII. Drawings

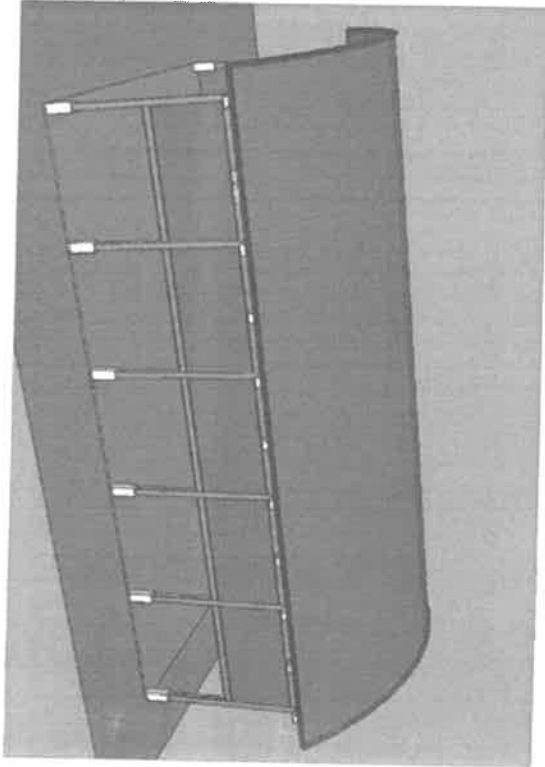
This Section contains the Plans and Drawings of the project from pages 1-12.



LOCATION MAP



SITE (EXISTING)



EXTERIOR PERSPECTIVE

SCOPE OF WORK:

- ✓ SPL ITEM A: PROJECT BILLBOARD
 - Fabrication and installation of Project Billboard
- ✓ SPL ITEM B: CONSTRUCTION HEALTH AND SAFETY REQUIREMENTS
 - a. Safety shoes
 - b. First aid kit
 - c. Safety helmet
 - d. Safety glasses
 - e. Hardened vest
 - f. Medical kits (sanitizers, Alcohol, Thermal Scanner, etc.)
- ✓ SPL ITEM C: MOBILIZATION AND REMOBILIZATION
- ✓ ITEM 100: STRUCTURE EXCAVATION
 - undisturbed materials
 - includes stripping of concrete pavement
- ✓ ITEM 1: REINFORCING STEEL BARS
 - all reinforcing steel bars used shall be of grade 40
- ✓ ITEM 10: FORMS, SCAFFOLDINGS & STACINGS
 - forms of concrete column
 - G.I. pipe rental for scaffolding
 - includes installation and removal
- ✓ ITEM 10: STRUCTURAL CONCRETE
- ✓ ITEM 10: STEEL COLUMN AND BEAM WORKS
 - Installation of W18 x 76 (W Shape) - Beam column
 - Installation of W12 x 22 (W Shape) - 1-Beam column lateral stud
 - Installation of 0.80m x 0.80m x 25mm thick Steel Base Plate with holes
 - Installation of Fabricated 25mm dia. x 3.50m high truss machine bolt with nuts & washers
 - includes painting of Steel Materials
 - 1 coat red Oxide Primer - 1st coat
- ✓ ITEM 1: COAT ODE Metal Part(depend on the end user) - final coat
- ✓ ITEM V: STEEL WORKS & ROOF FRAMINGS (INCLUDES PAINTING)
 - Fabrication & installation of Lateral Stud and Truss
 - Installation of 2" x 4" x 1.50mm thick C-Purlins
 - Installation of 2" x 8" x 1.20mm thick C-Purlins - Fascia
 - includes painting of Steel Materials
 - 1 coat red Oxide Primer - 1st coat
- ✓ ITEM VII: ROOFING WORKS
 - 1 coat ODE Metal Part(depend on the end user) - final coat
 - Installation of wire mesh screen (from x 10m opening)
 - Installation of 10mm thick 1-sided insulation foam
 - Installation of pre-painted DUPARIB roofing sheets
 - Installation of pre-painted G.I. sheet Flashing
- ✓ ITEM VIII: WALL CLADDING WORKS
 - Installation of pre-painted G.I. sheet Gutter
 - Installation of 2"x2"x1.2mm thk. Wall cladding frame
 - Installation of pre-painted 0.40mm thk. M&F-150

MINIMUM EQUIPMENT REQUIRED			
Description	No.	Description	No.
Crane Hook	1	Cutting Gutter	2
Welding Machine (300 Amp)	2	Oil or Hogger-Mixer	1
Scaffolding G.I. pipe rental	1 set	Electric Hand Drill	2
		HEAVY DUTY PAINT	1

NAME OF PROJECT: CONSTRUCTION OF OPEN GYM AT TAPSAN ELEMENTARY SCHOOL, AMPURAO, TIGOGON, BENGUET
LOCATION: TIGOGON, BENGUET
PREPARED BY: RUTHERFORD A. BAPILAN, ARCHITECT I
CHECKED BY: JOSEPH R. GAYAMAN, ENGINEER IV
REVIEWER: EFREN G. GAUDIA, ASSISTANT PROVINCIAL ENGINEER
APPROVAL RECOMMENDED BY: BENEJ T. TABDI, PROVINCIAL ENGINEER
APPROVED BY: MECHOR D. DICALS, PROVINCIAL GOVERNOR
SHEET NO.: 1/12

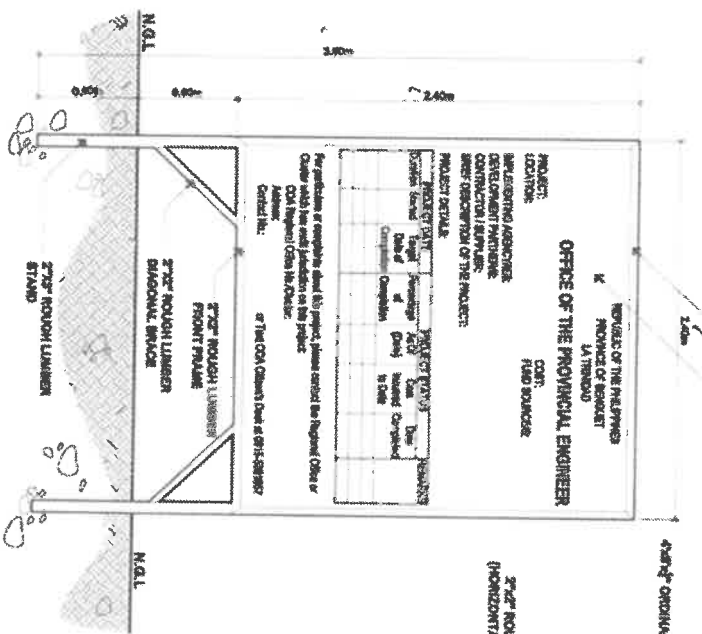
2"x2" ROUGH LUMBER FRONT FRAMING
2"x2" TAPBALKAN

OFFICE OF THE PROVINCIAL ENGINEER
CORR. ROAD DIVISION
SAN ANTONIO AGENCIES
DEPARTMENT OF PUBLIC WORKS
CONSTRUCTION DIVISION
GENERAL SUPERVISION OF THE PROJECT

