



PROVINCE OF BENGUET
La Trinidad
BIDS AND AWARDS COMMITTEE
(GOODS AND SERVICES)

Bid Solicitation No. NP-21-07-004
Purchase Request No. 21-01-0166

July 2, 2021
Date

MEMORANDUM TO:

Mr. / Ms.: DESEMIA B. CAWENG/LINA G. MAYOS
(Canvasser)

Please furnish each of the following dealer/ establishment a copy of the solicitation "bid" tender for the purchase of
2,765 boxes powdered milk

for use of OPSWDO to be opened on July 12, 2021 8:30 A.M. ABC: 1,799,998.41

| | NAME OF ESTABLISHMENT | ADDRESS | RECEIVED | | |
|----|-----------------------|---------|----------|-----------|------|
| | | | NAME | SIGNATURE | DATE |
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Florita T. Bay-on
FLORITA T. BAY-ON
Chairperson

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| <p style="text-align: center;">CERTIFICATION</p> <p>I/We the undersigned, hereby jointly and severally certify to have given each of the above dealers/establishments a copy of the RFQ.</p> <p>CANVASSER/S:</p> <p style="text-align: center;">DESEMIA B. CAWENG/LINA G. MAYOS Signature over printed name/s</p> | <p style="text-align: center;">CERTIFICATION</p> <p>This is to certify that the RFQ recieved is a download copy and is submitted through email/courier</p> <p style="text-align: center;">NOLI U. GUIAD Administrative Officer V</p> |
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Republic of the Philippines
PROVINCE OF BENGUET
 La Trinidad
BIDS AND AWARDS COMMITTEE
 (GOODS AND SERVICES)

Purchase Request Number: 21-01-0166
 Name of the Project: 2,765 boxes powdered milk
 Location of the Project: OPSWDO

Date: July 2, 2021
 Quotation No: NP-21-07-004
 CAFOA # 100210100405
 ACCT. CODE: 5-02-03-050

REQUEST FOR QUOTATION
 (NEGOTIATED PROCUREMENT- 2 FAILED BIDDINGS)

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than **8:30 A.M.** on **July 12, 2021** c/o the BAC Secretariat, 2nd Floor of Capitol Building, La Trinidad, Benguet. You may fax your quotations through Telefax No. 074-422-0259 or thru e-mail: pgobacgoods@benguet.gov.ph

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the Provincial Government of Benguet, but we reserve the right to accept or reject the offer or all quotations not found in order.

Thank you very much.

FLORITA T. BAY-ON
 Chairperson

NOTE: "PLEASE SEAL YOUR QUOTATIONS"

1. All entries must be Typewritten or handwritten (Please write legibly & do not use of pencil).
2. Delivery period within 30 (calendar days).
3. Warranty shall be for a period of three (3) months for supplies and materials and one (1) year for equipment reckoned from the date of acceptance by the procuring entity.
4. Price validity shall be for the period 120 calendar days reckoned from date of opening.
5. Bidders shall submit original brochures showing certification of the products being offered.
 Documentary requirement to be submitted with this RFQ :
 - a. SEC/DT/CDA Registration
 - b. Mayor's Permit/Business License
 - c. Tax Clearance
 - d. Latest Annual Income Tax Return and Audited Financial Statement stamped "Received" by the Bureau of Internal Revenue (BIR)
 - e. Statement of all on-going and completed government and private contracts for the last two (2) years
 - f. Statement of Single Largest Completed Contract within two (2) years prior to the deadline for the submission and receipt of bid.
 - g. Omnibus Sworn Statement
 - h. Certificate of PhilGEPS Registration
 - i. The procuring entity reserves the right to waive any defects in the tender or offer as well as the right to accept the bid most advantageous to the provincial government

6. ALL ERASURES SHOULD BE COUNTERSIGNED

| Item No. | QTY | UNIT | ITEM & DESCRIPTION (SPECIFICATIONS) | BRAND/OFFER/ COMPLIANCE TO | UNIT PRICE | TOTAL | Approved Budget for the Contract (ABC) |
|-----------------------------|------|------|---|----------------------------|------------|-------|--|
| 1 | 2765 | box | Milk, powdered For children 3 years old and above (preschool age) > promotes growth and development > contents: zinc, iron, calcium and vitamins > packaging: 1.2kgs per box x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x | | | | 1,799,998.41 |
| PURPOSE: For SPO use | | | | | | | 1,799,998.41 |

Brand and Model _____ Warranty period for supplies and materials: _____
 Delivery Period _____ Price Validity period: _____

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| <p>CANVASSER/S:</p> <p style="text-align: center;">CERTIFICATION</p> <p>I hereby certify that I have personally conducted this canvass and that the price/s quoted is/are true and correct and the signature of the representative of the company who submitted the quotation/s is/are genuine.</p> <p style="text-align: center;"><u>DESEMIA B. CAWENG/LINA G. MAYOS</u> PRINTED NAME & SIGNATURE OF AUTHORIZED CANVASSER</p> | <p>After having carefully read and accepted your general conditions. I/We quote you on the item/s at price/s noted above.</p> <p>_____</p> <p>Name of Establishment (As Indicated in the O.R.) & Address</p> <p>_____</p> <p>Name of Owner/Representative (Signature over printed name)</p> <p>_____</p> <p>Telephone / Cellphone Number e-mail Address</p> <p>_____</p> <p style="text-align: right;">Date: _____</p> |
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Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
 8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
 9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.
- IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Statement of Ongoing and Awarded But Not Yet Started Contracts

This is to certify that [name of company] has the following ongoing and awarded but not yet started contracts for CY _____.

| Name of Contract | Date of the Contract | Contract duration | Kind of Goods/Service | End-User's Name and Address | Amount of the Contract | Value of Outstanding/Undelivered Contracts | Bidder is A) Manufacturer B) Supplier/Janitorial Agency C) Distributor |
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 Name and Signature of Authorized Representative

 Date

Statement of Single Largest Completed Contracts

This is to certify that [name of company] has the following completed contracts for the period CY _____.

| Name of Contract | Date of the Contract | Contract duration | Kind of goods/service | End-User's Name and Address | Amount of the Contract | Date of End-User's Acceptance, or Completion, and/or Official Receipt No. | Bidder is A) Manufacturer B) Supplier/Contractor C) Distributor |
|------------------|----------------------|-------------------|-----------------------|-----------------------------|------------------------|---|--|
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Name and Signature of Authorized Representative _____

_____ Date

Inclusions:

- Name of contract;
- Date and status of the contract;
- Kinds of goods/service;
- Amount of contract;
- Date of delivery; and
- End-user's acceptance or official receipt(s) issued for the contract, if completed.