





PROVINCE OF BENGUET  
La Trinidad  
BIDS AND AWARDS COMMITTEE  
(GOODS AND SERVICES)

Bid Solicitation No. NP-11-54-20  
Purchase Request No. 20-06-0776

November 18, 2020  
Date

MEMORANDUM TO:

Mr. / Ms.: GERALDINE DULNUAN/JYLL LID-AYAN/JEZER REYES  
(Canvasser)

Please furnish each of the following dealer/ establishment a copy of the solicitation "bid" tender for the purchase of  
**Office Conference Equipment & Accrssories for SP Session Hall**

for use of SPO to be opened on November 25, 2020 8:30 A.M. ABC: 1,010,000.00

NAME OF ESTABLISHMENT	ADDRESS	RECEIVED		
		NAME	SIGNATURE	DATE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

*Deen*  
**FLORITA T. BAY-ON**  
Chairperson

<p style="text-align: center;"><b>CERTIFICATION</b></p> <p>I/We the undersigned, hereby jointly and severally certify to have given each of the above dealers/establishments a copy of the Solicitation bid papers and that only those indicated above shall submit their quotations before the time of opening</p> <p>CANVASSER/S:</p> <p><b>GERALDINE DULNUAN/JYLL LID-AYAN/JEZER REYES</b> Signature over printed name/s</p>	<p style="text-align: center;"><b>CERTIFICATION</b></p> <p>This is to certify that the RFQ recieved is a download copy and is submitted through email/courier</p> <p style="text-align: center;"><b>NOLI U. GUIAD</b> Administrative Officer V</p>
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Republic of the Philippines  
 PROVINCE OF BENGUET  
 La Trinidad  
**BIDS AND AWARDS COMMITTEE**  
 (GOODS AND SERVICES)

Purchase Request Number: 20-06-0776

Name of the Project: Office Conference Equipment & Accessories for SP Session Hall  
 Location of the Project: SPO

Date: November 18, 2020

Quotation No: NP-11-54-20

OBR #: CO (PR) 20-12-2292

ACCT. CODE: 1-07-99-990

**REQUEST FOR QUOTATION**  
 (NEGOTIATED PROCUREMENT - 2 FAILED BIDDINGS)

Sir/Madam:

Please quote your price of item/s listed below as per specifications, stating the shortest time of delivery. Please submit your quotation duly signed by you or your representative to the Bids and Awards Committee not later than 8:30 A.M. on November 25, 2020 c/o the BAC Secretariat, 2nd Floor of Capitol Building, La Trinidad, Benguet. You may fax your quotations through Telefax No. 074-422-0259 or thru e-mail: [pgobacgoods@benguet.gov.ph](mailto:pgobacgoods@benguet.gov.ph)

We may purchase the item/s from your company if the offer is found to be reasonable and advantageous to the Provincial Government of Benguet, but we reserve the right to accept or reject the offer or all quotations not found in order.

Thank you very much.

FLORITA T. BAYON  
 Chairperson

NOTE:

**"PLEASE SEAL YOUR QUOTATIONS"**

1. All entries must be Typewritten or handwritten (Please write legibly & do not use of pencil).
  2. Delivery period w 45 (calendar days).
  3. Warranty shall be for a period of three (3) months for supplies and materials and one (1) year for equipment reckoned from the date of acceptance by the procuring entity.
  4. Price validity shall be for the peri 120 calendar days reckoned from date of opening..
  5. Bidders shall submit original brochures showing certification of the products being offered.
- Documentary requirement to be submitted with this RFQ :
- a. SEC/DTI/CDA Registration
  - b. Mayor's Permit/Business License
  - c. Tax Clearance
  - d. Latest Annual Income Tax Return and Audited Financial Statement stamped "Received" by the Bureau of Internal Revenue (BIR)
  - e. Statement of all on-going and completed government and private contracts for the last two (2) years
  - f. Statement of Single Largest Completed Contract within two (2) years prior to the deadline for the submission and receipt of bid.
  - g. Omnibus Sworn Statement
  - h. Certificate of PhilGEPS Registration
  - i. The procuring entity reserves the right to waive any defects in the tender or offer as well as the right to accept the bid most advantageous to the provincial government