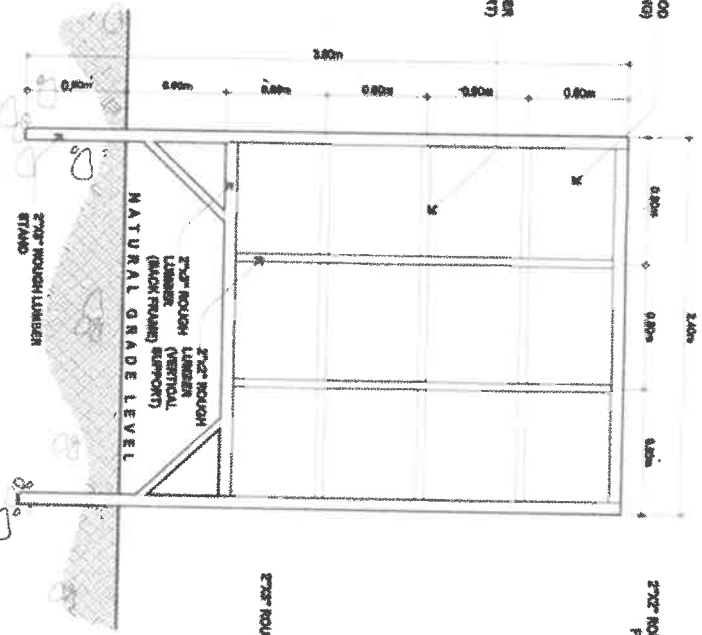
PROJECT DETAILS

PROJECT NO.	DATE
NO. OF SHEETS	NO. OF SHEETS
DATE OF ISSUE	DATE OF ISSUE
DATE OF CHECK	DATE OF CHECK
DATE OF APPROVAL	DATE OF APPROVAL

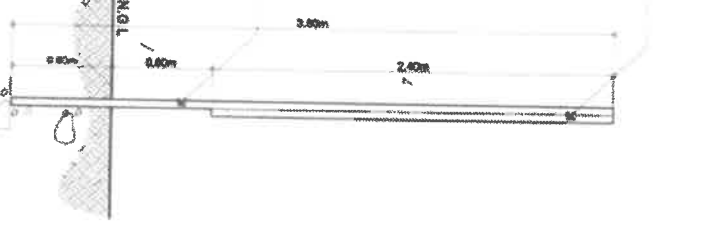
For questions or complete details about this project, please contact the Registered Civil or
Cadastral Engineer in Charge of the project.
Civil Engineer: Office No. 100-100
Cadastral Engineer: Office No. 100-100
of the Civil Engineering Division of the Provincial Office



FRONT ELEVATION



REAR ELEVATION



LEFT-SIDE ELEVATION

SCALE

1 : 30 m



PROJECT TITLE:
CONSTRUCTION OF OPEN GYM AT
TAPSAN ELEMENTARY SCHOOL,
AMPICAOO, TOGON, BENGUET
LOCATION: TOGON, BENGUET

PREPARED BY:
RUTHERFORD A. DAPIAN
ARCHITECT

CHECKED BY:
JOSEPH K. SALTAMAN
ENGINEER IV

SHEET CONTENTS:

SHEET NO.
2 / 12

SPECIFICATIONS

A) GENERAL

1. Project billboard shall be strictly complied at the start of the project.
2. All dimensions herein are in meters unless otherwise specified.
3. Provide warning signs & traffic signs as safety measures.
4. Other details not shown herein or not clearly understood shall be referred to the project in-charge for proper verification and recommendations.
5. Workmanship shall conform to the standards of the respective trade.

B) EXCAVATION

1. Excavation shall be made in conformity with lines, grades & dimensions as shown.
2. The contractor shall exercise extreme precautions & safety measures during the excavation.

C) REINFORCING STEEL BARS

1. Reinforcing steel bars to be used shall consist of new billet steel (structural grade - 40) of good quality and have a minimum yield stress of 275 MPa, meeting all the requirement of the standard specifications for reinforcing bars, and the size required by the drawing.
2. The length of lap joint and anchorage shall not be less than 40 times the diameter of the bar but not less than 300mm.

D) STRUCTURAL CONCRETE

1. Aggregates to be used herein shall be hard, durable, clean and free from harmful matters that are injurious to concrete.
2. Concrete mixture for structural concrete and all reinforced structures shall be Class "A" ($f_c = 3,000 \text{ Psi}$ at 28 CD).
3. Provide enough forms support and scaffoldings for structural concrete prior to concrete pouring to avoid buckling & bulging of structures.

E) CURING

1. To prevent concrete strength loss brought about by premature drying, concrete should be protected from loss of moisture for at least 7 days and in more sensitive works, up to 14 days curing can be achieved by keeping exposed surfaces continually wet through sprinkling, ponding, covering with plastic film or other such conventional methods.

F) OTHERS

1. All materials to be used herein shall be new and of good quality and free from any defects and imperfections.
2. Welding connections shall be full weld.
3. Revisions may be done herein by the project engineer/ In-charge to suit the existing field conditions.
4. Welding works shall be done by expert welders with sufficient experience in heavy welding, accumulated flux shall be chipped off & grinded.
5. Steel members shall be compliant to A36 steel specifications.
6. Steel truss members and welding connections shall be painted with red oxide primer with QDE paint top coat



PROJECT TITLE:

CONSTRUCTION OF OPEN GYM AT
TARSAN ELEMENTARY SCHOOL,
AMPURCO, ILOGON, BENGUET

PREPARED BY:


RUTHERFORD A. DAPILAN
ARCHITECT

CHECKED BY:


JOSEPH R. GATTAMAN
ENGINEER IV

SHEET CONTENTS:

SHEET NO.

3/
12



PROJECT TITLE:
 CONSTRUCTION OF OPEN GYM AT
 TAPSAN ELEMENTARY SCHOOL,
 AMPUCAO, ITOGON, BENGUET

PREPARED BY:
 RUTHERFORD A. DAPILAN
 ARCHITECT

CHECKED BY:
 JOSEPH R. CALVAMAN
 ENGINEER IV

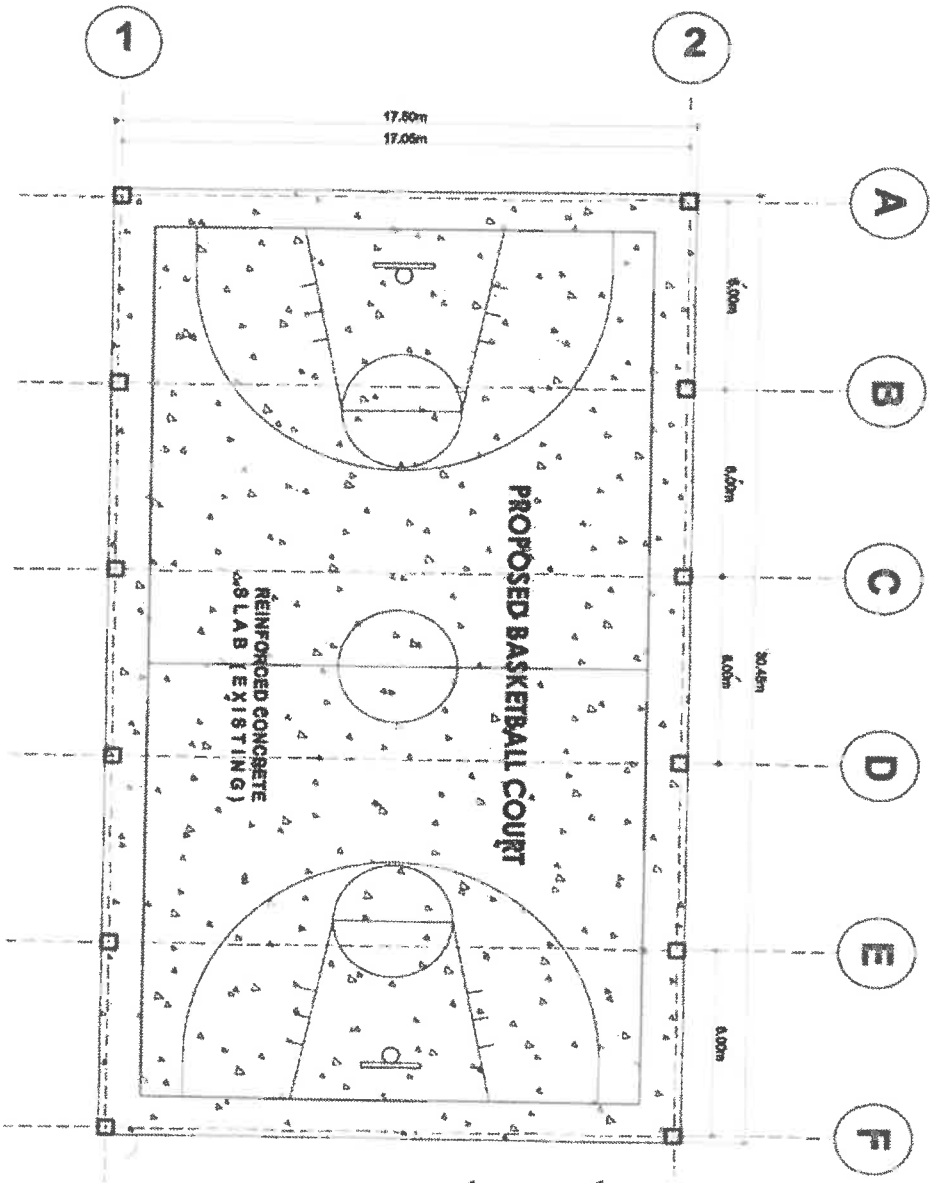
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SHEET CONTENTS:

