



Republic of the Philippines  
**PROVINCE OF BENGUET**  
 La Trinidad  
**BIDS AND AWARDS COMMITTEE**  
**(GOODS AND SERVICES)**

PGO-IT

Bid Solicitation No.: Shopping-0054-2020 November 19, 2020  
 Purchase Request No.: 20-11-1381 Date

**MEMORANDUM TO:**

Mr./Ms.: CATHERINE PETERS  
 (Canvasser)

Kindly provide appropriate dealers/ establishments copy of the attached request for quotation and/or solicitation to Bid for the **Purchase of 10,000 pairs Gloves etc.** with an ABC of **550,000.00** to be used by PGO-PDRRMO Their quotation /Bids shall be opened on November 25, 2020

NAME OF ESTABLISHMENT	ADDRESS	RECEIVED		
		Name	Signature	Date
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

**FLORITA T. BAYON**  
 Chairperson

<p style="text-align: center;"><b>CERTIFICATION</b></p> <p>I/We the undersigned, hereby jointly and severally certify to have given each of the above dealers/establishments a copy of the solicitation bid papers and that only those indicated above shall submit their quotations before the time of opening of the same.</p> <p>CANVASSER/S:</p> <p style="text-align: center;"><u>CATHERINE PETERS</u>  <i>Signature over printed name/s</i></p>	<p style="text-align: center;"><b>CERTIFICATION</b></p> <p>This is to certify that the RFQ received is a download copy and submitted through email / courier.</p> <p style="text-align: center;"><b>NOLI U. GUIAD</b>  <i>Administrative Officer V</i></p>
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**(GOODS AND SERVICES)**

Purchase Request Number: **20-11-1381**  
 Name of the Project: **Purchase of 10,000 pairs Gloves etc.**  
 Location of the Project: **PGO-PDRMO**

Date: **November 19, 2020**  
 Quotation No.: **Shopping-0054-2020**  
 OBR No.: **MOOE (PR) 20-11-1526**  
 Account Code: **5-02-03-010**

## REQUEST FOR QUOTATION

Sir/Madam:

Please quote your price/s for the item/s listed below considering specifications and state the shortest period of delivery. Submit your quotation duly signed by you or your representative, to the Bids and Awards Committee (BAC) not later than **8:30 AM** on **WEDNESDAY November 25, 2020** c/o the BAC Secretariat, 2nd Floor, Capitol Building, La Trinidad, Benguet. You may fax your quotations through Telefax No. 074-422-0259 or thru e-mail at [pgobagoods@benguet.gov.ph](mailto:pgobagoods@benguet.gov.ph).

We may purchase the item/s from your company if the quotation is found to be reasonable and advantageous to the Provincial Government of Benguet, but we reserve the right to accept or reject the offer or all quotations found not in order.

Thank you very much.

**FLORINA T. BAY-ON**  
 Chairperson

**NOTE: " PLEASE SEAL ALL YOUR QUOTATIONS "**

1. All entries must be Typewritten or handwritten (please write legibly & do not use pencil)
2. Delivery period shall be within 14 calendar days.
3. Warranty shall be for a period of **three (3) months** for supplies and materials and **one (1) year** for equipment reckoned from the date of acceptance by the provincial government.
4. Price validity shall be for a period of **120 calendar days**.
5. Documentary requirements **to be submitted with this RFO:**
  - a. Mayor's/ Business Permit (proof of renewal if expired)
  - b. BIR Certificate of Registration
  - c. PhilGEPS Registration No. \_\_\_\_\_ (kindly indicate)
  - d. Lates Income/ Business Tax Return (if the ABC is above Php 500,000.00)

*\* In lieu of a and c above, certified true copy of PhilGEPS Platinum membership may be submitted*
6. Submit original copy of Omnibus Sworn Statement within three (3) days from Notice of the BAC (in case the aggregate total of ABC is above Php 50,000.00)
7. The procuring entity reserves the right to waive any defects in the tender or offer as well as the right to accept the bid most advantageous to the provincial government.

**8. ALL ERASURES SHOULD BE COUNTERSIGNED.**

Item No.	QTY	UNIT	ITEM & DESCRIPTION (SPECIFICATIONS)	BRAND/ OFFER/ COMPLIANCE TO SPECS.	UNIT PRICE	TOTAL	Approved Budget for the Contract (ABC)	
1	10,000	pair	Gloves (various sizes) Size: 1. Gloves, surgical, size 6.5, powder free - 3,000 pairs 2. Gloves, surgical, size 7, powder free - 4,000 pairs 3. Gloves, surgical, size 7.5, powder free - 3,000 pairs				250,000.00	
2	12	bottle	Disinfectants, concentrated ● Solution for atmosphere, compatible with existing machine, 1 liter ● Yield: 15ml: 1 liter * for BeGH and TTMF 3				180,000.00	
3	750	gal	Chlorine Bleach ● bleach original, 3785 ml ● kills disease-causing germs and viruses ● whitens ● removes stains Distribution: 1. PTQF 1 = 250 gal 2. TTMF 2 = 250 gal 3. TTMF 4 = 250 gal				120,000.00	
<b>PGO-PDRMO</b>								
<b>PURPOSE:</b> For COVID-19 response purposes							<b>550,000.00</b>	

Brand and Model: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_

Warranty period for supplies & materia: \_\_\_\_\_  
 Price Validity Period: \_\_\_\_\_

**CANVASSERS:**

**CERTIFICATION**

I hereby certify that I have personally conducted this canvass and that the price/s quoted is/are true and correct and the signature of the Representative of the establishment who submitted the quotation/s is/are genuine

After having carefully read and accepted your terms and conditions, I hereby submit the above quotations for your appropriate action.

\_\_\_\_\_  
 (Name of Establishment per O.R. & address)

\_\_\_\_\_  
 (Signature over Printed Name of Owner/Representative)

\_\_\_\_\_  
 (Telephone/Cellphone Number or e-mail address)

**CATHERINE PETERS**

\_\_\_\_\_  
 PRINTED NAME & SIGNATURE OF AUTHORIZED CANVASSER

\_\_\_\_\_  
 Date