**6. ALL ERASURES SHOULD BE COUNTERSIGNED**

Item No.	QTY	UNIT	ITEM & DESCRIPTION (SPECIFICATIONS)	BRAND/OFFER/ COMPLIANCE TO SPECS.	UNIT PRICE	TOTAL	Approved Budget for the Contract (ABC)
1	1	lot	Office Conference Equipment & Accessories for Session Hall				1,010,000.00
			the audio system of the SP Session Hall				
			<b>SPECIFICATIONS:</b>				
		2 pc	All-in-one Rechargeable PA Solution				
			- Battery: lithium-ion rechargeable, 6-hour play time				
			- Max SPL: 118dB(peak)				
			- Bass: 8" LF bass unit				
			- Driver: 6x2" HF drivers				
			- Seven-channel mixer with bluetooth streaming audio, (4) 1/4"/XLR, (1) 3.5mm, (1) stereo RCA, +48V phantom power, Hi-Z, and a pass-thru XLR connector				
		1 set	Digital Conference System				
		1 pc	a. Control Unit				
			- Supports up to 100 discussion units				
			- Cascade capability to handle upto 300 discussion units				
			- control available via web remote interface				
			- Conference Mode: Free talk, Request to talk and Full remote				
			- 'Mic On' trigger: Manual or Voice activation.				
			- Built-in Wav and MP3 Recorder to external USB memory devices, up to 4 channels (2 channel MP3).				
			- Built-in feedback suppressor and digital audio processing (DSP).				
		19 pc	b. Discussion Unit				
			- Configurable user type unit e.g. delegate, chairman, VIP.				
			- Microphone connector compatible with standard 3-pin XLR microphones				
			- Low Noise (EIN: -121 dBu) microphone preamp using discrete transistors, with individual adjustable gain control				
			- Multi colour RGB rear LED bar for general visualisation purposes				

			- Multi-colour LED on the speak button for user's colour preferences			
			- LED display for volume control and listening channel selection.			
			- High quality speaker for enhanced speech intelligibility			
			- 24-bit / 48kHz High Resolution Audio.			
			- 2 x RJ45 Port for connecting to the Control Unit and other Discussion Units and 1x expansion terminal for future options.			
			- 1 x stereo mini jack headphone output			
		19 pc	c. Gooseneck Microphone with LED ring			
			- 3-pin balanced microphone with remote red LED ring			
			- Double layer pop filter (inside microphone and detachable wind screen)			
			- RFI-shielding technology offers outstanding rejection of radio frequency interference (RFI)			
			- Length: Min. of 430mm			
		2 box	UTP Cable			
			- Cat 6 cable			
			- 1000ft/305m			
		2 box	RJ45 Connector, 100 pcs/box			
		1 pc	Wireless Lectern System Speaker			
			- RMS 40W amplifier			
			- built-in 3 wide band speakers			
			- built-in gooseneck microphone			
			- with handheld microphone/bodypack mic			
			- mp3 module with USB/SD/MMC interface + "recording" function			
			<b>Cables and other accessories</b>			
		2 pc	- PL55 Gold Plated connector			
		1 pc	- 3.5mm plug, gold plated			
		10 pcs	- XLR/M connector, gold plated contact			
		10 pcs	- XLR/F connector, gold plated contact			
		1 roll	- Stereo Audio cable shielded wire			
		1 pc	- Soldering Iron, 45w/220V			
		1 roll	- Soldering lead			
		1 pc	- 2-in-1 RJ45 Wire Crimping and Testing Pliers			
		1 pc	- Staple Gun Tacker, heavy duty			
			x-x-x-x-x-x-x-x-x-x-x-x-x-x-			
			SPO			1,010,000.00

PURPOSE: For SPO use

Brand and Model \_\_\_\_\_ Warranty period for supplies and materials: \_\_\_\_\_  
 Delivery Period \_\_\_\_\_ Price Validity period: \_\_\_\_\_

<p>CANVASSER/S:</p> <p style="text-align: center;"><b>CERTIFICATION</b></p> <p>I hereby certify that I have personally conducted this canvass and that the price/s quoted is/are true and correct and the signature of the representative of the company who submitted the quotation/s is/are genuine.</p> <p style="text-align: center;"><u>GERALDINE DULNUAN/JYLL LID-AYAN/JEZER REYES</u>        PRINTED NAME &amp; SIGNATURE OF AUTHORIZED CANVASSER</p> <p style="text-align: center;"></p>	<p>After having carefully read and accepted your general conditions. I/We quote you on the item/s at price/s noted above.</p> <p>_____</p> <p style="text-align: center;">Name of Establishment (As Indicated in the O.R.) &amp; Address</p> <p>_____</p> <p style="text-align: center;">Name of Owner/Representative (Signature over printed name)</p> <p>_____</p> <p style="text-align: center;">Telephone / Cellphone Number e-mail Address</p> <p>_____</p> <p style="text-align: center;">Date:</p>
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## Statement of Single Largest Completed Contracts

This is to certify that [name of company] has the following completed contracts for the period CY \_\_\_\_\_.

Name of Contract	Date of the Contract	Contract duration	Kind of goods/service	End-User's Name and Address	Amount of the Contract	Date of End-User's Acceptance, or Completion, and/or Official Receipt No.	Bidder is A) Manufacturer B) Supplier/Contractor C) Distributor

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Date

**Inclusions:**

- Name of contract;
- Date and status of the contract;
- Kinds of goods/service;
- Amount of contract;
- Date of delivery; and
- End-user's acceptance or official receipt(s) issued for the contract, if completed.

**Omnibus Sworn Statement (Revised)**  
*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
  8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
    - a. Carefully examining all of the Bidding Documents;
    - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
    - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
    - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
  9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
  10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.
- IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.