SHEET NO.
 1/12

GYM FLOOR PLAN

SCALE 1:1500

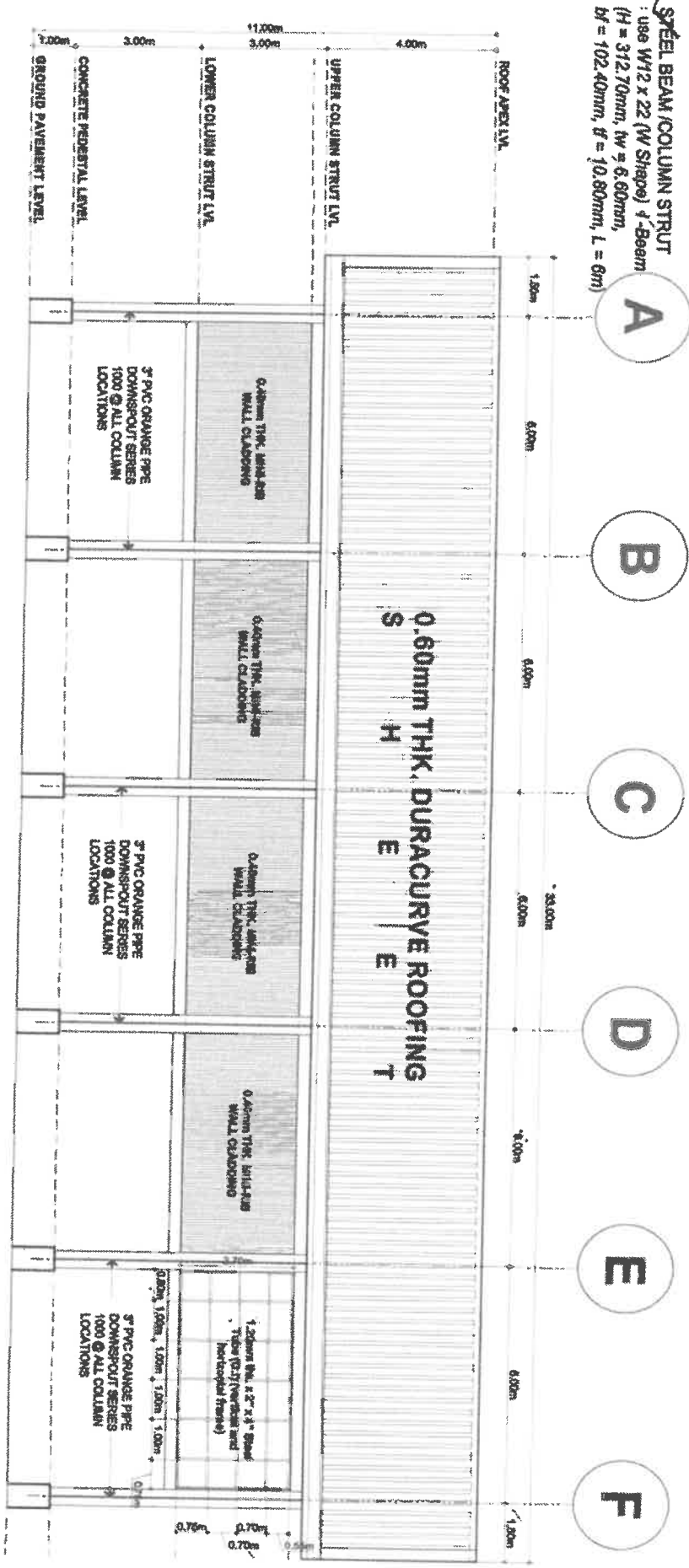


Steel Column; use
 W18 x 76 (W Shape) I-Beam
 (H = 462.50mm, W = 10,80mm,
 bf = 280.30mm, tf = 17.30mm, L = 8m)

STEEL BEAM / COLUMN STRUT
 use W12 x 22 (W Shape) I-Beam
 (H = 312.70mm, W = 6.60mm,
 bf = 102.40mm, tf = 10.80mm, L = 6m)

Steel Column, use
 W18 x 76 (W Shape) I-Beam
 (H = 462.80mm, W = 10.80mm,
 bf = 280.30mm, tf = 17.30mm, L = 8m)

STEEL BEAM / COLUMN STRUT
 : use W12 x 22 (W Shape) I-Beam
 (H = 312.70mm, W = 6.60mm,
 bf = 102.40mm, tf = 10.80mm, L = 6m)



FRONT ELEVATION
 SCALE 1:100M



PROJECT TITLE
 CONSTRUCTION OF OPEN GYM AT
 TAPSAN ELEMENTARY SCHOOL,
 AMPICAO, ILOGON, BENGUET
 LOCATION: ILOGON, BENGUET

PREPARED BY
 RUTHERFORD A. DAPILAN
 ARCHITECT

CHECKED BY
 JOSEPH M. SALVAMAN
 ARCHITECT IV

APPROVED BY
 [Signature]

SHEET CONTENTS:

SHEET NO.
 5/12



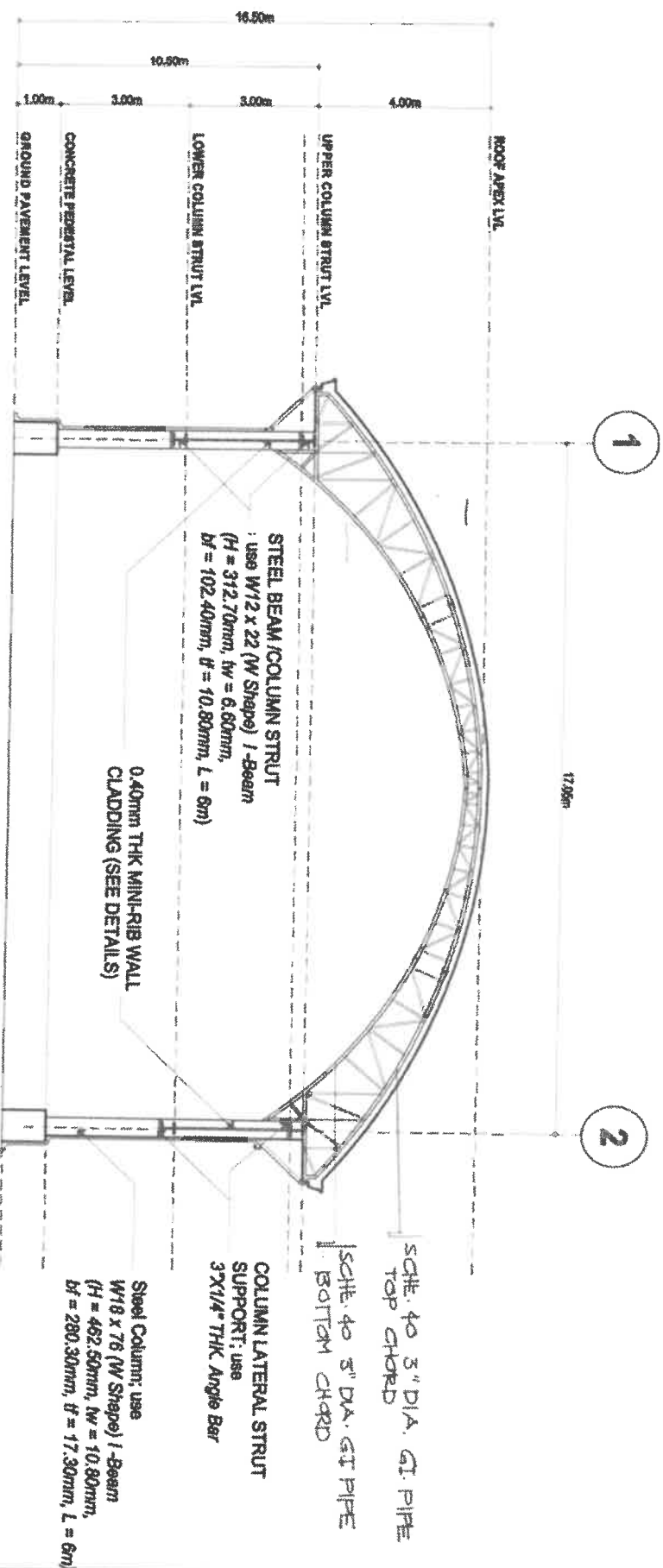
PROJECT TITLE:
 CONSTRUCTION OF OPEN GYM AT
 TAPSAN ELEMENTARY SCHOOL,
 AMPURCAO, TIGOGON, BENGUET

PREP. ASSD. BY:
 RUTHERFORD A. DAPIUAN
 ARCHITECT

CHECKED BY:
 JOSEPH R. GAY AMAN
 ENGINEER IV

SHEET CONTENTS:

SHEET NO.



1
A

RIGHT-SIDE ELEVATION

SCALE 1:100

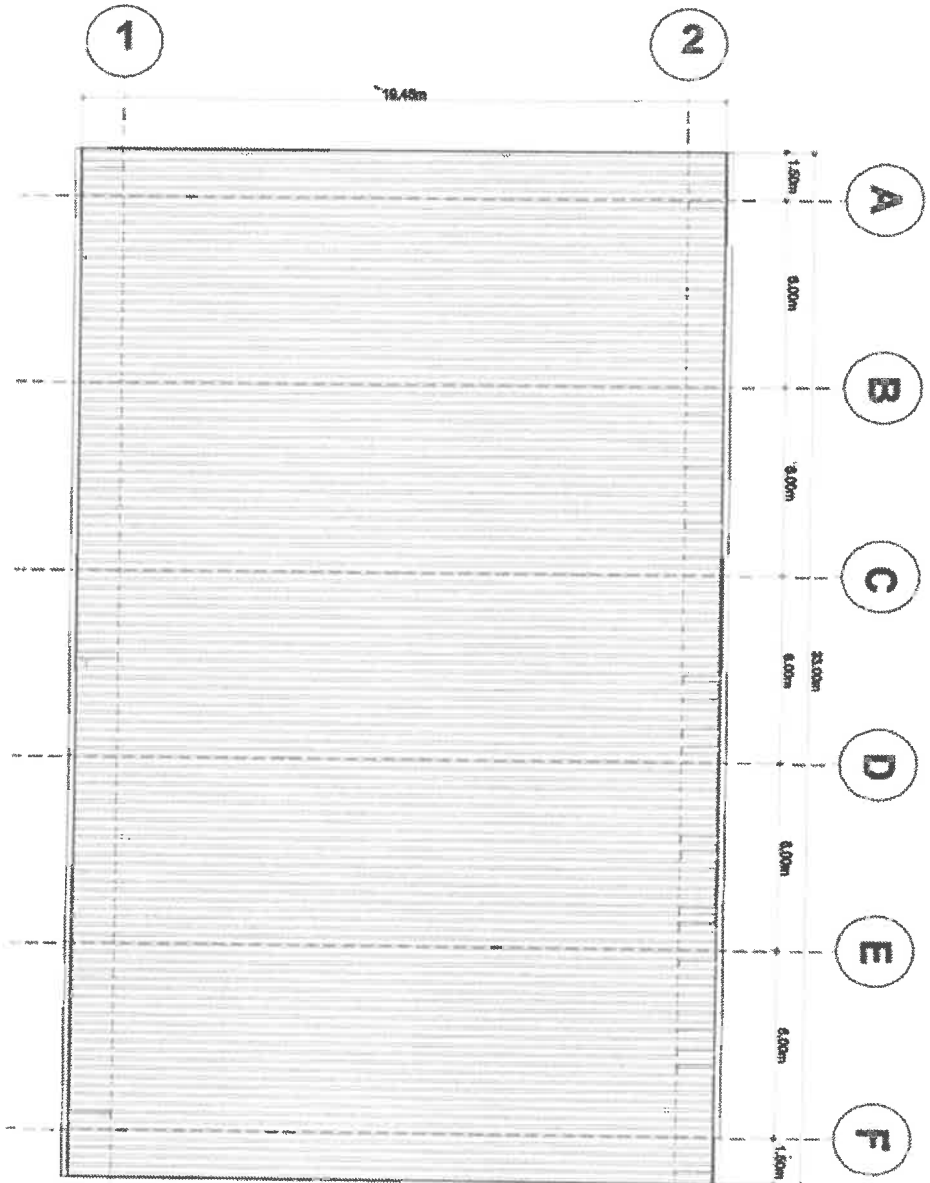
1

2

Steel Column, use
 W18 x 76 (W Shape) I-Beam
 (H = 482.50mm, W = 10.80mm,
 Bf = 280.30mm, Df = 17.30mm, L = 6m)

COLUMN LATERAL STRUT
 SUPPORT: use
 3x1/4\"/>

SCALE TO 5\"/>



ROOF PLAN (PROPOSED)

SCALE 1:150M

- ROOFING MATERIALS:**
- A. 0.60mm THK PRE-PAINTED DURACURVE ROOFING SHEET
 - B. 24"x30.60mm S-TYPE PRE-PAINTED GUTTER
 - C. 24"x30.60mm S-TYPE PRE-PAINTED FLASHING
 - D. 10mm ROOFING INSULATOR ONE-SIDED
 - E. 4FT WIRE MESH 1CMX1CM OPENING



PROJECT TITLE:
 CONSTRUCTION OF OPEN GYM AT
 TARISAN ELEMENTARY SCHOOL,
 AMPUCAO, ITOGON, BENGUET

PREPARED BY:
 RUTHENFORD A. DARILAN
 ARCHITECT

CHECKED BY:
 JOSEPH R. CAYAMANAN
 ENGINEER IV

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SHEET CONTENTS:

SHEET NO.
 2/12



PROJECT TITLE:
 CONSTRUCTION OF OPEN GYM AT
 TAMISAN ELEMENTARY SCHOOL,
 AMPUGAO, ITOGON, BENGUET
 LOCATION: ITOGON, BENGUET

PREPARED BY:
 RUTHERFORD A. DAPILAN
 ARCHITECT

CHECKED BY:
 JOSEPH R. GAVANMAN
 ENGINEER IV

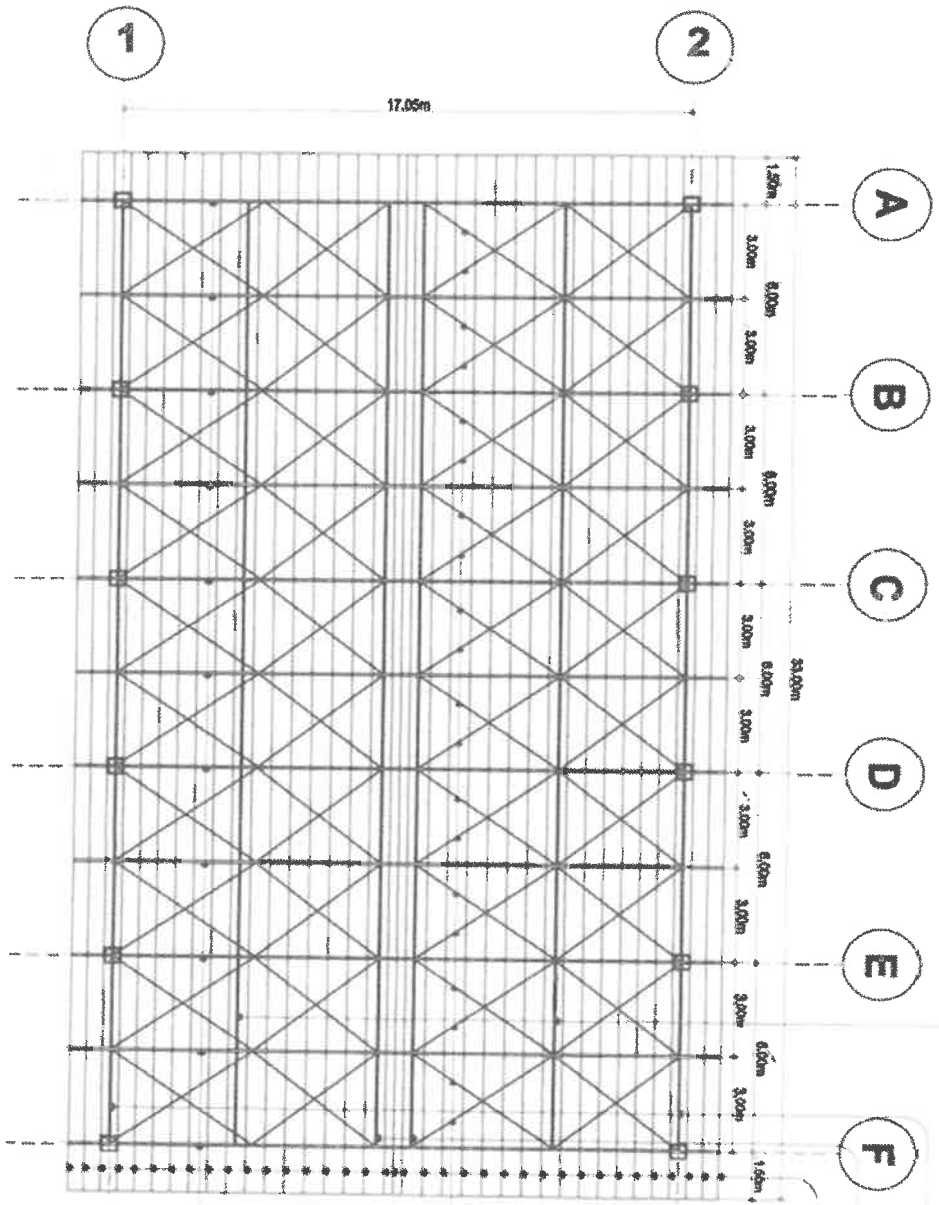
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SHEET CONTENTS:

SHEET NO. **8/12**

1 **A** **ROOF FRAMING PLAN (PROPOSED)**

SCALE 1:1500



TRUSS-01 (SEE DETAILS)

Ø16mm ROUND BAR X-RACING WITH TURN BUCKLES

- TRUSS LATERAL STRUT-02 (SEE DETAILS)
- TRUSS LATERAL STRUT-01 (SEE DETAILS)
- TRUSS LATERAL STRUT-03 (SEE DETAILS)
- 2"x4"x1.5mm THK. C-PURLINS @ 1 ROOF PURLINS SPACED SHOWN IN TRUSS DETAILS



PROJECT TITLE:
 CONSTRUCTION OF OPEN GYM AT
 TAPKAN ELEMENTARY SCHOOL,
 AMPUNCAO, BOGON, BENGUET
 LOCATION: BOGON, BENGUET

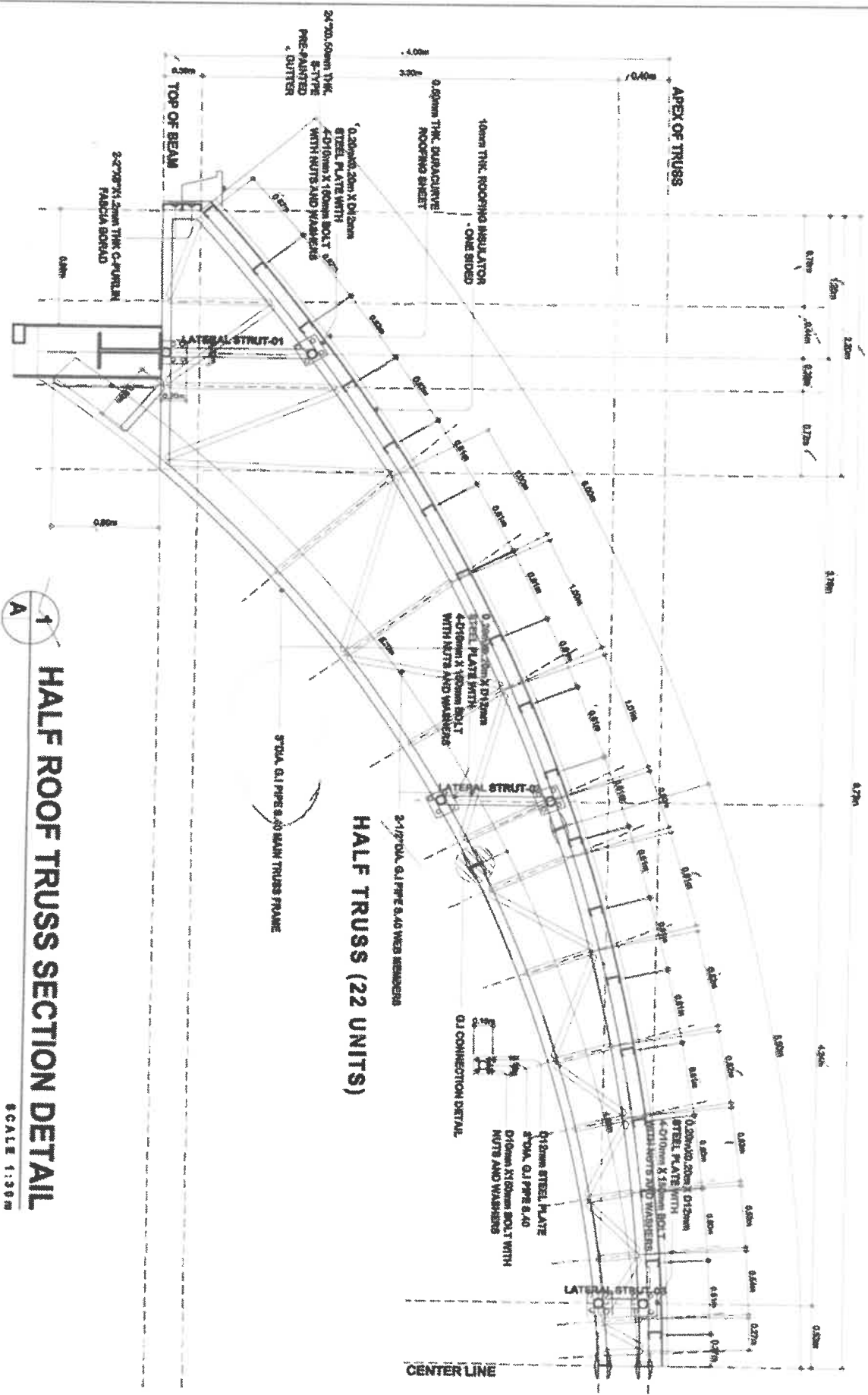
PREPARED BY:
 RUTHERFORD A. DAPIAN
 ARCHITECT

CHECKED BY:
 JOSEPH R. GAYAMAN
 ENGINEER

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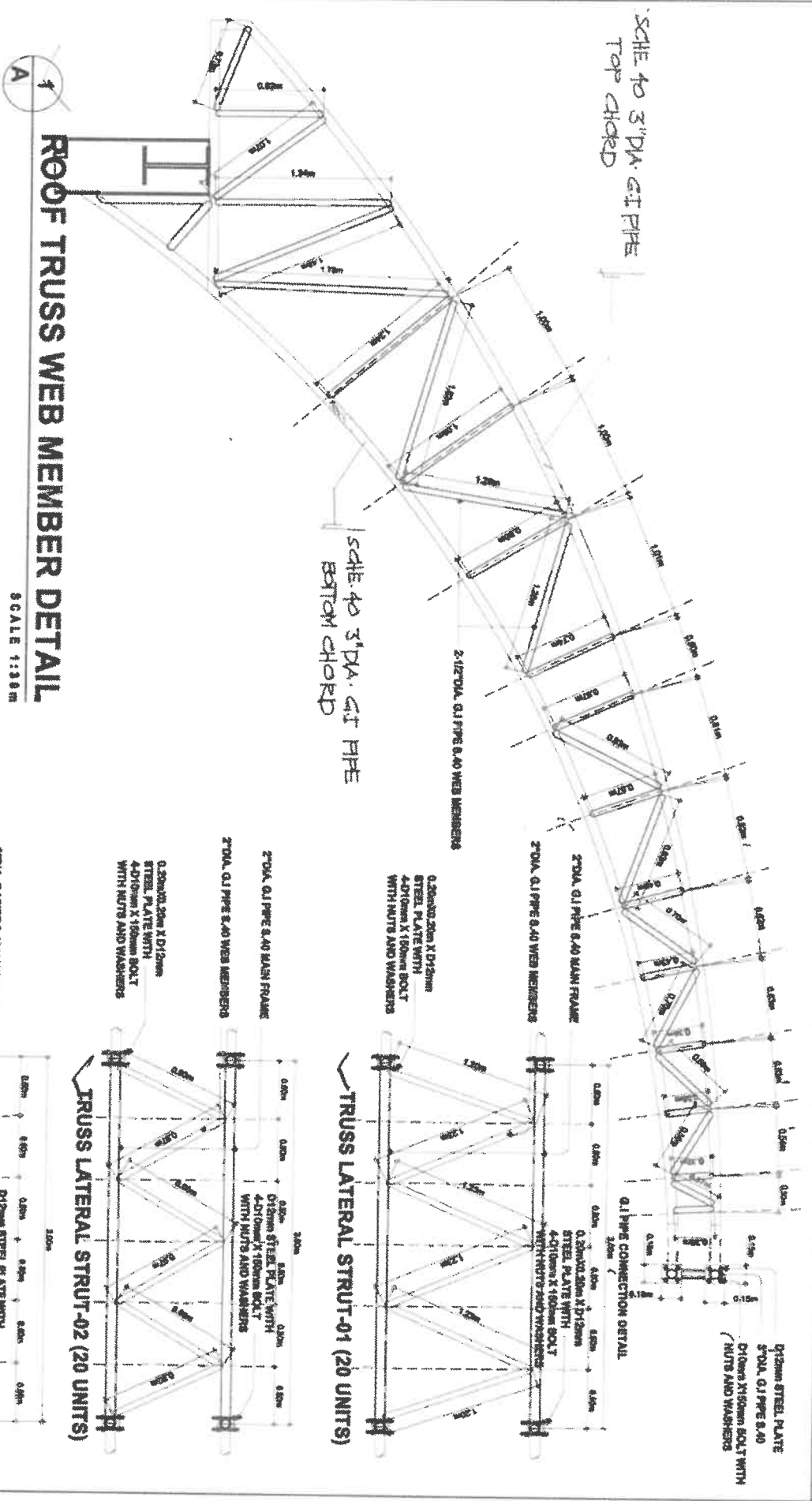
SHEET NO.
 (7/12)



1
 A
HALF ROOF TRUSS SECTION DETAIL
 SCALE 1:100

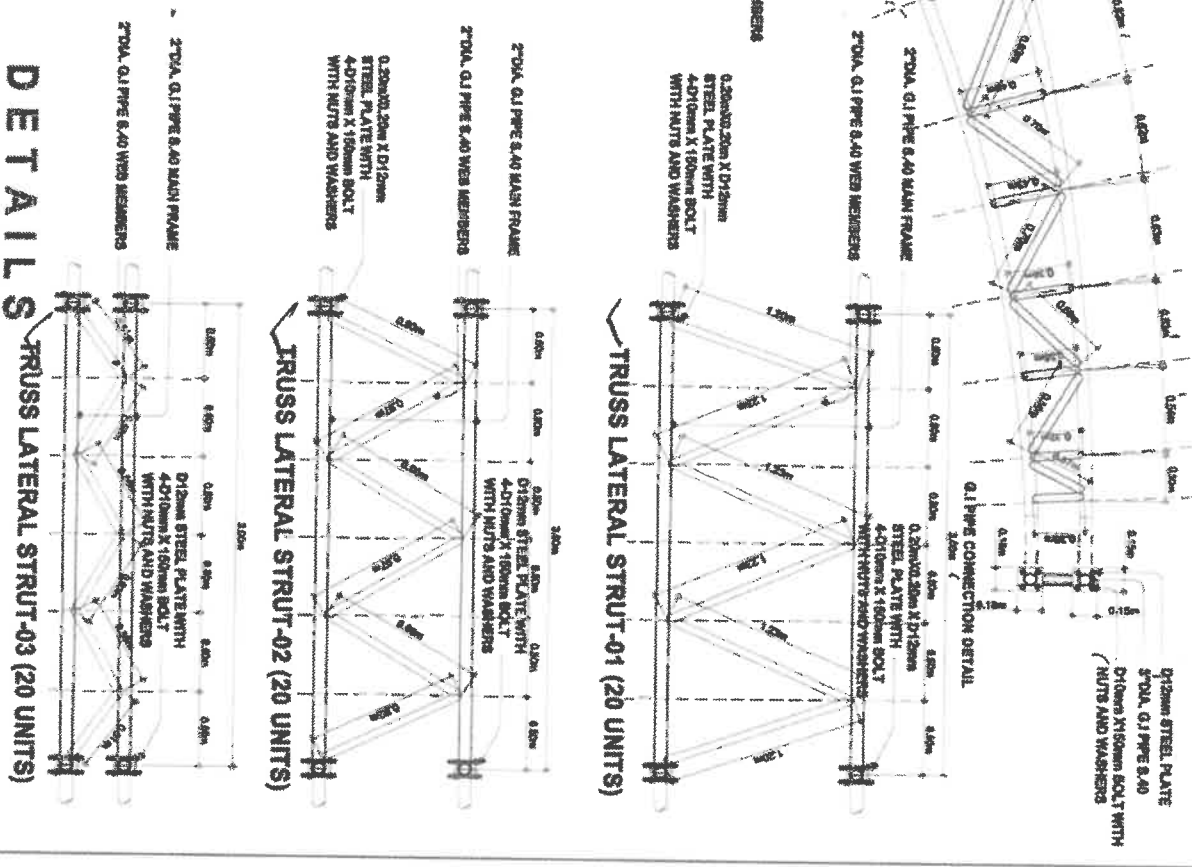
SCALE TO 3" DIA. GI PIPE
TOP CHORD

SCALE TO 3" DIA. GI PIPE
BOTTOM CHORD



ROOF TRUSS WEB MEMBER DETAIL
SCALE 1:300

ROOF TRUSS DETAILS
SCALE 1:300



	<p>PROJECT TITLE CONSTRUCTION OF OPEN GYM AT TAYSAN ELEMENTARY SCHOOL, AMPURAO, IROGON, BENGUET</p>	<p>PREPARED BY: RUTHERFORD A. DAPILAN ARCHITECT</p>	<p>CHECKED BY: JOSEPH R. S. DAPILAN ENGINEER</p>	<p>SHEET CONTENTS:</p>	<p>SHEET NO. 12</p>
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PROJECT TITLE:
 CONSTRUCTION OF OPEN GYM AT
 TAPSAN ELEMENTARY SCHOOL,
 AMPURCAO, TIGOGON, BENGUET

PREPARED BY:
 RUTHERFORD A. DAPILAN
 ARCHITECT

CHECKED BY:
 JOSEPH R. GAYAMANAN
 ENGINEER IV

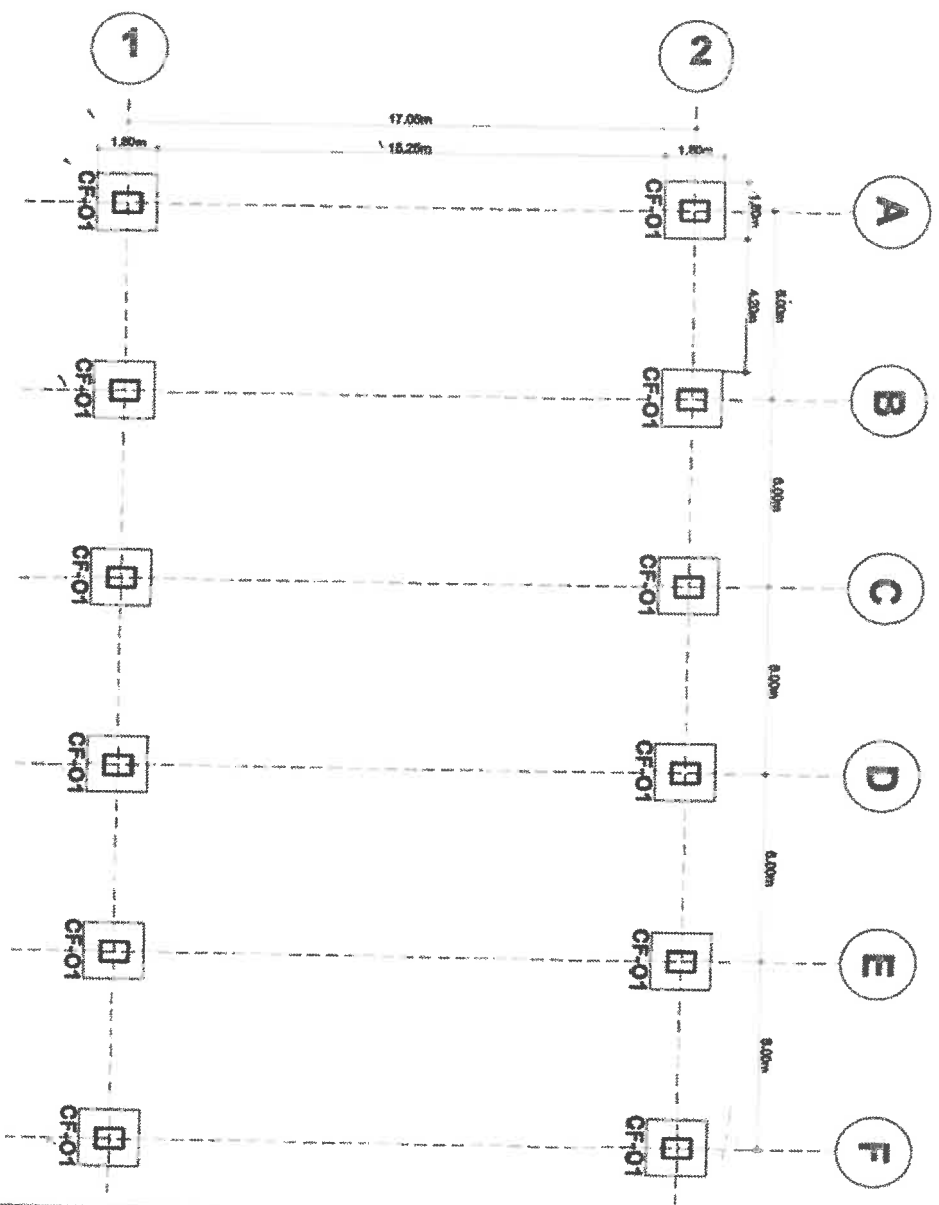
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SHEET CONTENTS:

SHEET NO:
 1/2

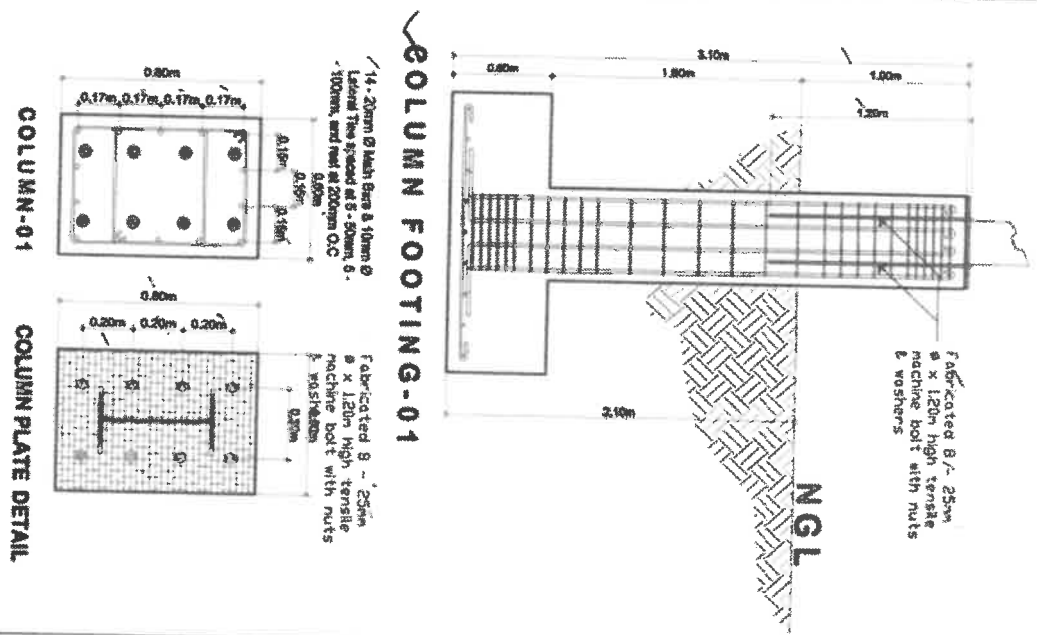
FOUNDATION PLAN

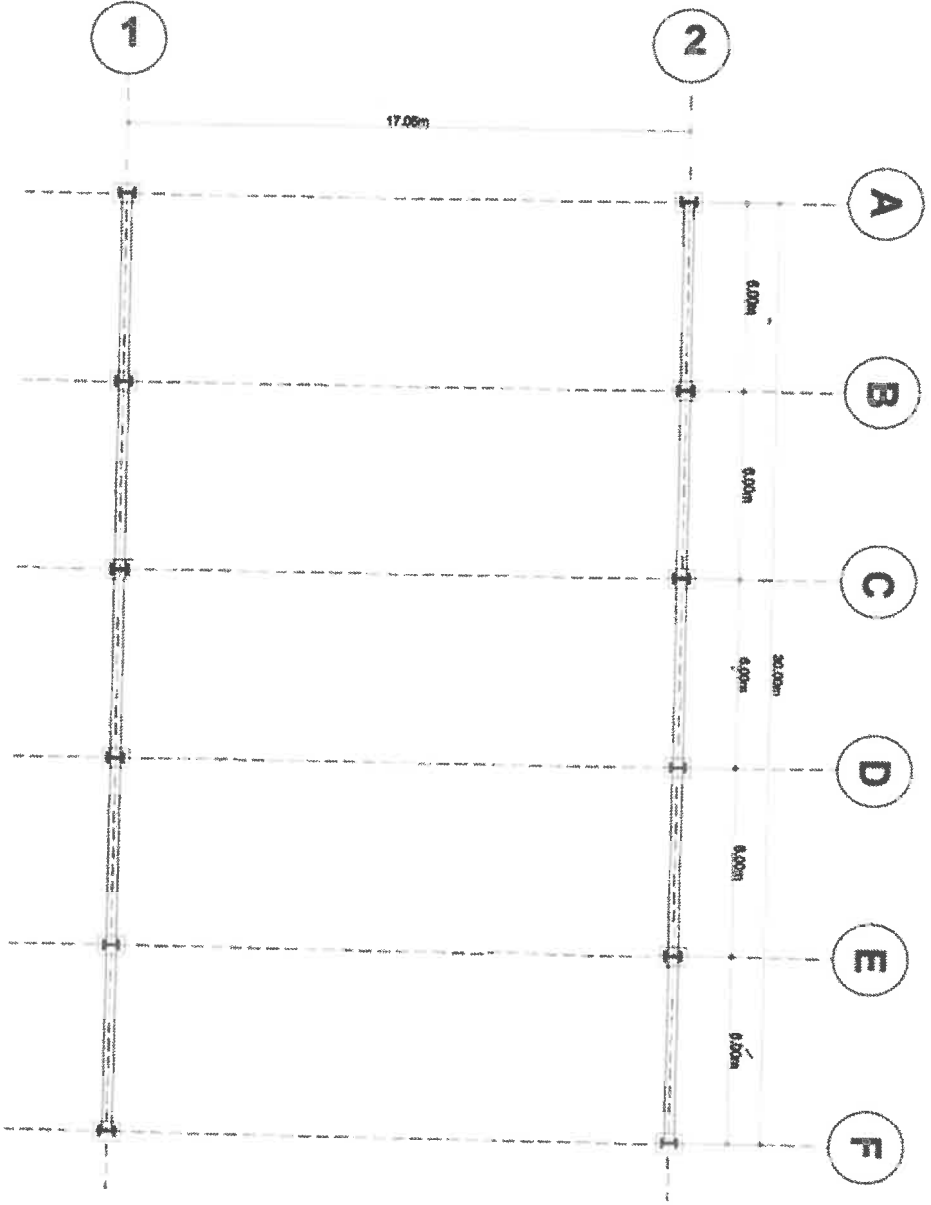
SCALE 1:1000



COLUMN FOOTING DETAIL

SCALE 1:300





Steel Column; use
 W18 x 76 (W Shape) I-Beam
 (H = 462.50mm, Iw = 19,80mm,
 bf = 289.30mm, t = 17.30mm, L = 6m)

STEEL BEAM / COLUMN STRUT
 : use W12 x 22 (W Shape) I-Beam
 (H = 312.70mm, Iw = 6.60mm,
 bf = 102.40mm, t = 10.80mm, L = 6m)

1
 S

UPPER AND LOWER COLUMN LATERAL STRUT LAYOUT

SCALE 1:166m



PROJECT TITLE:
 CONSTRUCTION OF OPEN GYM AT
 TAPSAN ELEMENTARY SCHOOL,
 AMPURCAO, TIGOGON, BENGUET
 LOCATION: TIGOGON, BENGUET

PREPARED BY:
 RUTHERFORD A. DAPIAN
 ARCHITECT

CHECKED BY:
 JOSEPH R. GAY AMAN
 ENGINEER IV

SHEET CONTENTS:

SHEET NO.
 12/12

Section VIII. Bill of Quantities

Provincial Government of Benguet

Standard Form Number SF-INFR - 55

Revised on: August 11, 2014

BILL OF QUANTITIES

Project Duration: 182 Calendar days

**CONSTRUCTION OF OPEN GYM AT TAPSAN ELEMENTARY SCHOOL, AMPUCAO, ITOGON,
BENGUET**

ITOGON, BENGUET

(Name & Location of Contract)

Item	Description	Unit	Quantity	Unit Price	Amount
Spl. A	Project Billboard	whole	whole		
Spl. B	Construction Health and Safety Requirements	whole	whole		
Spl. C	Mobilization and Demobilization	whole	whole		
103	Structure Excavation	cu.m	85.54		
I	Reinforcing Steel Bars	kgs	3057.35		
II	Forms, Scaffoldings & Stagings	whole	whole		
III	Structural Concrete	cu.m	37.73		
IV	Steel Column and Beam Works	whole	whole		
V	Steel Truss Works & Roof Framings (Includes painting)	whole	whole		
VI	Roofing Works	whole	whole		
VII	Wall Cladding Works	whole	whole		

Total Bid price:	
(In words)	(In Figure)

Submitted by:

Date:

(Name of Bidders Representative)

(Position)

(Name of Bidders)

Section IX. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
Or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
And
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- (g) Philippine Contractors Accreditation Board (PCAB) License;
or
Special PCAB License in case of Joint Ventures;
and registration for the type and cost of the contract to be bid; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Project Requirements, which shall include the following:
 - a. Organizational chart for the contract to be bid;
 - b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;

- c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- (m) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (n) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- (o) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- (p) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- (q) Cash Flow by Quarter.

Section X. Forms

I. Bid form for the Procurement of Infrastructure Project

[Shall be submitted with the Bid]

Project Identification No. : _____

Date: _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹ for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

¹ currently based on GPPB Resolution No. 09-2020

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

II. Omnibus Sworn Statement

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____,
Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

III. Contract Agreement Form for the Procurement of Infrastructure Projects

[not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT, made this *[insert date]* day of *[insert month]*, *[insert year]* between *[name and address of PROCURING ENTITY]* (hereinafter called the “Entity”) and *[name and address of Contractor]* (hereinafter called the “Contractor”).

WHEREAS, the Entity is desirous that the Contractor execute *[name and identification number of contract]* (hereinafter called “the Works”) and the Entity has accepted the Bid for *[contract price in words and figures in specified currency]* by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, *viz.*:
 - a. Philippine Bidding Documents (PBDs);
 - i. Drawings/Plans;
 - ii. Specifications;
 - iii. Bill of Quantities;
 - iv. General and Special Conditions of Contract;
 - v. Supplemental or Bid Bulletins, if any;

b. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;

c. Performance Security;

d. Notice of Award of Contract and the Bidder’s conforme thereto; and

e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs.

Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
4. The *[Name of the procuring entity]* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]

for:

[Insert Procuring Entity]

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]

for:

[Insert Name of Supplier]

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

IV. Bid Security Declaration Form

[Shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

